

ALAMEDA-CONTRA COSTA TRANSIT DISTRICT



STAFF REPORT

MEETING DATE: 7/22/2020

Staff Report No. 20-282

TO: AC Transit Board of Directors
FROM: Linda A. Nemeroff, District Secretary
SUBJECT: Non-substantive Amendments to Board Policy 160

ACTION ITEM

RECOMMENDED ACTION(S):

Consider approving non-substantive amendments to Board Policy 160 - Board Officers: Employment Agreements, Performance Evaluations and Leave Notification.

STRATEGIC IMPORTANCE:

The proposed amendments to Board Policy 160 are of no strategic importance.

BUDGETARY/FISCAL IMPACT:

There is no budgetary or fiscal impact associated with the proposed policy amendments.

BACKGROUND/RATIONALE:

Board Policy 160 was adopted by the Board of Directors in 1990 and was last amended in 2017. As part of the ongoing process to periodically review all Board Policies, this policy is required to be reviewed every three years.

The proposed amendments to the policy are non-substantive in nature and include only minor amendments to correct punctuation along with a few wording changes. Amendments were made to the section of the policy concerning leave notification to clarify existing language.

ADVANTAGES/DISADVANTAGES:

Other than having an updated policy, there are no advantages or disadvantages associated with this report.

ALTERNATIVES ANALYSIS:

There are no alternatives to the course of action recommended in this report.

PRIOR RELEVANT BOARD ACTION/POLICIES:

Board Policy 160 was last amended in 2017.

ATTACHMENTS:

1. Board Policy 160 (Redlined)

Prepared by:

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Approved/Reviewed by:

Michael A. Hursh, General Manager

Jill A. Sprague, General Counsel

Linda A. Nemeroff, District Secretary