



# ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

## Master Minute Order

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<b>Report ID:</b>	24-384a	<b>Status:</b>	Continued
<b>Type:</b>	Regular - Planning		
<b>Meeting Body:</b>	Board of Directors - Regular Meeting 11/19/2025	<b>Final Action:</b>	11/19/2025

**Sponsors:**

**Attachments:** STAFF REPORT, Att.1. Presentation, Att.2. Proposed BP 545 - Service Standards and Design Policy, Att.3. Existing BP 545 - Service Standards and Design Policy, Att.4. BP 545 Redline comparing September 2024 first draft and November 2025 second draft, Att.5. Summary of Board Member Feedback and Staff Responses, Att.6. Overview of Stakeholder Feedback Received

**Related Files:**

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**Agenda Title:**

Consider approving the proposed final draft of an updated Board Policy 545 - Service Standards.

**Staff Contact:**

Ramakrishna Pochiraju, Executive Director of Planning & Engineering

**Legislative Action & Summary**

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<b>Acting Body:</b>	<b>Date:</b>	<b>Action:</b>	<b>Result:</b>
Board of Directors - Regular Meeting	11/19/2025	Continued	Pass

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**Action Text:**

MOTION: YOUNG/McCALLEY to continue the matter until January 2026 for staff to address the additional items discussed at the meeting. The motion carried by the following vote:

Ayes: 7      President SHAW, Vice President McCALLEY, Director WALSH, Director SYED, Director SILVA, Director YOUNG, Director SANDHU

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**Notes:**

*[Written comment received prior to the meeting is incorporated into the file by reference.]*

Prior to the presentation by staff, a motion was made by Director Walsh and seconded by Director Syed to continue the item to the next meeting to allow more time for review. After some consideration, the motion by Director Walsh was withdrawn so Board members could offer their feedback on the information provided by staff.

Senior Transportation Planner David Berman presented the staff report. There were no public comments offered.

Feedback was offered by members of the Board for staff to address the additional comments received

from the public, first mile/last mile in low density population areas, and options on span of service, including a comparison with peer transit agencies as justification for staff's recommendations.

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