

Meeting Notes

Hayward Interagency Liaison Committee (ILC)

Date: March 7, 2025

Time: 10am-11:30am

Location: Hayward City Hall, Conference Room 2A

1. Opening

a. Roll Call/Welcome and Introductions

- i. Attendees: Councilmember George Syrop, Councilmember Francisco Zermeno, AC Transit Director Murphy McCalley, AC Transit Director Anthony Silva

b. Announcement/Public Comments (2 minutes for each speaker)

c. Notes from Previous Meeting

2. New Items

A. ILC Parameters and Proposed Restructuring – AC Transit [10 min]

- **Robert del Rosario:** AC Transit is proposing a restructuring of ILC meetings to create greater efficiency and clearer separation between short-term operational coordination and long-term strategic planning.
- The new structure would involve two distinct tracks:
 - **ILC 1.0:** Operational coordination and near-term project delivery.
 - **ILC 2.0:** Planning, policy, and long-range vision discussions.
- The intent is to reduce meeting fatigue while still maintaining collaboration.
- Feedback from City of Hayward staff is welcomed before implementation.

B. Realign Update – Impacts on Amenities at Deactivated Stops – AC Transit [10 min]

- **Michael Eshleman:** AC Transit provided a summary of Realign service changes.
- Staff shared an internal memo regarding how amenities (like benches and shelters) will be addressed at stops that will be deactivated.
- City staff noted that they need additional coordination and notification to plan for removal, especially for benches that may remain without service.
- Discussion around responsibilities and future processes to avoid public confusion or blight.

C. Board Policy 501 Update – AC Transit [5 min]

- **Samah Itani:** discussed the update Board Policy 501 approval
 - The policy updates were approved and adopted by the Board on 2/26.

3. Updates on Past Items

A. Roadway and Streetscape Projects Update – City of Hayward [10 min]

- **Hugh Louch:** updates on key street design and paving projects:
 - Hesperian Blvd project is advancing, with coordination needed on transit stop placements.
 - Mission Blvd work continuing, with potential TSP signal upgrades under review.
- Emphasis on incorporating bus stop improvements and ADA access in all roadway design phases.

B. New Developments Update – City of Hayward [10 min]

- **Steve Kowalski:** large development projects in the pipeline:
 - South Hayward BART area mixed-use development in pre-application phase.
 - Potential affordable housing near Tennyson corridor with implications for bus service demand.
- Transit access and bus stop integration will be coordinated during development approvals.

C. Bus Stop Benches and Assessments – City of Hayward (verbal) [10 min]

- **Jade Kim:** City reported on ongoing inventory and assessment of standalone benches.
- Staff also mentioned interest in evaluating citywide policies for street furniture placement.

D. Service Planning and Performance Updates – AC Transit [5 min]

- **Crystal Wang:** the agenda packet includes an attachment with the performance summary (average weekday ridership by line, on-time performance, and the productivity of the lines in terms of passengers per hour and passengers per trip) for lines operating in Hayward, for September through December 2024. Ridership hasn't changed much, but all of them experienced reduced ridership during the holiday months. Our OTP goal is 72% so we have a few lines that aren't meeting that target, like lines 10, 28, 34, and 56.

E. Transit Supportive Design Guidelines – AC Transit [5 min]

- **Crystal Wang:** the TSDG is a reference document that AC Transit has developed to try to clearly lay out what conditions are needed for buses and paratransit vehicles to operate safely, as well as important considerations to keep in mind to be supportive of transit and transit riders. In the document we cover topics such as bus and paratransit vehicle dimensions and operational needs, accessibility at bus stops, preferred travel lane widths, example bus stop designs for when a bus stop area overlaps with a bikeway, maintenance responsibilities, and so on. The intended audience for this document is both internal AC Transit staff and also the city planners and engineers that we regularly coordinate with. Our goal is also that this document helps to streamline the process of coordinating with AC Transit on roadway projects. On outreach, we've brought this to all the ILCs and we've also gone to get feedback from some jurisdictions'

transportation commissions, bicycle/pedestrian advisory groups, and commissions on aging and persons with disabilities. We also had a Technical Advisory Committee which met 3 times throughout the effort, and that included multiple Hayward staff. On timeline, this item is going to the AC Transit Board for approval next week, and if it gets approved, we'll send the final document out to our city partners and post the document on our website.

F. Mission Blvd TSP Project – AC Transit, requested by Director Shaw (verbal) [2 min]

- Crystal Wang: The Mission Blvd TSP project includes two elements: (1) installation of transit-signal priority (TSP) technology along the project corridor, and (2) upgrading and reconfiguring the TSP equipment at locations where there is existing equipment in place that was in need of upgrades. The project area covered 32 traffic signals along the Mission Blvd and Decoto Rd corridors through Hayward, Union City, and Caltrans ROW. The purpose of the project is to increase the efficiency of bus operations and to enhance service reliability between Hayward BART and Union City BART. All of the work has been completed already, thank you again to the City for all your efforts and attention with the fiber cut issue and getting that resolved. The only thing remaining is the Before and After Study our team is doing to look at bus travel times before and after TSP implementation.

G. Grant Opportunities – City of Hayward and AC Transit (verbal) [2 min]

- Hugh Louch: City and AC Transit discussed potential upcoming grant applications:
 - Safe Streets for All, ATP Cycle 7, and possible FTA Section 5339 funds.
 - Collaboration opportunities identified for ADA access and shelter installations.

Proposed Date and Time of Next Regular Meeting

- Next Meeting will be on June 6, 2025