



# ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

## Master Minute Order

File Number: 22-194a

Report ID: 22-194a

Type: Regular - Operations

Status: Approved

Agenda  
Section:

Meeting Body: Board of Directors -  
Regular Meeting

Report Created: 05/18/2022

Final Action: 06/22/2022

**ded Action:** Consider approving amendments to Board Policy 471- Cancellation of Scheduled Service Policy [Continued from the April 13, 2022 Board of Directors meeting].

Sponsors:

Enactment Date:

**Attachments:** STAFF REPORT, Att.1. Ridership Trend (Jan 2019 - Mar 2022), Att.2. Revised Board Policy 471, Att.3. RED FOLDER Transbay by Platform Hours, Att.4. RED FOLDER Transbay by Trips Operated

Enactment Number:

Hearing Date:

Effective Date:

### History of Legislative File

Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
Board of Directors - Regular Meeting	06/22/2022	Approved				Pass
<b>Action Text:</b> SUBSTITUTE MOTION: WALSH/BECKLES to approve the policy with the following changes: 1) Section I. Purpose - to retain the language regarding minimizing impacts and inconvenience to the rider (last sentence). 2) Section II, Persons Affected, amended to read: "Anyone riding, managing, or operating AC Transit's service." 3) Section IV.A.4. amended to read: "Service that runs 30 minutes or longer shall not be cancelled. 4) Section IV.A.7. to update the language to add clarify. 5) Section V. General Manager's Authority: to accept the changes recommended by staff.						
<b>Notes:</b> The motion carried by the following vote: Director of Transportation Derik Calhoun presented the staff report.  There were no public comments offered.  Director Walsh commented on the need to minimize cancelled service and went on to share her thoughts regarding some of the changes to the policy:  1) In the Purpose Section, Director Walsh suggested that language stricken from the policy be retained concerning the impact and inconvenience of cancelled service						

to the rider (last sentence).

2) With regard to Transbay versus Local Service Cancellation Priority, Director Walsh pointed out that the policy appears to consider overall ridership, but noted that some Transbay lines, such as Line F, have seen a return of nearly 80% of pre-pandemic ridership. She added that she would not want to cancel a transbay bus with 50 riders over a local bus with 15-minute service and fewer riders and asked if this would happen if staff's recommendations were adopted. Mr. Calhoun advised that staff considers the highest ridership first and strives not to cancel service, but the policy change would prioritize local service over transbay. Director Walsh also felt the policy should focus more on ridership and frequency and less on riders' racial background.

3) Director Walsh suggested that the District not cancel any service that runs less frequently than 30 minutes.

4) Director Walsh suggested a clarification to Section VI.A.7 to reflect that two or more trips in a row shall not be cancelled.

5) Director Walsh believed that the scope of the General Manager's authority granted by the policy was too broad and suggested that the Board receive notice when the General Manager is not following the policy.

Chair Young suggested that Director Walsh edit the policy and present it to the Board. Director Walsh requested that staff take her suggested changes and return to the Board at a later date with an amendment and would motion same at the appropriate time.

Director Shaw agreed with most of the changes but felt any changes to the General Manager's authority to adjust service during an emergency or when ridership patterns change was an overreach. President Ortiz agreed. General Manager Hursh appreciated the support to retain his authority and gave the example of the Warriors parade where there was a need to run additional service.

Director Shaw thought that supplementary service should be the only service that is not cancelled.

Director McCalley agreed with most of the comments but did not want to micromanage. He asked if there was a way to receive a report on cancelled service. Mr. Hursh advised that staff was working on a report and more information on missed service would be provided in the Quarterly Operations Performance Report.

Director Walsh believed that the Board should know about instances when policy was not being followed. President Ortiz explained that flexibility is being given to the General Manager to act appropriately when he needs to cancel service and that the Board was not responsible for operating the agency. Director Peebles added

that the Board is making a general statement of what the policy should be and that it was the General Manager's job to respond when there is an accident, fire or emergency, not the Board and not a Board member. Director Walsh withdrew her suggested amendment with respect to this area of the policy.

Director Beckles agreed with the language of the amendment pertaining to the General Manager's authority proposed by staff but also supported the other amendments suggested by Director Walsh.

Director Walsh offered an additional amendment to Section 2, Persons Affected, to say: "Anyone riding, managing, or operating AC Transit's service."

President Ortiz motioned the approval of staff's amendments to the policy, and it was seconded by Director Shaw.

A Substitute Motion was offered by Director Walsh and was seconded by Director Beckles.

Ayes: 4 Director Beckles, Director Walsh, Director McCalley, Director Shaw

Nays: 3 President Ortiz, Vice President Young, Director Peeples

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