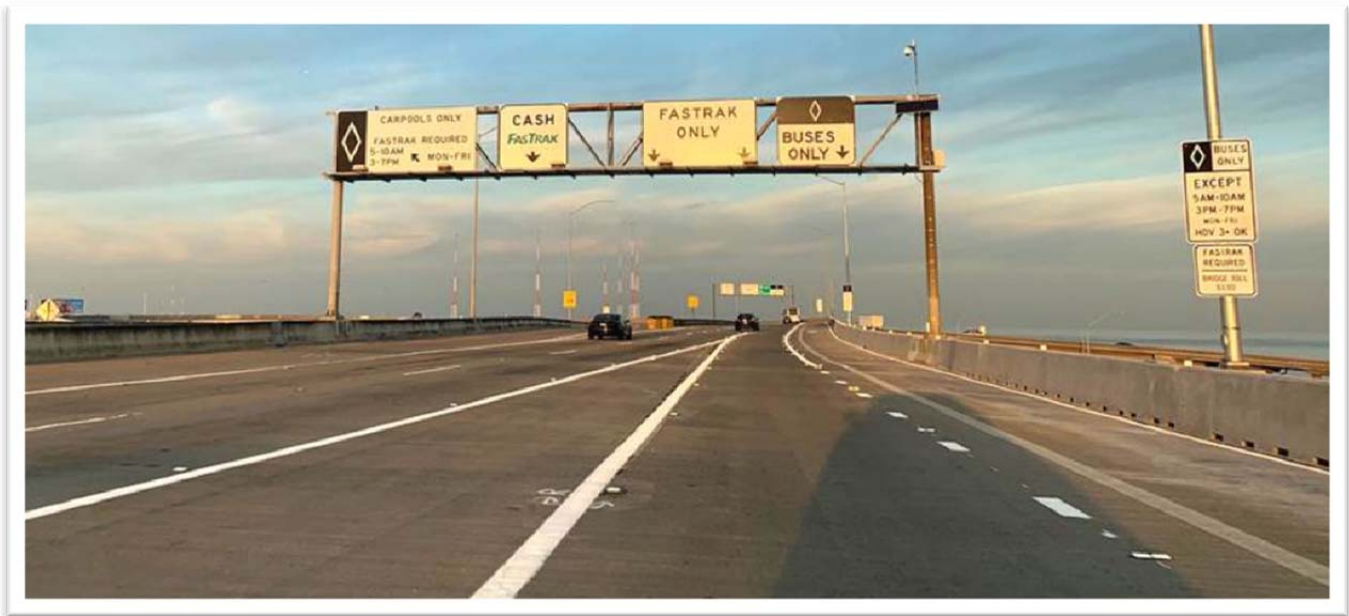


General Manager's Report

West Grand HOV Lane- On January 3, the MTC, the City of Oakland and Caltrans opened the extension of a dedicated bus lane from the West Grand Avenue approach to the Bay Bridge. Line NL currently uses West Grand Avenue, and this 1/4 mile bus lane extension should make travel times more reliable in the morning and afternoon peaks. The lane will be open to buses 24/7 and will be shared with HOV +3 in the morning and afternoon peaks. To further the effectiveness of this route to the bridge, MTC is working with Caltrans, the City of Oakland and the District to implement transit signal priority along the West Grand Avenue corridor.

As these improvements could create a reliable alternative route for other Transbay lines along I-580, the District is working with MTC on another project to aid the decision making process to take this alternative route. As such, MTC is working with a startup company as part of the STIR program (Startup in Residence). The final product will be a tool Operations Control Center supervisors can use to direct I-580 buses onto the West Grand alternative route to save travel time. Both initiatives should be in effect by the end of the year.



New Oakland Councilmembers Sworn In -On January 7 Vice President Oritz and staff from the Legislative Affairs and Community Relations team joined the community in welcoming and celebrating the newly sworn in members of the Oakland City Council at the Oakland Asian Cultural Center as they shared their respective visions and plans for the city.



General Manager's Report

SPUR Problem Solver with AC Transit, Lyft, BART, and OakDOT - On January 9 General Manager Hursh, participated in a panel discussion on the Future of Transportation in Alameda, Oakland, and Beyond. Also participating, BART's General Manager, Grace Crunican, Oakland's Director of Transportation, Ryan Russo and Lyft's Senior Policy Manager, Rena Davis. The panel discussed ways the industry is impacted and is changing with as a result of the evolving ridesharing industry. General Manager Hursh discussed the issues AC Transit faces as TNC's have entered the industry including safety, equity and accessibility.



League of Women Voter's Appreciation Dinner- On Saturday, January 5, the Contra Costa League of Women Voter's held an "Appreciation Dinner" to thank all of their community partners who have helped them with their work in informing the voting public. AC Transit received a shout out for sponsoring their Annual Fundraising Luncheon every year, and generally supporting their mission. External Affairs Representative Ryan Lau represented AC Transit at the event.



Contra Costa Board of Supervisor's Reorganization- The Contra Costa County Board of Supervisors held its annual luncheon to celebrate its reorganization on Tuesday, January 15th. The board appointing District 1 Supervisor John Gioia as board chair for the fifth time, with District 2 Supervisor Candace Andersen serving as vice chair. Superintendent of Public Instruction, Tony Thurmond, served as the master of ceremonies for the event. This year's theme was "Supporting our Youth and Children in a Healthy Environment," who celebrated youth with poetry and musical performances from Ryse and the East Bay Center for the Performing Arts, and recognized community organizations throughout the county that supported youth and environmental causes with a cash award and certificate of appreciation. External Affairs Representative Ryan Lau represented AC Transit at the event.

General Manager's Report

A Pillar Monitoring System – Coach 1511, 1512, and 1513, are equipped with an A-Pillar Monitoring System. The system uses an exterior camera mounted to the upper left side of the coach near the marker lamp. The video feed goes to a 5.5 inch by 11 inch vertical mounted monitor on the A-pillar. The system is designed to provide a view of the blind spot area created by the left side view mirror and A-pillar. There are currently two options for the monitor display activation.

1. The display activates when the vehicle speed is below 15 MPH and the left turn signal is activated.
2. The display remains on.

The operator evaluation period for this equipment should last approximately 6 months.



Figure 3- Exterior Camera



Figure 4- Interior Monitor

Estee Sepulveda- After almost four years at AC Transit, Estee Sepulveda will be leaving AC Transit at the end of next week. She has accepted a new position and will be relocating to southern California. She thanks staff and the Board of Directors for volunteering at countless community events to represent the District! Lastly, Estee thanks community stakeholders for their invaluable partnership to work on issues that impact the day to day lives of those that live, work, and play in the East Bay. Estee played an integral role on the Legislative Affairs and Community Relations team and served as the focused subject matter expert on the District's federal and state legislative matters. She built strong relationships with stakeholders and elected officials in San Leandro, Hayward, Newark, Fremont and the unincorporated areas of Alameda County. She is extremely proud to have been a part of the Legislative Affairs and Community Relations team, and the District was very well served by her tenure as an External Affairs Representative! We wish Estee well in her new position.



Executive Reporting
As of December 31, 2018

Contents

1. Budget Summary – Overview
 2. Budget Summary – Chart
 3. Positions Summary
 4. Farebox Revenue and Ridership
 5. Capital Improvement Program Summary
-

Budget Summary

Overview

- **Overall**
 - Overall the District is on track for expenses. December labor expenses are 1% under monthly target but overtime is still an issue.
- **Total Labor**
 - Labor expenses overall are below monthly targets by 1% due to timing of Pension expense. Overtime and associated Miscellaneous Wages & Fringe are all significantly over budget. Some overtime expenses will be reimbursed by project grant funds, but reimbursement often lags by a few months. Overtime budgets will be addressed in the mid-year process. A group focused on filling available operator and maintenance positions has been meeting to address the unfilled positions.
 - Operator Premium Time shows above target in the monthly and annual projections due to operator unavailability.
 - Maintenance Overtime continues to exceed target due to employee unavailability, particularly in janitorial.
 - Salaried Overtime exceeds target as the District runs two Operations Control Centers simultaneously due to the CAD/AVL project. This overtime will be reimbursed by the project, but this offset shows under Miscellaneous Wages & Fringe.
 - Miscellaneous Wages & Fringe is above target primarily due to expenses related to the increased overtime discussed above.
 - Pension expense is below target due to timing of contribution payments. Staff expects this category will trend to budget.
- **Total Non-Labor**
 - Total Non-Labor expenses are 6% below target.
 - Security Services and Other Services are above target due to timing.
 - Other Maintenance and Utilities expenses are above target due to timing.

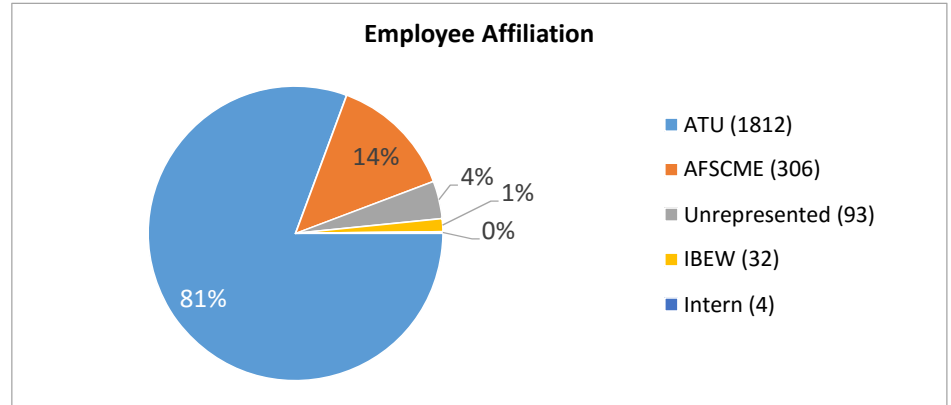
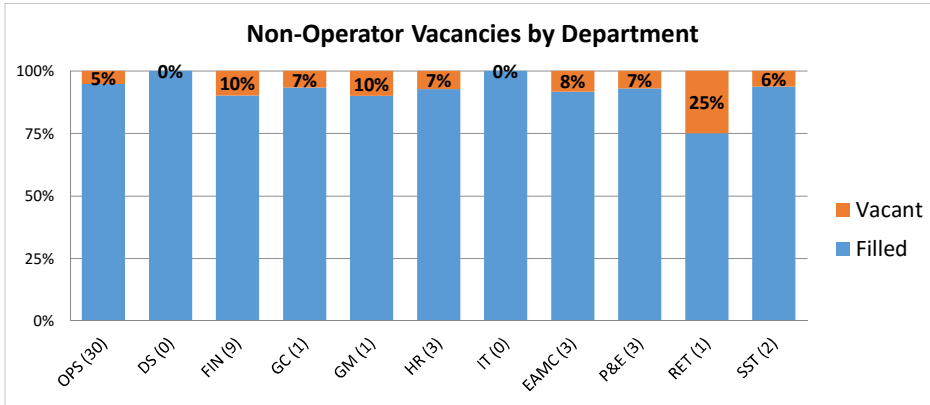
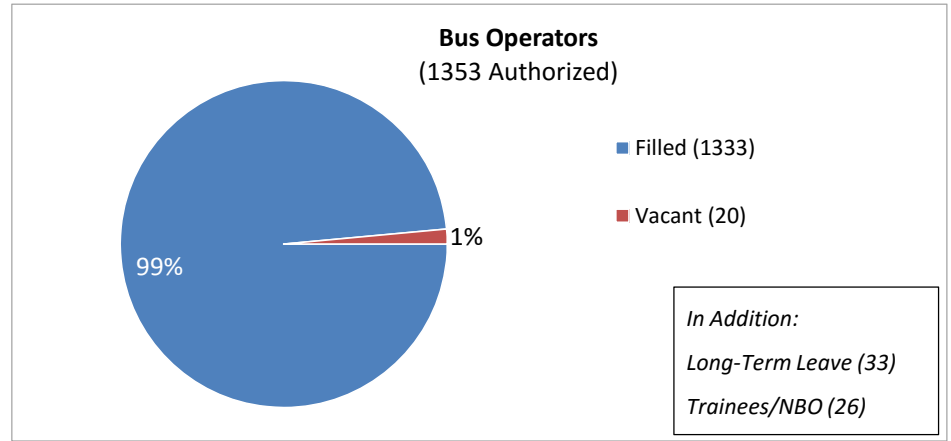
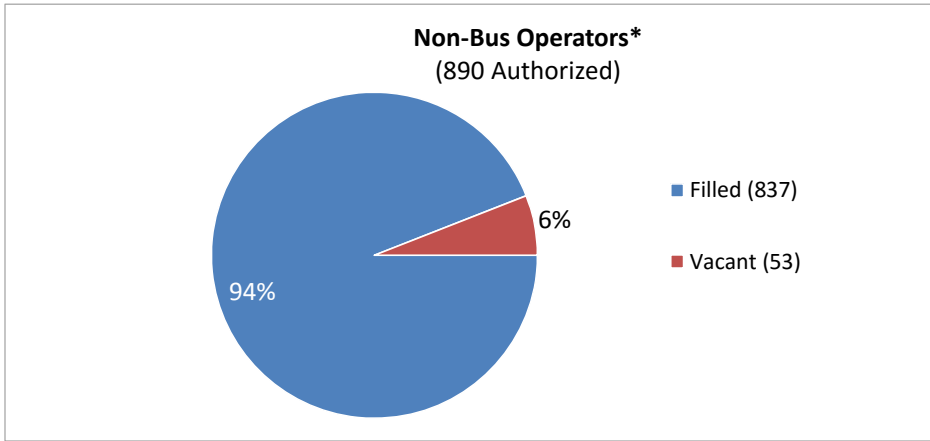
Budget Summary (Budget vs Actuals as of December 31, 2019)

Parent Account & Name	Single Month - December FY2019			FYTD (% of year completed: 50%)					
	Single Month Budget	Single Month Actuals	Single Month Budget Used %	Annual Budget	Actuals FYTD	Annual Budget Remaining	Budget Used % FYTD	Historical Avg % Used FYTD	Projected Annual Budget Used %
Wages									
Operators Regular Time	5,801,957	5,686,528	98%	69,623,483	33,845,550	35,777,934	49%	50%	98%
Operators Premium Time	1,352,915	1,535,903	114%	16,234,985	9,525,128	6,709,857	59%	49%	121%
Maintenance Regular Time	2,169,971	1,870,575	86%	26,039,648	12,249,247	13,790,401	47%	48%	97%
Maintenance Overtime	109,942	149,837	136%	1,319,303	877,609	441,694	67%	46%	144%
Salaried Regular Time	2,748,083	2,693,695	98%	32,976,996	16,313,962	16,663,034	49%	49%	100%
Salaried Overtime	48,964	117,923	241%	587,564	745,965	(158,401)	127%	44%	287%
Misc Wages & Fringe	5,603,750	7,156,281	128%	67,245,004	32,666,717	34,578,287	49%	45%	107%
Health Plans	4,436,635	4,693,433	106%	53,239,615	25,955,722	27,283,893	49%	50%	98%
Pension	4,532,531	2,688,263	59%	54,390,369	27,310,953	27,079,416	50%	49%	103%
Labor Total	26,804,747	26,592,440	99%	321,656,966	159,490,852	162,166,114	50%	48%	103%
Key Services									
Professional and Tech Svcs	573,737	340,080	59%	6,884,846	2,018,259	4,866,587	29%	38%	78%
Security Services	1,037,829	1,111,104	107%	12,453,950	6,064,622	6,389,329	49%	51%	96%
Other Services	983,853	1,041,509	106%	11,806,240	4,413,059	7,393,181	37%	44%	86%
Vehicle Parts	939,777	911,765	97%	11,277,321	5,392,590	5,884,731	48%	51%	93%
Fuel & Lubricants	1,266,164	1,079,624	85%	15,193,971	7,865,767	7,328,204	52%	52%	99%
Other Maintenance	160,940	203,517	126%	1,931,282	854,876	1,076,406	44%	51%	87%
Office Supplies	44,914	40,036	89%	538,967	281,354	257,613	52%	44%	118%
Misc Materials	63,861	18,542	29%	766,336	475,650	290,686	62%	27%	233%
Utilities	323,772	358,986	111%	3,885,265	1,658,089	2,227,177	43%	47%	90%
Liability	1,264,376	1,248,688	99%	15,172,507	7,404,141	7,768,366	49%	64%	76%
Taxes	247,098	198,866	80%	2,965,180	1,288,291	1,676,889	43%	50%	87%
Purchased Transportation	2,704,652	2,529,370	94%	32,455,829	16,129,491	16,326,338	50%	49%	101%
Non-Labor Total	10,057,539	9,425,689	94%	120,690,465	55,149,885	65,540,580	46%	49%	93%
Grand Total	36,862,286	36,018,129	98%	442,347,430	214,640,737	227,706,694	49%	49%	100%

2% - 9% over expected

10% or more over expected

Positions Summary

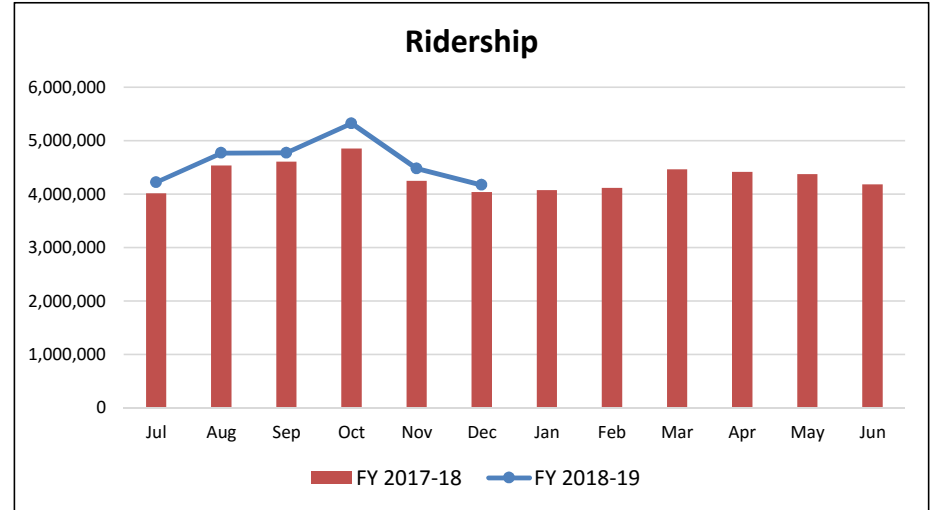
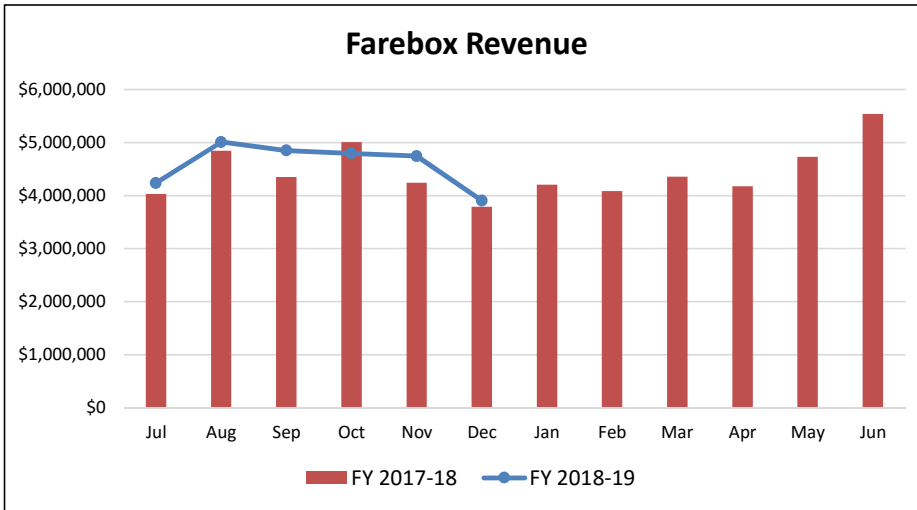


Authorized Positions			
Department	Filled	Vacant	Total
Operations - Bus Operators	1333	20	1353
Operations - Non-Operators	548	30	578
District Secretary	3	0	3
Finance	82	9	91
General Counsel	14	1	15
General Manager	9	1	10
Human Resources	38	3	41
Innovation and Technology	37	0	37
EAMC	33	3	36
Planning & Engineering	40	3	43
Retirement	3	1	4
Safety, Security, & Training	30	2	32
Total	2170	73	2243

Authorized Positions			
Position Type	Filled	Vacant	Total
Bus Operator	1333	20	1353
Maintenance	413	26	439
Salaried	366	24	390
Clerical	58	3	61
Total	2170	73	2243

* Non-Bus Operators include all permanent employees except for operators
 Positions data as of January 3rd, 2019

Farebox Revenue and Ridership FY 2018-19 vs. FY 2017-18



Farebox Revenue	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD	FY Projection
FY 2018-19	4,238,803	5,008,431	4,850,857	4,796,155	4,742,955	3,902,340							27,539,541	55,079,082
FY 2017-18	4,026,691	4,843,909	4,347,832	5,002,871	4,238,318	3,785,060	4,205,031	4,082,446	4,352,983	4,175,469	4,727,186	5,535,221	26,244,681	53,323,017
Y-Y %	5.3%	3.4%	11.6%	-4.1%	11.9%	3.1%							4.9%	3.3%

NTD Ridership	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD	FY Projection
FY 2018-19	4,216,443	4,765,441	4,768,915	5,319,872	4,473,598	4,165,412							27,709,681	55,419,362
FY 2017-18	4,008,950	4,527,444	4,602,036	4,850,192	4,245,110	4,032,364	4,066,966	4,109,487	4,461,008	4,410,075	4,366,351	4,178,738	26,266,096	51,858,721
Y-Y %	5.2%	5.3%	3.6%	9.7%	5.4%	3.3%							5.5%	6.9%

Notes:

1. Farebox revenue is for per-boarding payments only; does not include EasyPass agreements or contract services (BART, City of Oakland, etc.)
2. Total ridership and farebox revenue projections are based on the average monthly ridership and farebox revenue applied to the rest of the fiscal year.
3. ACTC Student Pass program farebox revenues are received irregularly and can have a significant effect on monthly Y-Y% comparisons.

Capital Improvement Program Summary

Category	Total Budget	Actual/Projected Spending per FY (\$1,000s)						Projects Life-to-Date (\$1,000s)			
		Prior FYs	FY 2017	FY 2018	FY 2019	FY 2020+	Total	Spent	PO	Spent + PO	% Spent + PO
Corridor	20,619	1,068	489	1,318	10,473	7,263	20,612	6,962	4,151	11,113	54%
Environmental	3,959	204	20	-	2,634	800	3,658	723	192	915	23%
Facilities	46,172	11,807	19,776	3,797	4,762	8,056	48,198	35,956	672	36,628	79%
IS	40,376	7,040	4,697	5,241	21,400	2,050	40,428	25,557	4,015	29,572	73%
Marketing	2,323	1,471	172	241	439	-	2,323	2,025	87	2,113	91%
Other	40,216	37,462	2,579	7	153	10	40,211	40,206	-	40,206	100%
Safety	1,264	94	29	151	990	-	1,264	282	7	289	23%
Vehicles	182,207	48,194	22,543	54,066	45,115	6,500	176,418	141,394	21,006	162,400	89%
ZEBA	33,059	13,203	884	196	16,678	1,415	32,377	14,347	12,998	27,345	83%
BRT	204,114	56,968	20,449	35,325	73,093	60,683	246,518	135,778	58,553	194,331	95%
Total	574,309	177,513	71,638	100,342	175,737	86,777	612,007	403,229	101,682	504,911	88%

Category	Project Name	Total Budget	Actual/Projected Spending per FY (\$1,000s)						Projects Life-to-Date (\$1,000s)			
			Prior FYs	FY 2017	FY 2018	FY 2019	FY 2020+	Total	Spent	PO	Spent + PO	% Spent + PO
Corridor	South County Corridor Line 97	6,732	50	332	1,123	5,221	-	6,725	5,421	857	6,277	93%
Facilities	D2 Storm Drains	1,895	193	43	1,605	54	-	1,895	1,841	13	1,854	98%
Facilities	D2-Trans Bldg Roof Rep/Equip	651	81	24	474	71	-	651	580	7	586	90%
Facilities	GO-Cust Serv Renovation	997	1	51	69	163	713	997	244	58	303	30%
Facilities	New Operator Restrooms	750	17	32	44	419	238	750	120	11	130	17%
Facilities	GO Water Intrusion Repairs	1,354	-	8	142	18	1,187	1,354	167	39	207	15%
Facilities	GO UST Replacement	600	-	-	-	600	-	600	366	150	516	86%
Facilities	CMF Boiler Replacement	1,354	-	-	-	854	200	1,054	133	41	174	13%
Safety	D6-Badge Access & Security Cam	599	-	0	-	598	-	599	0	-	0	0%
Vehicles	Roof A/C for Buses Retrofit	886	-	-	565	322	-	886	824	12	836	94%
Total		15,819	342	490	4,022	8,320	2,338	15,512	9,696	1,188	10,884	69%