

# Agenda Planning Pending List

Efforts will be made to agendize reports on topics outlined in the Agenda Planning Pending List on the expected agenda date; however, dates are generally contingent on adequate preparation time and the availability of information necessary to prepare a Staff Report and may change. In addition, items will be placed under the most suitable subject matter heading on the Board agenda based on the content of the Staff Report, subject to approval of the final agenda by the Board President.

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
None				
3/19/2025 14:52				

# Agenda Planning Pending List

Operations

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
<p>Update on the report presented in May 2024 (SR 24-334) regarding operator hiring and retention strategies, specifically, how the District is progressing on implementing strategies to improve hiring and retention of operators. (Will be combined with the long-term leave analysis)</p>	4/9/2025	Human Resources	Walsh / McCalley - 9/25/2024	<a href="#">Details</a>
<p>The long-term leave analysis includes the types of long-term leave, the number of operators out on long-term leave in each category (including trends over time), the duration of leaves, agency peer comparisons, financial impacts, and legal and contractual considerations. The report should describe the District’s efforts underway, including Alternative Dispute Resolution (ADR), Leave Management Committee (LMC), and other initiatives, as well as next steps and future plans.</p>	4/9/2025	Human Resources	Walsh / McCalley - 12/11/2024	<a href="#">Details</a>
<p>Report on safety issues related to new technology on busses (battery and hydrogen).</p>	4/30/2025	Operations	Peeples - 10/25/2023	<a href="#">Details</a>
<p>Update on AC Transit health and wellness initiatives, including employee participation and outcomes and the progress made since the last presentation in 2022.</p>	5/14/2025	Human Resources	Walsh - 11/13/2024	<a href="#">Details</a>

# Agenda Planning Pending List

Planning

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
Report on implementation of the demand-responsive service in south county proposed in Realign.	TBD	External Affairs Marketing & Communications/ Planning & Engineering	Peeples - 2/23/2022	
Report on status of rear-door boarding, including wait time at the stops and potential options to improve fare collection.	4/9/2025	Planning & Engineering	Peeples - 11/11/2015	
Update on the progress of the Bus Shelter Maintenance Program and the Bus Shelter Advertising Program.	4/9/2025	Planning & Engineering	Shaw - 10/23/2024	<a href="#">Detailed Request</a>

# Agenda Planning Pending List

External Affairs

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
A high level plan, including staff resources, technical resources, and financial resources that would be required to provide accurate customer detour notifications in real time.	4/23/2025	Operations, Information & Technology	Walsh - 6/26/2024	<a href="#">Details</a>
Report on working conditions at New Flyer's Anniston plant.	TBD	General Counsel	Peeples - 10/14/2020	
Report on codifying the course of communication between AC Transit and local jurisdictions related to permitting and inspection processes.	TBD	Planning & Engineering	Peeples - 6/8/2022	
Provide a NIMs course ICS 402 to the Board and other local elected officials.	TBD	Safety	Peeples - 12/9/15	
Status report on the Oral History Project.	TBD	TBD	Peeples	
A discussion regarding legislative modifications to the Brown Act. (Board meeting or retreat)	TBD	TBD	Peeples - 12/8/2021	
Resolution in support of bus stop seating at bus stops as a first step in encouraging the cities to develop programs to install and maintain bus stop seating, and/or to officially recognize the bus benches that have been installed by community members.	TBD	TBD	Walsh - 7/24/2024	<a href="#">Details</a>
Media Affairs policy that provides clear instructions for the creation and dissemination of information for communication to all media outlets. <b>See below for updated request .</b>	TBD	TBD	Shaw - 10/23/2024	<a href="#">Detailed Request</a>

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
Additional requests related to administrative regulation and/or policy. <b><i>See the linked document.</i></b>	TBD	TBD	Walsh - 11/13/2024	<a href="#">Detailed Request</a>

# Agenda Planning Pending List

Routine  
Reports

Item Description	Department	Expected Agenda Date
Report on Investments (Monthly)	Finance	4/9/2025
Annual report on Tempo Platform video/data requests made from outside law enforcement agencies (Annual: Jan)	Internal Audit	4/9/2025
GMAC Minutes (Monthly)	Planning	4/9/2025
Update on the Clipper2 (Semi-Annual: April/Oct)	Information Technology	4/9/2025
Update on Strategic Plan Progress (Semi-Annual: Mar/Sept)	Planning	4/23/2025
Service Reliability Report (Quarterly: Feb/May/Aug/Nov) <i>Formerly Quarterly Operations Performance Report</i>	Operations	5/14/2025
Update on District Involvement in External Planning Processes (Quarterly: Feb/May/Aug/Nov)	Planning	5/14/2025
Protective Services Performance Report (Quarterly: Feb/May/Aug/Nov + Annual in August)	Safety & Security	5/14/2025
DBE/FTA Report (Semi-Annual: May/Nov)	Contracts Compliance	5/14/2025
Budget Update (Quarterly: Feb/May/Aug/Nov)	Finance	5/28/2025
FinCorp Financial Statements (Feb/May/Nov)	Finance	5/28/2025

Item Description	Department	Expected Agenda Date
Board Travel & Meeting Expense Report (Quarterly: Feb/May/Aug/Nov)	District Secretary	5/28/2025
Customer Service Metrics (Quarterly: Feb/May/Aug/Nov) [The report shall address Clipper Penetration Rate and EasyPass Status Report]	External Affairs Marketing & Communications	5/28/2025
Status of Active Contracts and Spending Amounts Over \$250,000 Report (Semi-Annual: Feb/Aug)	Finance	5/28/2025
Ridership Report (Semi-Annual: Jan/June and presented in conjunction with mid-year and annual budget adoption)	Planning	6/11/2025
Budget Adoption (Annual: June)	Finance	6/11/2025
Annual Zero Emission Transit Bus Technology Analysis (Annual: June)	Operations	6/25/2025
Notice of Scheduled Adoption of the Appropriations Limit (Annual: July)	Finance	7/9/2025
Audit Engagement Letter (Annual: July)	Finance	7/23/2025
Adoption of Appropriations Limit (Annual: Aug)	Finance	7/23/2025
Litigation Report (Semi-Annual: Feb/Aug)	General Counsel	8/6/2025
Legislative Report (Monthly)	External Affairs Marketing & Communications	8/7/2025
Surplus & Obsolete Materials Report For Prior Fiscal Year (Annual: Aug)	Finance	8/13/2025

Item Description	Department	Expected Agenda Date
Annual Adoption of State/Federal Advocacy Programs (Annual: Oct)	External Affairs Marketing & Communications	10/22/2025
Report from the Parcel Tax Fiscal Oversight Committee (Annual: Dec)	Finance	12/10/2025
Fincorp Year-End Audited Financial Statements (Annual: Nov)	Finance	12/10/2025
Retirement Board Update (Semi-Annual: Apr/Nov)	Retirement	12/11/2025
Year-End Audited Financial Statements (Annual: Nov)	Finance	12/11/2025
Mid-Year Budget Review (Annual: Jan)	Finance	1/28/2026
State of the Bus Fleet Report (including CARB update) (Annual: Feb)	Operations	2/11/2026
Classification Specification Modifications in Prior Year (Annual: Feb)	Human Resources	2/11/2026

# Agenda Planning Pending List

Policy  
Review  
Schedule

Policy	Policy No.	Responsible Department	Expected Agenda Date
Alcohol and Substance Abuse Policy	200	Civil Rights & Compliance	TBD
Background Investigations	202	Human Resources/ General Counsel	4/23/2025
Tuition Assistance Policy	223	Human Resources	4/9/2025
Records Retention Policy	651	General Counsel	5/14/2025
Procurement Protest Procedures	468	Finance	4/23/2025
Investment Policy	349	Finance	3/26/2025
Service Standards and Design Policy	545	Planning & Engineering	4/9/2025
Access to Public Records - Requests and Fees	650	General Counsel	5/14/2025
Accessing and Waiving Fines for the Late Filing of a Statement of Economic Interest (Form 700)	703	District Secretary	4/9/2025
Capital Plan and Projects	314	Finance	4/9/2025
Prohibition on Loans	225	Human Resources	4/9/2025
Anti-Bullying and Prevention of Abusive Conduct	201	Human Resources/ General Counsel	TBD
Relocation Policy	226	Human Resources	4/9/2025

Personnel Policies for Unrepresented Employees	296	Human Resources/ General Counsel	9/24/2025
Zero Tolerance for Workplace Violence	218	Human Resources/ General Counsel	4/25/2025
Conflicts of Interest and Standards for Ethical Conduct	702	General Counsel/District Secretary	5/14/2025
Health and Welfare Benefits for Retired Elected Officials	125	General Counsel/District Secretary	5/14/2025
Prpcedure for Amendments to the Alameda-Contra Costa Transit District Retirement Plan	665	General Counsel	5/14/2025
Annuity Benefits for Elected Officials	120	District Secretary/ General Counsel	5/28/2025
Small Claims Representatives	606	General Counsel	5/28/2025
Statute of Limitations Re: California Civil Code of Procedure Section 1094.5	607	General Counsel	5/28/2025
Disability and Leave of Absence Policy	236	Human Resources/ General Counsel	6/11/2025
Transit Asset Management Policy	463	Finance	6/11/2025
Request for Use of Rolling Stock	475	Operations	6/11/2025
Accounting Policy	340	Finance	6/25/2025
Claims and Lawsuits - Settlement Authorizations	605	General Counsel	6/25/2025
Small and Small Local Business Enterprise Policy	466	Civil Rights & Compliance	6/25/2025
Disadvantaged Business Enterprise Policy	460	Civil Rights & Compliance	8/6/2025
Alternate Work and Flexible Work Schedules	231	Human Resources/ General Counsel	9/10/2025
Actuarial Valuations for Retirement Fund Policy	360	Finance	9/10/2025
Tempo Camera Use Policy	411	General Counsel	9/10/2025
Disposition of Lost and Unclaimed Property	422	External Affairs, Marketing & Communications	9/10/2025

Social Media Use	456	External Affairs, Marketing & Communications	9/25/2025
Payment of Expenditures: Signature Authorization	352	Finance	10/22/2025
Standards for Operation of Supplementary Service	546	Planning & Engineering	10/22/2025
Customer Contact Policy	421	External Affairs, Marketing & Communications	10/22/2025
Attendance	232	Human Resources/ General Counsel	11/12/2025
Candidates Statement of Qualification Costs	140	District Secretary/ General Counsel	11/12/2025
Elections: Political and Campaign Activities	145	General Counsel/District Secretary	11/12/2025
Compensation for Directors	123	General Counsel/District Secretary	12/10/2025
Advertsing on District Property	451	External Affairs, Marketing & Communications	12/10/2025
Board of Directors Rules for Procedure	101	District Secretary/ General Counsel	multiple dates
Conflict of Interest Code	701	District Secretary	TBD