



# Agenda Planning Request Form



## Instructions

Complete this form for any new or amended Agenda Planning (AP) Request. Each request requires the endorsement of **at least three (3) Directors** (including the requestor). Directors are limited to a **maximum of fifteen (15)** AP requests per calendar year, with no more than two requests made per meeting. AP requests are non-transferrable to any other Director and any "unused" AP requests shall not be carried over to the next calendar year. Requests for presentations by individuals or organizations outside of AC Transit are excluded from the AP request limit.

Prior to making a request, Directors shall make their best effort to discuss the item with the General Manager, a member of his/her Executive Staff or appropriate Board Officer in advance of the Board meeting at which the request will be made.

**AP Request Forms are due to the District Secretary no later than 5:00 p.m. on the Wednesday one week prior to the scheduled Board meeting in order for the form to be included in the agenda packet.** Email completed forms to [districtsecretary@actransit.org](mailto:districtsecretary@actransit.org)

## Information

Directors Name	<i>Jean Walsh Chris Peard</i>	Meeting Date the AP	
This Request is:	<input checked="" type="checkbox"/> New <input type="checkbox"/> Amended	Request will be presented:	<i>1-11-23</i>
Type:	<input checked="" type="checkbox"/> <del>ACOM</del> <input checked="" type="checkbox"/> Briefing	Include in the GMs Report:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Discussed w/ GM, Board Officer or Exec	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Expected Staff Report Due Date (if known):	<i>February 2023</i>
Team Member:	<i>Beverly Green, Robert Del Rosario</i>		

## Item Description: (Please be thorough. Attach additional information if needed.)

Click or tap here to enter text.

*Option for providing service to  
Ashby ave.*

## Purpose:

Click or tap here to enter text.

*To meet the needs  
of seniors, the physically challenged + under-  
employed/poor residents who rely on Public Transit  
to get to health care providers + community  
gatherings.*

**What will be accomplished/desired outcome:**

Click or tap here to enter text.

Identify alternative routes to provide service to routes lost from the line 80 discontinuance,

**For Office Use Only**

**Information on requested additions by Board Members:**

Click or tap here to enter text.

Concurrence By:     ☒ Beckles   ☒ Walsh   ☐ Syed   ☒ McCalley   ☐ Shaw   ☐ Young   ☐ Peebles

Tracking Number (if applicable):     Click or tap here to enter text.     23-001