



# ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

## Master Minute Order

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|----------------------|----------------------------------------------------------------|----------------------|------------|
| <b>Report ID:</b>    | 20-390                                                         | <b>Status:</b>       | Approved   |
| <b>Type:</b>         | Discussion Item(s)                                             |                      |            |
| <b>Meeting Body:</b> | AC Transit Parcel Tax Fiscal Oversight Committee<br>11/12/2020 | <b>Final Action:</b> | 11/12/2020 |

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### Sponsors:

**Attachments:** STAFF REPORT, Att. 1 Resolution 20-001, Att. 2 FY 20 Measure VV Agreed Upon Procedures, Att. 3 Schedules for Districts No1 and No 2 - DRAFT, Att. 4 AC Transit Audited Financial Statements Year Ending June 30, 2020, PTOC PowerPoint Slide Deck

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### Agenda Title:

Consider review and approval of the Measure VV/C1 Financial Statement and the adoption of Resolution No. 20-001 determining that the Measure VV/C1 funds collected during the 2019-20 Fiscal Year have been appropriated and expended in Special Transit Service District No. 1 for operation and maintenance activities.

- History of the District 1 - District 2 Allocation Methodology;
- Measure VV/C1 Agreed Upon Procedure, including an Hours and Miles Comparison for District 1/District 2;
- AC Transit Audited Financial Statements (includes the D1/D2 Report and Supplemental Schedule).

### Legislative Action & Summary

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|--------------------------------------------------|--------------|----------------|----------------|
| <b>Acting Body:</b>                              | <b>Date:</b> | <b>Action:</b> | <b>Result:</b> |
| AC Transit Parcel Tax Fiscal Oversight Committee | 11/12/2020   | Approved       | Pass           |

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### Action Text:

MOTION: TREGUB/WILLIAMS to approve of the Measure VV/C1 Financial Statement and the adoption of Resolution No. 20-001 determining that the Measure VV/C1 funds collected during the 2019-20 Fiscal Year have been appropriated and expended in Special Transit Service District No. 1 for operation and maintenance activities. The motion carried by the following vote:

Ayes: 7      Abelson, Brisson, Committee Member Johnson, Committee Member Gregory, Petersen, Tregub, Committee Member Williams

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### Notes:

Chief Financial Officer Claudia Allen presented information on the allocation methodology and the allocation of revenue, subsidies and expenses. Scott Nickerson, an independent external auditor with Crow LLC, gave a review of the Measure VV/C1 agreed-upon procedures applicable to the audit. Director of Service Development and Planning Robert del Rosario addressed how service hours and

service miles are determined and allocated in each of the two special districts.

Chair Abelson asked if there were reportable impacts of the COVID-19 pandemic for the committee's consideration. Chief Financial Officer Claudia Allen advised that the impact of the pandemic will show on the FY 2020-21 revenue and service report next year. She added that the District received CARES Act funds for the current fiscal year providing for a balanced budget and steady level of service.

General Manager Michael Hursh and staff briefly addressed questions from Committee members about revenue projections and service levels during the pandemic.

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