

ALAMEDA-CONTRA COSTA TRANSIT DISTRICT



STAFF REPORT

MEETING DATE: 9/28/2022

Staff Report No. 22-534

TO: AC Transit Board of Directors
FROM: Michael A. Hursh, General Manager/Chief Executive Officer
SUBJECT: Board Policy 231 - Alternate Work and Flexible Work Schedules

ACTION ITEM

AGENDA PLANNING REQUEST: ☐

RECOMMENDED ACTION(S):

Consider review of Board Policy 231 - Alternate Work and Flexible Work Schedules with no recommended amendments.

Staff Contact:
Sebron Flenaugh III, Executive Director of Human Resources

STRATEGIC IMPORTANCE:

Goal - High-Performing Workforce
Initiative - Employee Recruitment, Training and Retention

The purpose of this policy is to outline the use of alternative work and flexible work schedules at the District.

BUDGETARY/FISCAL IMPACT:

There is no budgetary or fiscal impact associated with this report.

BACKGROUND/RATIONALE:

This policy was established March 27, 1991. It was most recently amended November 8, 2017. The applicable policy document is attached for reference. Staff has reviewed the policy and determined that no amendments are required.

ADVANTAGES/DISADVANTAGES:

This report does not recommend any course of action with notable advantages or disadvantages.

ALTERNATIVES ANALYSIS:

Staff found no practical alternatives to the course of action recommended in this report.

PRIOR RELEVANT BOARD ACTION/POLICIES:

Board Policy 231 - Alternative Work and Flexible Work Schedules

ATTACHMENTS:

1. Board Policy 231 - Alternative Work and Flexible Work Schedules

Prepared by:

Elisabeth West, Human Resources Manager

Approved/Reviewed by:

Sebron Flenaugh III, Executive Director of Human Resources

Jill A. Sprague, General Counsel/Chief Legal Officer

Linda A. Nemeroff, Board Administrative Officer/District Secretary