



Agenda Planning Request Form



Instructions

Complete this form for any new or amended Agenda Planning (AP) Request. Each request requires the endorsement of **at least three (3) Directors** (including the requestor). Directors are limited to a **maximum of fifteen (15)** AP requests per calendar year, with no more than two requests made per meeting. AP requests are non-transferrable to any other Director and any “unused” AP requests shall not be carried over to the next calendar year. Requests for presentations by individuals or organizations outside of AC Transit are excluded from the AP request limit.

Prior to making a request, Directors shall make their best effort to discuss the item with the General Manager, a member of his/her Executive Staff or appropriate Board Officer in advance of the Board meeting at which the request will be made.

AP Request Forms are due to the District Secretary no later than 5:00 p.m. on the Wednesday one week prior to the scheduled Board meeting in order for the form to be included in the agenda packet. Email completed forms to districtsecretary@actransit.org

Information

Directors Name	Diane Shaw	Meeting Date the AP Request will be presented:	September 13, 2023
This Request is:	<input checked="" type="checkbox"/> New <input type="checkbox"/> Amended	Include in the GMs Report:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Type:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Briefing	Expected Staff Report Due Date (if known):	ASAP
Discussed w/ GM, Board Officer or Exec Team Member:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

Item Description: (Please be thorough. Attach additional information if needed.)

At the APTATech conference I saw a presentation on a couple of different ideas for wayfinding for people with disabilities. While MTC is spearheading an overall regional mapfinding effort, this may take a while to be ready. I'd like to pilot a smaller wayfinding effort within our own service area to identify the feasibility of the systems that are out there. The pilot could be Waymap, Navilens, or something similar. Time is of the essence since the call for projects for the SMART grants is due soon for a pilot such as this. I'd like staff to identify a good pilot location and put together a grant request supporting that pilot. Present to the board the results of your report and schedule.

Purpose:

To do a proof of concept on wayfinding for our customers who have accessible needs. This is an important area for people with mobility challenges and I'd like to see us be in the forefront of the Bay Area looking at how we can assist our mobility challenged customers to find the bus they need to take.

What will be accomplished/desired outcome:

A pilot location with success criteria will be identified and a grant request made for funding the pilot.

For Office Use Only

Information on requested additions by Board Members:

Click or tap here to enter text.

Concurrence By: Beckles Walsh Ortiz Mccalley Shaw Young Peeples

Tracking Number (if applicable): Click or tap here to enter text.