

# Agenda Planning Pending List (APPL)

Efforts will be made to agendize reports on topics outlined in the Agenda Planning Pending List on the expected agenda date; however, dates are generally contingent on adequate preparation time and the availability of information necessary to prepare a Staff Report and may change. In addition, items will be placed under the most suitable subject matter heading on the Board agenda based on the content of the Staff Report, subject to approval of the final agenda by the Board President.

**Finance**

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	AP Request Form
None.				
7/29/2025 12:10				

# Agenda Planning Pending List

Operations

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
Update on AC Transit health and wellness initiatives, including employee participation and outcomes and the progress made since the last presentation in 2022.	9/24/2025	Human Resources	Walsh - 11/13/2024	<a href="#">Details</a>
Develop an action plan to address situations where an individual refuses to follow a directive to leave a meeting.	TBD	Safety / General Counsel	Young - 3/26/2025	<a href="#">Details</a>
Vehicle use policy in order to reduce costs to the public and ensure the non-revenue fleet is adequately utilized.	TBD	Security / Operations	Walsh - 7/9/2025	<a href="#">Details</a>

## Agenda Planning Pending List

# Planning

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
Report on implementation of the demand-responsive service in south county proposed in Realign.	TBD	External Affairs Marketing & Communications/ Planning & Engineering	Peeples - 2/23/2022	
Report on the background and current status of supplemental service by the city to better understand the cost and challenges of providing the service. Include a plan for identifying more funding.	TBD	Planning & Engineering	Shaw - 7/23/2025	<a href="#">Detailed Request</a>

# Agenda Planning Pending List

External

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
Media Affairs policy that provides clear instructions for the creation and dissemination of information for communication to all media outlets. <i>See below for updated request.</i>	10/8/2025	TBD	Shaw - 10/23/2024	<a href="#">Details</a>
Additional requests related to administrative regulation and/or policy. <i>See the linked document.</i>	10/8/2025	TBD	Walsh - 11/13/2024	<a href="#">Details</a>
Provide a NIMs course ICS 402 to the Board and other local elected officials.	10/29/2025	Safety	Peeples - 12/9/15	
Invite a representative from Alameda County Immigrant Legal Education Partnership (ACILEP) to present at an upcoming Board meeting about Know Your Rights resources for organizations.	10/29/2025	External Affairs, Marketing & Communications	Walsh - 3/26/2025	<a href="#">Details</a>
Report on codifying the course of communication between AC Transit and local jurisdictions related to permitting and inspection processes.	TBD	Planning & Engineering	Peeples - 6/8/2022	
Status report on the Oral History Project.	TBD	TBD	Peeples	
Report on working conditions at New Flyer's Anniston plant.	TBD	General Counsel	Peeples - 10/14/2020	
A discussion regarding legislative modifications to the Brown Act. (Board meeting or retreat)	TBD	TBD	Peeples - 12/8/2021	

# Agenda Planning Pending List

Routine

Item Description	Expected Agenda Date	Responsible Department
Update on District Involvement in External Planning Processes (Quarterly: Feb/May/Aug/Nov) - <i>information available on website by 8/1.</i>	8/6/2025	Planning
GMAC Minutes (Monthly)	9/10/2025	Planning
Report on Investments (Monthly)	9/10/2025	Finance
Budget Update (Quarterly: Feb/May/Aug/Nov)	9/10/2025	Finance
Safety Report (Annual, fiscal year: September)	9/10/2025	Safety & Security
Service Reliability Report (Semi-Annual: March/September)	9/10/2025	Operations
Status of Active Contracts and Spending Amounts Over \$250,000 Report (Annual: September)	9/24/2025	Finance
Surplus & Obsolete Materials Report For Prior Fiscal Year (Annual: September)	9/24/2025	Finance
Legislative Report (Monthly)	9/24/2025	External Affairs, Marketing & Communications
Update on Strategic Plan Progress (Semi-Annual: Mar/Sept)	9/24/2025	Planning
Update on the Clipper2 (Semi-Annual: April/Oct)	10/15/2025	Information Technology
Annual Adoption of State/Federal Advocacy Programs (Annual: Oct)	10/22/2025	External Affairs, Marketing & Communications
FinCorp Financial Statements (Feb/May/Nov)	11/10/2025	Finance
DBE/FTA Report (Semi-Annual: May/Nov)	11/10/2025	Civil Rights & Compliance
Board Travel & Meeting Expense Report (Quarterly: Feb/May/Aug/Nov)	11/12/2025	District Secretary
Customer Service Metrics (Quarterly: Feb/May/Aug/Nov)	11/12/2025	External Affairs, Marketing & Communications
Report from the Parcel Tax Fiscal Oversight Committee (Annual: Dec)	12/10/2025	Finance
Fincorp Year-End Audited Financial Statements (Annual: Nov)	12/10/2025	Finance
Retirement Board Update (Semi-Annual: Apr/Nov)	12/10/2025	Retirement
Year-End Audited Financial Statements (Annual: Nov)	12/10/2025	Finance
Annual report on Tempo Platform video/data requests made from outside law enforcement agencies (Annual: Jan)	1/14/2026	Internal Audit
Mid-Year Budget Review (Annual: Jan)	1/28/2026	Finance
Litigation Report (Semi-Annual: Feb/Aug)	2/11/2026	General Counsel
State of the Bus Fleet Report (including CARB update) (Annual: Feb)	2/11/2026	Operations
Classification Specification Modifications in Prior Year (Annual: Feb)	2/11/2026	Human Resources
Security Report (Annual, calendar year: March)	3/11/2026	Safety & Security
Ridership Report (Semi-Annual: Jan/June and presented in conjunction with mid-year and annual budget adoption)	6/10/2026	Planning
Annual ZEB Program Update (Annual: June)	6/10/2026	Operations
Budget Adoption (Annual: June)	6/10/2026	Finance
Notice of Scheduled Adoption of the Appropriations Limit (Annual: July)	6/24/2026	Finance
Audit Engagement Letter (Annual: July)	7/22/2026	Finance
Adoption of Appropriations Limit (Annual: Aug)	7/22/2026	Finance

Item Description	Expected Agenda Date	Responsible Department

# Agenda Planning Pending List

## Policy Review

Policy	Policy No.	Responsible Department	Expected Agenda Date
Access to Public Records - Requests and Fees	650	General Counsel	8/6/2025
Procedure for Amendments to the Alameda-Contra Costa Transit District Retirement Plan	665	General Counsel	8/6/2025
Capital Plan and Projects	314	Finance	9/10/2025
Small and Small Local Business Enterprise Policy	466	Civil Rights & Compliance	9/10/2025
Disadvantaged Business Enterprise Policy	460	Civil Rights & Compliance	9/10/2025
Conflict of Interest Code	701	District Secretary	9/10/2025
Relocation Policy	226	Human Resources	9/10/2025
Service Standards and Design Policy	545	Planning & Engineering	9/10/2025
Records Retention Policy	651	General Counsel	9/10/2025
Small Claims Representatives	606	General Counsel	9/10/2025
Statute of Limitations Re: California Civil Code of Procedure Section 1094.5	607	General Counsel	9/10/2025
Background Investigations	202	Human Resources/ General Counsel	9/10/2025
Alternate Work and Flexible Work Schedules	231	Human Resources/ General Counsel	9/10/2025
Actuarial Valuations for Retirement Fund Policy	360	Finance	9/10/2025
Tempo Camera Use Policy	411	General Counsel	9/10/2025
Disposition of Lost and Unclaimed Property	422	External Affairs, Marketing & Communications	9/10/2025
Health and Welfare Benefits for Retired Elected Officials	125	General Counsel/District Secretary	9/24/2025
Zero Tolerance for Workplace Violence	218	Human Resources/ General Counsel	9/24/2025
Anti-Bullying and Prevention of Abusive Conduct	201	Human Resources/ General Counsel	9/24/2025
Claims and Lawsuits - Settlement Authorizations	605	General Counsel	9/24/2025
Standards for Operation of Supplementary Service	546	Planning & Engineering	9/24/2025
Social Media Use	456	External Affairs, Marketing & Communications	9/25/2025
Conflicts of Interest and Standards for Ethical Conduct	702	General Counsel/District Secretary	10/22/2025
Payment of Expenditures: Signature Authorization	352	Finance	10/22/2025
Customer Contact Policy	421	External Affairs, Marketing & Communications	10/22/2025
Personnel Policies for Unrepresented Employees	296	Human Resources/ General Counsel	11/12/2025

Policy	Policy No.	Responsible Department	Expected Agenda Date
Attendance	232	Human Resources/ General Counsel	11/12/2025
Candidates Statement of Qualification Costs	140	District Secretary/ General Counsel	11/12/2025
Elections: Political and Campaign Activities	145	General Counsel/District Secretary	11/12/2025
Compensation for Directors	123	General Counsel/District Secretary	12/10/2025
Advertising on District Property	451	External Affairs, Marketing & Communications	12/10/2025
Board of Directors Rules for Procedure	101	District Secretary/ General Counsel	multiple dates
Alcohol and Substance Abuse Policy	200	Civil Rights & Compliance	TBD