

FY 2018-19 Fourth Quarter Employee and Non-Employee Out-of-State Travel

Employee: Jill Sprague

Date: February 23 – 26, 2019

Purpose: 2019 APTA Legal Affairs

Place: Newark, NJ

Cost: \$2223.74

Nature of Expenses: Lodging (\$931.74); Airfare (\$512.00); Per Diem (\$155.00)

Justification: Assistant General Counsel, Jill Sprague attended APTA Legal, during which legal updates in Transportation Law, Labor, Procurement, FTA Regulations and Professional Conduct were provided. The program provided 18 hours of continuing legal education credit.

Employee: Claudia Burgos

Date: March 16 – 20, 2019

Purpose: APTA Legislative Conference

Place: Washington DC

Cost: \$3139.73

Nature of Expenses: Lodging (\$1151.79); Airfare (\$436.61); Per Diem (\$342.00)

Justification: AC Transit staff attended the American Public Transportation Association's 2019 Legislative Conference in Washington, D.C. March 17 – 20. Board Directors Williams and Shaw were joined by Claudia Burgos (Director of Legislative Affairs & Community Relations), Chris Andrichak (Director of Management & Budget), and Steven Jones (External Affairs Representative). The team received updates from industry leaders on a possible infrastructure funding package and reauthorization of the Fixing America's Surface Transportation (FAST) Act; discussed federal bus funding with The Bus Coalition; presented at the Conference of Minority Transportation Officials' (COMTO) Nor-Cal Council of Presidents meeting, and updated the Offices of Congressional Representatives Barbra Lee, Ro Khanna, Eric Swalwell, and Mark DeSaulnier. Team members also celebrated Board Vice President Elsa Ortiz's receipt of the 2019 COMTO Women Who Move the Nation award, which recognizes the outstanding contributions of women who are leading and advancing America's transportation industry.

Employee: Elizabeth Gamez Campos

Date: April 1 - 4, 2019

Purpose: FTA Drug & Alcohol Conference

Place: Milwaukee, WI

Cost: \$1787.49

Nature of Expenses: Lodging (\$552.48); Airfare (\$954.07); Per Diem (\$240.84)

Justification: The purpose of this trip was to be informed and review guidelines of transit agencies in developing drug and alcohol testing programs that comply with Federal Transit Administration. Pertinent regulations are cross-referenced throughout Forms, checklists, and lists of additional information are provided throughout the conference.

Employee: Jesse Dela Cruz
Date: May 15 –22, 2019
Purpose: District Rep for 2019 International Bus Rodeo
Place: Indianapolis IN
Cost: \$2728.61

Nature of Expenses: Lodging (\$662.33); Airfare (\$320.98); Per Diem (\$389.50)

Justification: AC Transit is represented in the American Public Transportation Association's International Bus Rodeo. Competitor practice and training, organizing and assisting in the Rodeo scoring of competitors and participation in workshops, and awards ceremony.

Employee: Alvin Tan
Date: May 15 – 22, 2019
Purpose: District Rep for 2019 International Bus Rodeo
Place: Indianapolis IN
Cost: \$2148.81

Nature of Expenses: Lodging (\$662.33); Airfare (\$348.98); Per Diem (\$412.50)

Justification: AC Transit is represented in the American Public Transportation Association's International Bus Rodeo. Competitor practice and training, organizing and assisting in the Rodeo scoring of competitors and participation in workshops, and awards ceremony.

Employee: James Souza
Date: May 15 - 22, 2019
Purpose: Manager/Coach at 2019 International Bus Rodeo
Place: Indianapolis IN
Cost: \$2228.81

Nature of Expenses: Lodging (\$662.33); Airfare (\$348.98); Per Diem (\$412.50)

Justification: AC Transit is represented in the American Public Transportation Association's International Bus Rodeo. Manager/Coach role and responsibility is to plan, organize, and prepare all Maintenance team competitors, and facilitate pre-event competitor practice and training, the conducting of the Rodeo and its scoring of competitors. The post-Rodeo committee participation includes, but is not limited to, facilitating the Swap Meet, bus operator and mechanic workshops, distribution of scoring materials at the Awards Banquet and a committee de-brief meeting to review all facets of the International Bus Rodeo.

Employee: Ahsan Biag

Date: June 23-25, 2019

Purpose: Critical National Infrastructure

Place: Washington DC

Cost: \$642.46

Nature of Expenses: Lodging (\$401.65); Airfare (*Paid by Conference*); Per Diem (\$190.00)

Justification: CIO/CTO was invited to speak and attend the National Critical Infrastructure conference in Washington DC, with many other Federal, State, Local and Special District agencies staff members. The security risk management methods, tools, and practices adopted by AC Transit were discussed in the context of current trends in physical and cyber security integration.