

ALAMEDA-CONTRA COSTA TRANSIT DISTRICT



STAFF REPORT

MEETING DATE: 11/9/2022

Staff Report No. 22-521

TO: AC Transit Board of Directors
FROM: Michael A. Hursh, General Manager/Chief Executive Officer
SUBJECT: Board Policy 232 - Attendance

ACTION ITEM

AGENDA PLANNING REQUEST:

RECOMMENDED ACTION(S):

Consider review of Board Policy 232 - Attendance Policy with no recommended amendments

Staff Contact:
Sebron Flenaugh III, Executive Director of Human Resources

STRATEGIC IMPORTANCE:

Goal - High-Performing Workforce
Initiative - Employee Recruitment, Training and Retention

The purpose of this policy is to establish attendance guidelines for District employees.

BUDGETARY/FISCAL IMPACT:

There is no budgetary or fiscal impact associated with this report

BACKGROUND/RATIONALE:

This policy was established March 28, 1990. The most recent amendment was July 1, 2019. The applicable policy document is attached for reference. Staff has reviewed the policy and determined that no amendment is required.

ADVANTAGES/DISADVANTAGES:

This report does not recommend a course of action with notable advantages or disadvantages.

ALTERNATIVES ANALYSIS:

Staff found no practical alternatives to the course of action recommended in this report.

PRIOR RELEVANT BOARD ACTION/POLICIES:

Board Policy 232 - Attendance

ATTACHMENTS:

1. Board Policy 232 - Attendance

Prepared by:

Elisabeth West, Human Resources Manager

Approved/Reviewed by:

Sebron Flenaugh III, Executive Director of Human Resources

Jill A. Sprague, General Counsel/Chief Legal Officer

Linda A. Nemeroff, Board Administrative Officer/District Secretary