Agenda Planning Request Form

Instructions

Complete this form for any new or amended Agenda Planning (AP) Request. Each request requires the endorsement of **at least three (3) Directors** (including the requestor). Directors are limited to a **maximum of fifteen (15)** AP requests per calendar year, with no more than two requests made per meeting. AP requests are non-transferrable to any other Director and any "unused" AP requests shall not be carried over to the next calendar year. Requests for presentations by individuals or organizations outside of AC Transit are excluded from the AP request limit.

Prior to making a request, Directors shall make their best effort to discuss the item with the General Manager, a member of his/her Executive Staff or appropriate Board Officer in advance of the Board meeting at which the request will be made.

AP Request Forms are due to the District Secretary no later than 5:00 p.m. on the Wednesday one week prior to the scheduled Board meeting in order for the form to be included in the agenda packet. Email completed forms to districtsecretary@actransit.org

Information

Directors Name		Meeting Date the AP Request will be presented:	9/28/22
This Request is:	☒ New ☐ Amended	Include in the GMs Report:	☐Yes ☒No
Type:	☐ Action ☒ Briefing	Expected Staff Report Due Date (if known):	
Discussed w/ GM, Board Officer or Exec Team Member:	☒ Yes ☐No		

Item Description: (Please be thorough. Attach additional information if needed.)

Invitation to Transit Center to present on their July 2022 report Transit Operators in Crisis

Purpose:

Board and staff will learn about best practices across the country to resolve the bus operator shortage

What will be accomplished/desired outcome:

AC Transit Board and staff will have a discussion about what AC Transit can do to address the bus operator shortage

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NEW:9.2.22