

**ALAMEDA-CONTRA COSTA TRANSIT DISTRICT  
RESOLUTION NO. 24-038**

**A RESOLUTION APPROVING A REVISED BOARD POLICY 465 – PROCUREMENT POLICY**

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**WHEREAS**, the California Public Contract Code and the California Public Utilities Code set forth various rules applicable to the Alameda-Contra Costa Transit District's (District) procurement and contracting activities; and

**WHEREAS**, in April of 1992, the Board of Directors (Board) approved the adoption of Board Policy No. 350 – Procurement Policy (later redesignated as Board Policy 465); and

**WHEREAS**, from time-to-time, the Board of Directors (Board) of the District has adopted various revisions to Board Policy 465 to align with District policies and to maintain efficient and effective procurement practices; and

**WHEREAS**, Section VI.C.2 of Board Policy 465 provides that it will be reviewed every two years and amended if necessary; and

**WHEREAS**, Board Policy 465 was last amended on June 10, 2020; and

**WHEREAS**, staff has reviewed Board Policy 465 and is recommending revisions to align with the requirements of the California Public Contract Code and established best practices, to clarify the process required for the procurement of goods, services, and public works, as well as to simplify and streamline the contracting authority delegated by the Board to the General Manager; and

**WHEREAS**, staff recommends that the Board approve an updated Board Policy 465 attached hereto as Exhibit A; and

**WHEREAS**, the Board of Directors now desires to adopt the revisions to Board Policy 465 as set forth in Exhibit A.

**NOW THEREFORE**, the Board of Directors of the Alameda-Contra Costa Transit District does hereby resolve as follows:

**Section 1.** The Board adopts Board Policy 465 – Procurement Policy, attached hereto as Exhibit A, which supersedes the Board Policy 465 adopted on June 10, 2020.

**Section 2.** The General Manager or designee is authorized to take further actions as may be necessary to give effect to this resolution, including updating the District's Procurement Manual.

**Section 3.** This resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED** this 13th day of November, 2024.

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Joel Young  
President

Attest:

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Linda A. Nemeroff,  
Board Administrative Officer/District Secretary

I, Linda A. Nemeroff, District Secretary for the Alameda-Contra Costa Transit District, do hereby certify that the foregoing Resolution was passed and adopted at a regular meeting of the Board of Directors held on the 13th day of November, 2024 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Linda A. Nemeroff  
Board Administrative Officer/District Secretary

Approved as to Form and Content:

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Aimee L. Steele  
General Counsel/Chief Legal Officer