

Transportation Safety Institute – The week of February 13, AC Transit's Training and Education Department hosted the Transportation Safety Institute's (TSI) "Instructors Course for Transit Trainers." Public transit trainers and supervisors across California, including 12 AC Transit staff, earned their professional certification by completing this week-long course. Certification from TSI enables staff to validate training hours, ensuring bus operators maintain the Verification of Transit Training document (VTT), a requirement of California Vehicle Code 642.

Pictured below are TSI staff and graduates. Congratulations, AC Transit!



Making Connections – Accessible Services' Senior Program Specialist Kimberly Ridgeway and the Training and Education Department (TED) hosted a meet-and-greet with Accessibility Advisory Committee (AAC) members. (Chonita Chew, James Robson, and Daveed Mandell are pictured below, right). The purpose is to foster community between riders and bus operators and provide opportunities to learn from each other's customer experiences. On February 23, 2023, AAC members met with nine veteran bus operators from all four operating divisions, originally scheduled for their Commercial Driver License (CDL) or annual refresher training class. The interaction was engaging and highlighted the importance of public transit and good customer service. This was the first session since the pandemic too. Pictured below (left) was the last meet-and-greet in 2020 featuring long-time friend and public transit advocate in AAC member Janet Abelson.

2020: Janet Abelson



2023: AAC, Bus Operators, TED, and Accessibility Staff



Operations Certificate of Appreciation – Transportation Supervisors: Brooklynn Thompson, Peter Ho, and Jeff Stroud were presented with an Operations Certificate of Appreciation (OCA) for outstanding leadership during an extremely intense situation. On September 28, 2022, Supervisors Ho, Thompson, and Stroud showed outstanding leadership after a school shooting at King Estates School. Operations Control Center (OCC) received a call from Oakland Police Department (OPD) stating there was an incident at King Estates School, and all bus routes could not enter the campus. A plan was quickly developed by the Transportation Supervision Team to safely move school students, provide rides home, and effectively communicate with and assist distressed children and parents that were impacted by the incident.

We are grateful to have you monitoring and supporting service in the field. Thank you very much for your exemplary performance. *Pictured below is Acting Director of Transportation Dwain Crawley with Transportation Supervisors Peter Ho (top left), Brooklynn Thompson (top right), and Jeffrey Stroud (bottom).*



Hiring Incentives for New Bus Operators (NBOs) and Journey Level Mechanics (JLMs)

The hiring incentive is \$2,000 for the Bus Operator and Journey Level Mechanic positions. NBOs and JLMs Incentive ends on 9/30/2023 unless extended.

NBOs hired after 10/1/22 are eligible to receive up to \$2,000 within the first 12 months of employment with the following requirements: \$500 upon graduation from the AC Transit Training & Education Center; \$500 upon completion of 3 months driving after graduation from new bus operator training classes and; \$1,000 upon completion of 12 months employment from date of hire.

JLMs hired after 10/1/22 are eligible to receive up to \$2,000 within the first six months of employment with the following requirements: \$500 upon hire date at the District, \$500 upon completion of 3 months of employment, and; \$1,000 upon completion of 6 months of employment.

Below is the Hiring Incentive and Referral Bonus Report as of February 27, 2023.

Hiring Incentive and Referral Bonus Reporting			
<i>As Of 2/27/23</i>			
Bus Operator Hiring Incentive	1st Payment (Completed Trng)	2nd Payment (3 Mo Driving)	3rd Payment (1 Yr Employed)
	38	63	11
	* Note: 1st Payment for Training Completion added Oct. 2022		
Bus Operator Referral Bonus	# Referrals	Bonus Paid (3 Mo Driving)	
	48	16	
	* Note: Some referrals won't be paid due to termination of NBO or referring ee		
Journey Level Mechanic Hiring Incentive	1st Payment (Hired)	2nd Payment (3 Mo Employed)	3rd Payment (1 Yr Employed)
	4	2	0
	* 1st elig 4/17/23		

Note that staff is revising the Operator hiring and attrition report and information on other district vacancies. The revised information will be provided in the March 22nd report.

Humanitarian of the Year- Cheryl Sudduth, Contract Services Manager in Procurement, was chosen as the Contra Costa County 2023 Humanitarian of the Year. The award is given to a resident and a student resident each year that have demonstrated passionate leadership, advocacy, and community service to improve the lives of Contra Costa County residents. The award is given during the County's 45th annual tribute to Dr. Martin Luther King, Jr. on January 17, 2023. The keynote speaker was Tony Thurmond, California State Superintendent of Public Instruction. Congressman John Garamendi made a special appearance to present Cheryl with a Congressional Proclamation and special award.



Cheryl lives with her husband and three children in El Sobrante. A University of Illinois alum and a committed environmental scientist, she has been active in many community projects and public life over the past 25+ years in West County. She has served as an elected Director since 2018 and is currently the Board President of the West County Wastewater District and is currently the Board President and (Acting) Chair of the affiliated West County Agency (*joint partnership with the City of Richmond*). Cheryl is proud of the work she has done to promote legislation that has changed the lives of the working class and impoverished people in the region and throughout the state, traveling regularly to Sacramento & Washington D.C. to advocate passage of bills that promote equity and access to just educational systems, economic dignity, healthcare benefits, a values-based budget, second chances, and true environmental justice. She is a member of Women in Science and Engineering (WiSE), Climate Leaders, 350 Bay Area, 350 Contra Costa, and several other environmental groups.

Facilities Maintenance Activities — The Maintenance Department utilizes the Ellipse Enterprise Asset Management System (EAMS) software to track facility equipment, repairs, material requisitions, and labor transactions on each asset category. Ellipse is used to schedule preventative maintenance activities and retain records of inspections and repairs. During the calendar year 2022, the Facilities Maintenance team performed over seven thousand seven hundred (7,700) repairs and inspections across the various District properties.

Facilities repair requests are those submitted by staff across the district for a total of 1,413. Maintenance Support work orders were generated for district administrative activities such as special events and totaled at 27. Facilities completed 6,155 Scheduled Repairs and Maintenance inspections on district facility assets. An Unscheduled Maintenance work order is created to address repairs identified by facility maintenance which totaled 187.

WORK ORDER TYPE	D2	D3	D4	CMF	D6	GO	TOTAL
MAINTENANCE SUPPORT	1	1	1	0	24	0	27
REPAIR REQUEST	155	155	274	278	312	239	1413
SCHEDULED MAINTENANCE	704	749	730	1518	1169	1285	6155
UNSCHEDULED MAINTENANCE	32	4	29	57	49	16	187
	892	909	1034	1853	1554	1540	7782

Log On Rate Activity – The current District log on rate average across the last seven days closed out at 97.60%. This exceeds our current District KPI goal of 95%. The District meets our Log On rate targets through teamwork between the Operators, Supervisors, and the Operations Control Center (OCC). Operators must log onto their routes before leaving the yard or making a road relief in the field. Road Supervision monitors and checks each bus leaving the yard, ensuring that Operators are logged in. OCC continually monitors all schedules operating in the field to ensure the routes are correctly logged in. This collaborative activity helps ensure the routes can be tracked accurately and the Real Time alerts are synced with our Operations Control Center.

Black History Month Celebration - The annual Black History Month celebration was held as a virtual event on February 22. Since 1928, the Association for the Study of African American Life and History, founded by historian Carter G. Woodson, has selected an annual theme for celebrating Black History. The national theme for 2023 is “Black Resistance,” and is intended to highlight how Black Americans have fought, and continue to fight, against racial inequality. AC Transit’s 2023 theme is Celebrating Black Resistance: defying the status quo. Black History is American History. This event served as an opportunity to celebrate the unsung heroes who, through their work and lives, showcase African American self-determination and resilience today and every day.

AC TRANSIT PROUDLY CELEBRATES

BLACK HISTORY MONTH

Celebrating Black Resistance: Defying The Status Quo

Join us for a virtual celebration of Black History Month!
Wednesday, February 22, 2023
 12 p.m. – 1:00 p.m.

KEYNOTE SPEAKER
Taj Tashombe
 Founder, Canyon Oaks and
 Ambassador, National Museum of
 African American History and Culture

TO JOIN THE EVENT,
 SCAN THE QR CODE
 OR VISIT
<https://actransit.zoom.us/j/99497583961>

TO JOIN BY PHONE
 1-877-853-5247 (Toll Free) or 1-877-369-0926 (Toll Free)

Webinar ID: 994 9758 3961

Thank you to our keynote speaker, Taj Tashombe, founder of Canyon Oaks and ambassador of the National Museum of African American History and Culture. Thank you, Board President Young, for his opening remarks. Thank you, Media Manager Robert Lyles, for producing a video highlighting the theme. Thank you, Kim Ridgeway, for serving as the emcee. Thank you, Beverly Greene, for providing guidance and support of the planning committee, who represent different departments throughout the District, for their behind-the-scenes work on this event that, included the development of a theme, script/storyline, music, raffle game and prizes, zoom technical hosts, and much more (Listed in alphabetical order): Shauna Badger, Yvonne Babitt, Vince Bailey, Diann Castleberry, Brittany Dobbs, Christine Eduok, Zack Farmer, Michelle Fernandez, Sebron Flenaugh III, Beverly Greene, Caroline Haley, James Hill III, Tammy Kylo, Nichele Laynes, Robert Lyles, Christy McCree, Morgan Potts, Kimberly Ridgeway, Christopher Wagner, Najwa Sabrie, Rex Salazar, Aimee Steele, and Cheryl Sudduth.

Communications Black History Month - In celebration of Black History Month, we launched our 2023 Black History Month web page and social media content at the beginning of February. The goal is to highlight and celebrate the contributions of African Americans in transportation history.

<https://www.actransit.org/black-history-month>



AC TRANSIT CELEBRATES
BLACK HISTORY MONTH

AC Transit's history cannot be separated from Black History.

From our founding in 1960 to today, we have been connected to the African-American community in our hometown of Oakland and throughout the East Bay Area. Take a peek at some of our history and how African-Americans have enhanced the transportation experience throughout U.S. history.



Beverly Scott



Rodney Slater



Nichelle Nichols



AC TRANSIT CELEBRATES
BLACK HISTORY MONTH

7:00 AM · Feb 1, 2023 · 420 Views



AC Transit
@rideact

Former Secretary Rodney Slater has advocated for investing in public transit, working tirelessly to improve the lives of millions.

Let's continue to build upon his efforts to improve transit. #BHM 🍌

More about Rodney Slater: bit.ly/3kZX3CB



ALT

7:00 AM · Feb 16, 2023 · 600 Views



AC Transit
@rideact

Today we honor the legacy of Nichelle Nichols, best known for her role as Nyota Uhura in Star Trek. She inspired on & off screen, volunteering with NASA to recruit more women & POC. An inspiration to us all! 🙌 #BHM 🍌

More about Nichelle Nichols: bit.ly/3kZX3CB



ALT

7:00 AM · Feb 23, 2023 · 406 Views

New Life for Old Buses - AC Transit's tradition of going the extra mile to serve our communities reached new heights when it donated surplus buses to be used to support anti-homelessness efforts. That effort is now helping make life a little easier for Oakland's unsheltered residents.

In the Summer of 2021, the Board approved the donation of several decommissioned buses to the *Sustainable Urban Neighborhoods Community Fund* (SUNCF), an Oakland-based non-profit organization. SUNCF retrofitted two donated buses into bathing and toileting facilities for persons experiencing homelessness. One bus was placed at the City of Oakland-sanctioned encampment at E. 12th Street and 2nd Avenue, and the other at 3rd and Peralta in West Oakland, serving 70 and 40 people, respectively. Today, the reimagined buses deliver better hygiene and dignity to some of our most vulnerable residents. This innovative partnership between AC Transit and SUNCF highlighted how surplus buses can be repurposed to support unsheltered residents. It also revealed that the time and expense to the non-profit of retrofitting the buses are a barrier to scaling the program. SUNCF will now pivot to using shipping containers that can accommodate five restrooms and a laundry room.

The *Department of Legislative Affairs & Community Relations* should be commended for its work to make this pilot program possible and a success. The District takes immense pride in this effort, a natural extension of AC Transit's commitment to serving East Bay communities.



CALSTART Capitol Day

External Affairs Representative, Ryan Lau, participated in CALSTART's lobby day on February 16th. CALSTART, given its focus, primarily centered its advocacy around the Governor's allocation to zero-emission programs and the reauthorization of AB118 (Alternative fuels and vehicle technologies). Given the opportunity to advocate for the District to policymakers, staff promoted the need for District operating funds and electricity priority for public transit. In total, staff met with seven policymaker offices, most of which were on budget or transportation committees. At the end of Capitol Day, CALSTART's State Policy Director plans to amplify the rallying cry around operations funding and support public transit's efforts around electricity priority.



Ryan Lau, External Affairs Representative, in front of State Capitol with CALSTART advocacy delegation

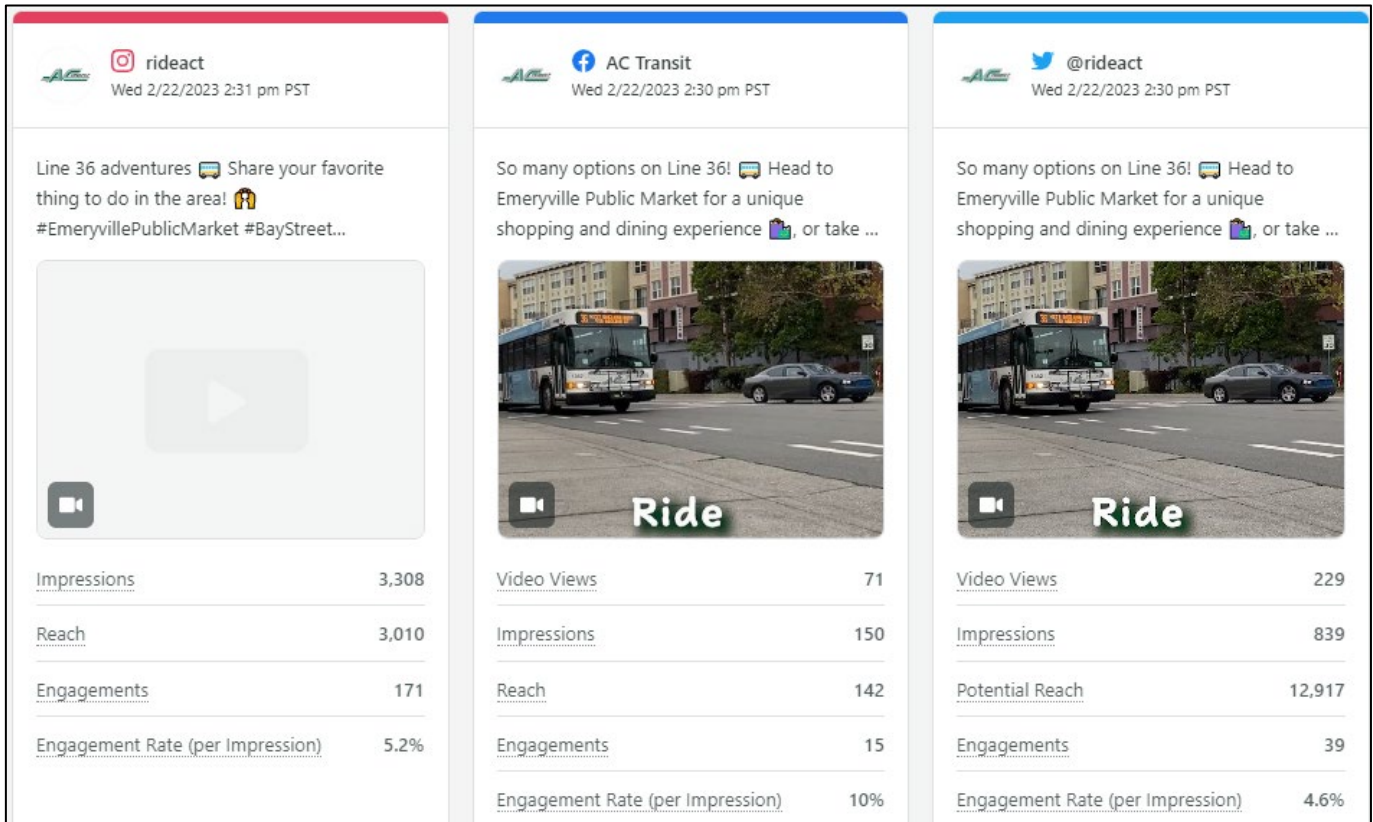
Meeting with Secretary of the California State Transportation Agency (CalSTA) - Beverly Greene, Executive Director of External Affairs, Marketing & Communications, also Chair of the State Legislative Committee of the California Transit Association (CTA), joined CTA Executive Director Michael Pimentel to virtually meet with California Transportation Secretary Toks Omishakin to discuss the need for financial support for transit agencies across the state on February 10, 2023. Staff from the Secretary's office that joined the call to discuss the impending fiscal cliff situation included Undersecretary Mark Tollefson; Chief Deputy Secretary of Rail and Transit Chad Edison; Deputy Secretary of Legislation Alejandro Espinoza; and Senior Policy Advisor Anthony Serna.

March Service Changes

“Ride Line XX to” series launches

Getting Around on AC Transit: A Video Series - To encourage ridership, the Digital Communications team has developed a series of social media videos highlighting places of interest in our service area. The first of these videos went live on February 22 and highlights spots along Line 36. This ongoing series will continue throughout 2023.

Metrics:





Executive Reporting
As of January 31, 2023

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Budget Summary

Overview

Overall

Results in the seventh month of FY 2022-23 show total District Operating Expenses coming in under the average monthly budget as well as under the annual projection (96% and 90% respectively). Annual projections for overtime usage show the District staying within budget for operators despite the ongoing struggle to backfill vacancies and maintain service. The mid-year budget included an increase to Overtime accounts as well as other areas of note below.

Labor Expenses

Total Labor is coming in slightly over budget in January (\$32.5 million actuals vs. \$32.0 million budget) due to vacancies, operator attrition, and timing of payments for healthcare and pension. In an ongoing effort to restore service, the District is relying on Operator Premium Time to backfill vacant positions and absences. Human Resources and the Training and Education Center are actively working to recruit and hire positions.

- Operator Regular Time is significantly under budget in January due to slower than anticipated rate of hiring. Over reliance on Operator Premium Time is reflected in the actuals for January, however the projected annual budget is within budget due to a recently approved mid-year budget increase.
- Misc Wages & Fringe is over budget for January due to a greater than average number of holidays and true-up for holiday time reporting, however the projected annual budget for these accounts is within budget.
- Health Plans actuals are significantly over for January due to a need to true-up low actuals in December. The annual projection is within budget and expected to stay within budget for the year.
- Pension is slightly over the average monthly budget because of a “catchup” in payments from prior months (being mostly lower than average monthly budgets). The annual projection is within budget and expected to stay within budget for the year.

Non-Labor Expenses

Total Non-Labor is below budget for January (\$11.2 million actuals vs. \$13.4 million budget) and well under the projected annual budget.

- Professional and Technical Services as well as Other Services are significantly under budget for the average monthly budget and annual projection. Spending in this category typically occurs later in the year.
- Security Services is slightly over budget for the average monthly budget however on track for the annual projection (101% and 90%, respectively). A mid-year budget increase allows for anticipated increases in expenses for Security.
- Fuel and Lubricants are significantly below the average monthly budget (59%) due to recent lower prices, and the annual projection (93%) is within budget due to a mid-year budget increase.
- The category for Taxes is within the average monthly budget however over the annual projection (101% and 119%, respectively) because of inflationary pressure on the cost of goods. .

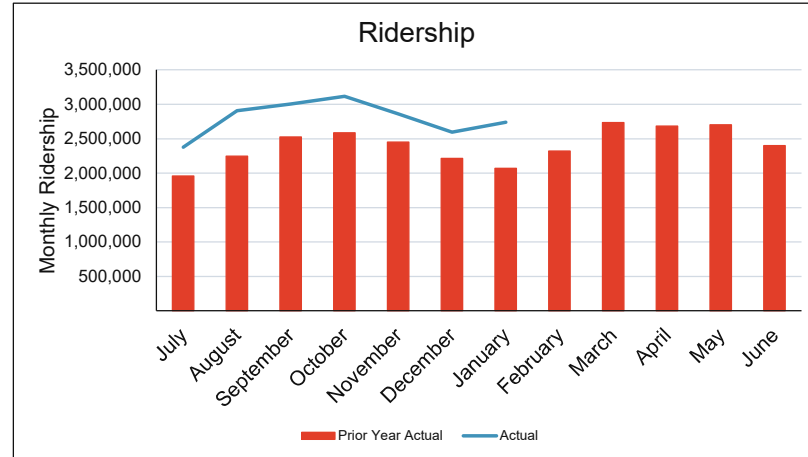
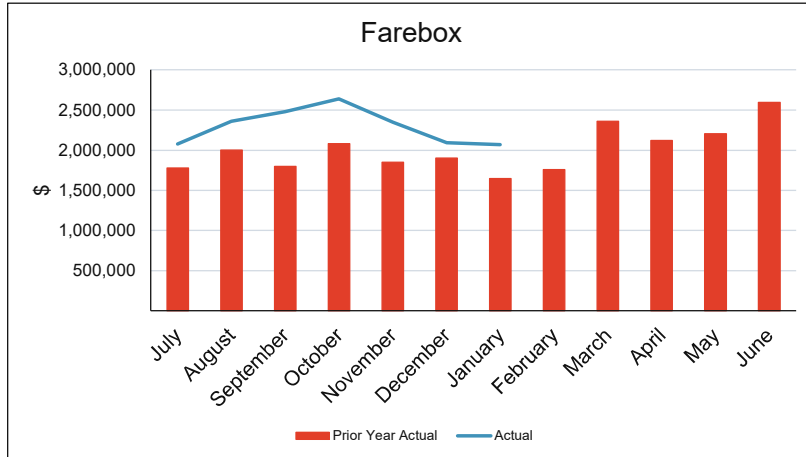
Budget Summary (Budget vs Actuals as of January End, 2023)

Parent Account & Name	Single Month - January FY2023			FYTD (58% of year completed)					
	Single Month Budget	Single Month Actuals	Single Month Budget Used %	Annual Budget	Actuals FYTD	Annual Budget Remaining	Budget Used % FYTD	Historical Avg % Used FYTD	Projected Annual Budget Used %
Wages									
Operators Regular Time	5,800,492	5,001,071	86%	69,605,904	37,225,176	32,380,728	53%	56%	95%
Operators Premium Time	1,433,361	1,877,565	131%	17,200,326	10,642,501	6,557,826	62%	62%	100%
Maintenance Regular Time	2,485,755	1,997,851	80%	29,829,058	15,216,232	14,612,826	51%	55%	92%
Maintenance Overtime	170,650	150,568	88%	2,047,797	1,147,165	900,631	56%	58%	97%
Salaried Regular Time	3,726,134	2,975,535	80%	44,713,607	24,434,473	20,279,134	55%	58%	94%
Salaried Overtime	120,087	57,804	48%	1,441,047	794,479	646,569	55%	59%	93%
Misc Wages & Fringe	7,851,003	8,420,915	107%	94,212,030	48,274,206	45,937,824	51%	53%	96%
Health Plans	4,941,307	6,219,071	126%	59,295,687	31,227,536	28,068,151	53%	56%	94%
Pension	5,504,812	5,765,328	105%	66,057,741	33,479,688	32,578,053	51%	58%	87%
Labor Total	32,033,600	32,465,709	101%	384,403,197	202,441,456	181,961,741	53%	56%	94%
Key Services									
Professional and Tech Svcs	908,076	274,117	30%	10,896,909	2,034,246	8,862,663	19%	44%	43%
Security Services	1,269,944	1,284,440	101%	15,239,322	7,756,285	7,483,037	51%	56%	90%
Other Services	1,884,567	1,485,394	79%	22,614,809	8,826,016	13,788,794	39%	64%	61%
Vehicle Parts	1,051,895	986,052	94%	12,622,740	6,654,268	5,968,472	53%	61%	86%
Fuel & Lubricants	1,601,432	989,039	62%	19,217,183	10,851,030	8,366,153	56%	58%	97%
Other Maintenance	156,872	146,967	94%	1,882,462	1,030,602	851,859	55%	55%	100%
Office Supplies	145,424	102,227	70%	1,745,091	467,772	1,277,319	27%	42%	64%
Misc Materials	114,585	62,964	55%	1,375,023	783,992	591,031	57%	42%	136%
Utilities	392,036	393,386	100%	4,704,430	2,630,749	2,073,682	56%	54%	104%
Liability	2,006,219	1,855,947	93%	24,074,631	13,046,933	11,027,698	54%	81%	67%
Taxes	238,708	240,904	101%	2,864,490	1,861,868	1,002,622	65%	55%	119%
Purchased Transportation	2,712,866	2,732,258	101%	32,554,386	16,989,753	15,564,633	52%	59%	88%
Miscellaneous	883,082	669,290	76%	10,596,984	4,357,516	6,239,468	41%	38%	107%
Non-Labor Total	13,365,705	11,222,985	84%	160,388,460	77,291,030	83,097,429	48%	60%	81%
Grand Total	45,399,305	43,688,694	96%	544,791,657	279,732,487	265,059,170	51%	57%	90%

2% - 9% over expected

10% or more over expected

Farebox Revenue and Ridership
FY 2022-23 vs. FY 2021-22



Farebox Revenue	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD	FY Projection
FY 2022-23	2,077,133	2,360,193	2,482,101	2,639,562	2,349,926	2,092,973	2,070,652						16,072,541	27,552,927
FY 2021-22	1,781,080	2,004,537	1,799,705	2,082,678	1,850,307	1,903,225	1,647,156	1,760,652	2,360,264	2,120,699	2,204,566	2,597,947	13,068,690	24,112,819
Y-Y %	16.6%	17.7%	37.9%	26.7%	27.0%	10.0%	25.7%						23.0%	14.3%

FY 2020-21	17,718	171,175	92,141	648,821	1,488,240	1,235,347	1,144,254	1,145,931	1,582,095	1,670,788	1,625,765	1,692,700	12,514,974	
FY 2019-20	4,858,835	5,191,086	5,394,207	5,643,991	4,925,151	5,034,659	5,200,391	5,064,387	2,645,359	89,311	360,744	82,243	44,490,364	

NTD Ridership	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD	FY Projection
FY 2022-23	2,377,977	2,908,645	3,006,534	3,117,377	2,859,953	2,595,953	2,741,588						19,608,027	33,613,761
FY 2021-22	1,959,429	2,248,138	2,527,040	2,586,097	2,454,910	2,213,471	2,073,209	2,322,102	2,735,012	2,683,305	2,705,849	2,400,803	16,062,294	28,909,365
Y-Y %	21.4%	29.4%	19.0%	20.5%	16.5%	17.3%	32.2%						22.1%	16.3%

FY 2020-21	1,898,801	1,983,119	2,061,177	2,049,363	1,600,234	1,578,052	1,487,300	1,459,316	1,691,534	1,736,424	1,804,277	1,898,801	21,248,398	
FY 2019-20	4,340,908	4,686,254	4,809,687	5,186,044	4,460,110	4,174,736	4,429,923	4,515,329	3,123,979	1,436,974	1,625,470	1,664,970	44,454,384	

Notes:

- Farebox revenue is for per-boarding payments only; does not include EasyPass agreements or contract services (BART, City of Oakland, etc.)*
- Current FY total ridership and farebox revenue projections are based on the average monthly ridership and farebox revenue applied to the rest of the fiscal year.*