

Agenda Planning Pending List (APPL)

Efforts will be made to agendize reports on topics outlined in the Agenda Planning Pending List on the expected agenda date; however, dates are generally contingent on adequate preparation time and the availability of information necessary to prepare a Staff Report and may change. In addition, items will be placed under the most suitable subject matter heading on the Board agenda based on the content of the Staff Report, subject to approval of the final agenda by the Board President.

Finance

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	AP Request Form
None				
4/2/2025 16:30				

Agenda Planning Pending List

Operations

Item Description	Expected Agenda Date	Responsible Department	Requested by/Dave	Reference
Report on safety issues related to new technology on busses (battery and hydrogen).	4/30/2025	Operations	Peeples - 10/25/2023	Details
Update on AC Transit health and wellness initiatives, including employee participation and outcomes and the progress made since the last presentation in 2022.	5/14/2025	Human Resources	Walsh - 11/13/2024	Details
Develop an action plan to address situations where a Board Member refuses to follow a directive to leave a meeting.	TBD	TBD	Young - 3/26/2025	Details

Agenda Planning Pending List

Planning

Item Description	Expected Agenda Date	Responsible Department	Requested by/Dave	Reference
Report on implementation of the demand-responsive service in south county proposed in Realign.	TBD	External Affairs Marketing & Communications/ Planning & Engineering	Peeples - 2/23/2022	
Update on the progress of the Bus Shelter Maintenance Program and the Bus Shelter Advertising Program.	4/23/2025	Planning & Engineering	Shaw - 10/23/2024	Details

Agenda Planning Pending List

External

Item Description	Expected Agenda Date	Responsible Department	Requested by/Dave	Reference
A high level plan, including staff resources, technical resources, and financial resources that would be required to provide accurate customer detour notifications in real time.	5/14/2025	Operations, Information & Technology	Walsh - 6/26/2024	Details
Report on codifying the course of communication between AC Transit and local jurisdictions related to permitting and inspection processes.	TBD	Planning & Engineering	Peeples - 6/8/2022	
Status report on the Oral History Project.	TBD	TBD	Peeples	
Report on working conditions at New Flyer's Anniston plant.	TBD	General Counsel	Peeples - 10/14/2020	
A discussion regarding legislative modifications to the Brown Act. (Board meeting or retreat)	TBD	TBD	Peeples - 12/8/2021	
Provide a NIMs course ICS 402 to the Board and other local elected officials.	TBD	Safety	Peeples - 12/9/15	
Resolution in support of bus stop seating at bus stops as a first step in encouraging the cities to develop programs to install and maintain bus stop seating, and/or to officially recognize the bus benches that have been installed by community members.	TBD	TBD	Walsh - 7/24/2024	Details
Media Affairs policy that provides clear instructions for the creation and dissemination of information for communication to all media outlets. See below for updated request .	TBD	TBD	Shaw - 10/23/2024	Details
Additional requests related to administrative regulation and/or policy. See the linked document.	TBD	TBD	Walsh - 11/13/2024	Details
Invite a representative from Alameda County Immigrant Legal Education Partnership (ACILEP) to present at an upcoming Board meeting about Know Your Rights resources for organizations.	TBD	TBD	Walsh - 3/26/2025	Details

Agenda Planning Pending List

Routine

Item Description	Expected Agenda Date	Responsible Department
Update on the Clipper2 (Semi-Annual: April/Oct)	4/23/2025	Information Technology
Update on Strategic Plan Progress (Semi-Annual: Mar/Sept)	4/23/2025	Planning
Report on Investments (Monthly)	5/14/2025	Finance
Service Reliability Report (Quarterly: Feb/May/Aug/Nov) <i>Formerly Quarterly Operations Performance Report</i>	5/14/2025	Operations
Update on District Involvement in External Planning Processes (Quarterly: Feb/May/Aug/Nov)	5/14/2025	Planning
Protective Services Performance Report (Quarterly: Feb/May/Aug/Nov + Annual in August)	5/14/2025	Safety & Security
DBE/FTA Report (Semi-Annual: May/Nov)	5/14/2025	Contracts Compliance
GMAC Minutes (Monthly)	5/28/2025	Planning
Budget Update (Quarterly: Feb/May/Aug/Nov)	5/28/2025	Finance
FinCorp Financial Statements (Feb/May/Nov)	5/28/2025	Finance
Board Travel & Meeting Expense Report (Quarterly: Feb/May/Aug/Nov)	5/28/2025	District Secretary
Customer Service Metrics (Quarterly: Feb/May/Aug/Nov) [The report shall address Clipper Penetration Rate and EasyPass Status Report]	5/28/2025	External Affairs, Marketing & Communications
Status of Active Contracts and Spending Amounts Over \$250,000 Report (Semi-Annual: Feb/Aug)	5/28/2025	Finance
Ridership Report (Semi-Annual: Jan/June and presented in conjunction with mid-year and annual budget adoption)	6/11/2025	Planning
Budget Adoption (Annual: June)	6/11/2025	Finance
Annual Zero Emission Transit Bus Technology Analysis (Annual: June)	6/25/2025	Operations
Notice of Scheduled Adoption of the Appropriations Limit (Annual: July)	7/9/2025	Finance
Audit Engagement Letter (Annual: July)	7/23/2025	Finance
Adoption of Appropriations Limit (Annual: Aug)	7/23/2025	Finance
Litigation Report (Semi-Annual: Feb/Aug)	8/6/2025	General Counsel
Legislative Report (Monthly)	8/6/2025	External Affairs, Marketing & Communications
Surplus & Obsolete Materials Report For Prior Fiscal Year (Annual: Aug)	8/6/2025	Finance
Annual Adoption of State/Federal Advocacy Programs (Annual: Oct)	10/22/2025	External Affairs, Marketing & Communications
Report from the Parcel Tax Fiscal Oversight Committee (Annual: Dec)	12/10/2025	Finance
Fincorp Year-End Audited Financial Statements (Annual: Nov)	12/10/2025	Finance
Retirement Board Update (Semi-Annual: Apr/Nov)	12/10/2025	Retirement
Year-End Audited Financial Statements (Annual: Nov)	12/10/2025	Finance
Annual report on Tempo Platform video/data requests made from outside law enforcement agencies (Annual: Jan)	1/14/2026	Internal Audit
Mid-Year Budget Review (Annual: Jan)	1/28/2026	Finance
State of the Bus Fleet Report (including CARB update) (Annual: Feb)	2/11/2026	Operations
Classification Specification Modifications in Prior Year (Annual: Feb)	2/11/2026	Human Resources

Item Description	Expected Agenda Date	Responsible Department

Agenda Planning Pending List

Policy Review

Policy	Policy No.	Responsible Department	Expected Agenda Date
Capital Plan and Projects	314	Finance	4/9/2025
Accessing and Waiving Fines for the Late Filing of a Statement of Economic Interest (Form 700)	703	District Secretary	4/23/2025
Procurement Protest Procedures	468	Finance	4/23/2025
Personnel Policies for Unrepresented Employees	296	Human Resources/ General Counsel	4/23/2025
Zero Tolerance for Workplace Violence	218	Human Resources/ General Counsel	4/25/2025
Service Standards and Design Policy	545	Planning & Engineering	5/14/2025
Background Investigations	202	Human Resources/ General Counsel	5/14/2025
Records Retention Policy	651	General Counsel	5/14/2025
Access to Public Records - Requests and Fees	650	General Counsel	5/14/2025
Conflicts of Interest and Standards for Ethical Conduct	702	General Counsel/District Secretary	5/14/2025
Health and Welfare Benefits for Retired Elected Officials	125	General Counsel/District Secretary	5/14/2025
Prpcedure for Amendments to the Alameda-Contra Costa Transit District Retirement Plan	665	General Counsel	5/14/2025
Anti-Bullying and Prevention of Abusive Conduct	201	Human Resources/ General Counsel	5/28/2025
Annuity Benefits for Elected Officials	120	District Secretary/ General Counsel	5/28/2025
Small Claims Representatives	606	General Counsel	5/28/2025
Statute of Limitations Re: California Civil Code of Procedure Section 1094.5	607	General Counsel	5/28/2025
Disability and Leave of Absence Policy	236	Human Resources/ General Counsel	6/11/2025
Transit Asset Management Policy	463	Finance	6/11/2025
Request for Use of Rolling Stock	475	Operations	6/11/2025
Relocation Policy	226	Human Resources	6/25/2025
Accounting Policy	340	Finance	6/25/2025
Claims and Lawsuits - Settlement Authorizations	605	General Counsel	6/25/2025
Small and Small Local Business Enterprise Policy	466	Civil Rights & Compliance	6/25/2025
Disadvantaged Business Enterprise Policy	460	Civil Rights & Compliance	8/6/2025
Alternate Work and Flexible Work Schedules	231	Human Resources/ General Counsel	9/10/2025
Actuarial Valuations for Retirement Fund Policy	360	Finance	9/10/2025
Tempo Camera Use Policy	411	General Counsel	9/10/2025
Disposition of Lost and Unclaimed Property	422	External Affairs, Marketing & Communications	9/10/2025

Policy	Policy No.	Responsible Department	Expected Agenda Date
Social Media Use	456	External Affairs, Marketing & Communications	9/25/2025
Payment of Expenditures: Signature Authorization	352	Finance	10/22/2025
Standards for Operation of Supplementary Service	546	Planning & Engineering	10/22/2025
Customer Contact Policy	421	External Affairs, Marketing & Communications	10/22/2025
Attendance	232	Human Resources/ General Counsel	11/12/2025
Candidates Statement of Qualification Costs	140	District Secretary/ General Counsel	11/12/2025
Elections: Political and Campaign Activities	145	General Counsel/District Secretary	11/12/2025
Compensation for Directors	123	General Counsel/District Secretary	12/10/2025
Advertsing on District Property	451	External Affairs, Marketing & Communications	12/10/2025
Board of Directors Rules for Procedure	101	District Secretary/ General Counsel	multiple dates
Alcohol and Substance Abuse Policy	200	Civil Rights & Compliance	TBD
Conflict of Interest Code	701	District Secretary	TBD