

Agenda Planning Pending List

Efforts will be made to agendize reports on topics outlined in the Agenda Planning Pending List on the expected agenda date; however, dates are generally contingent on adequate preparation time and the availability of information necessary to prepare a Staff Report and may change. In addition, items will be placed under the most suitable subject matter heading on the Board agenda based on the content of the Staff Report, subject to approval of the final agenda by the Board President.

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
Report (in relation to SR 20-134a Free Fares) with a plan to address unhoused residents on busses subject to the implementation of a fare-free system, including the cost.	TBD	Operations	Beckles - 4/28/2021	
4/19/2024 8:15				

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Operations

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
Update on Hayden AI Pilot technology to deter parked/stopped cars in bus stops.	9/11/2024	Operations / Innovation & Technology	Shaw - 3/13/2024	Details
Retreat on ZEB Fire Safety, preferably at Division 4 with Fire Marshals and Chiefs.	9/25/2024	Operations	Peeples - 10/25/2023	Details
Report on detailed analysis of the relevant personnel data, to inform the development of initiatives/programs to address the retention/availability issues.	TBD	Human Resources	McCalley - 2/1/2024	Details
Report on how active line management supports service quality improvements related to the hiring of three new Road Supervisor positions.	9/25/2024	Operations	Walsh - 3/13/2024	Details

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Planning

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
An update on the AC Transit/City of Oakland International Blvd. Quick Strike Project.	5/8/2024	Planning & Engineering	Walsh - 12/13/2023	Details
Report about the partnership between via Mobility Services and the City of Richmond. The report should include what transportation services were provided and how they integrated with AC Transit's service. [This matter to be presented to the Richmond ILC prior to presenting to the Board]	7/24/2024	External Affairs Marketing & Communications	Peeples - 2/23/2022	
Explore the use of fare inspectors with hand held readers for Clipper cards in order to load passengers through the back door of buses at Berkeley BART and 14th Street and Broadway during peak hours.	TBD	Planning & Engineering	Peeples - 11/11/2015	
Review Board Policy 544 - Service Adjustments to address service changes that result from detours.	5/22/2024	Planning & Engineering	Walsh - 3/13/2024	Details
Report on detours on Broadway.	5/22/2024	Planning & Engineering	Syed - 3/13/2024	Details

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External Affairs

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
Facilitated leadership and governance training for Board Members.	5/8/2024	District Secretary	Shaw - 1/24/2024	Details
Report on how the District plans to implement SB 434 which requires reporting on harassment occurring on the bus system by the end of 2024. Include an update on what the current processes and reporting procedures are.	6/12/2024	TBD	Shaw - 2/14/2024	Details
Report on Proterra bus fire investigation findings.	TBD	Operations	Peeples - 8/10/2022	Details
Report on codifying the course of communication between AC Transit and local jurisdictions related to permitting and inspection processes.	TBD	Planning & Engineering	Peeples - 6/8/2022	
Status report on the Oral History Project. [Request from Director Peeples to retain on long-term pending. Staff to continue efforts to locate funds, hire personnel utilizing grant funds, and contact local museums to determine if there is interest in taking on the project].	TBD	TBD	Peeples	
Report on working conditions at New Flyer's Anniston plant.	TBD	General Counsel	Peeples - 10/14/2020	
A discussion regarding legislative modifications to the Brown Act. (Board meeting or retreat)	TBD	TBD	Peeples - 12/8/2021	
Provide a NIMS course ICS 402 to the Board and other local elected officials.	TBD	Safety	Peeples - 12/9/15	

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Item Description	Department	Expected Agenda Date
GMAC Minutes (Monthly)	Planning	5/8/2024
Retirement Board Update (Semi-Annual: Apr/Nov)	Retirement	5/8/2024
Operations Performance Report (Quarterly: Feb/May/Aug/Nov)	Operations	5/8/2024
Update on District Involvement in External Planning Processes (Quarterly: Feb/May/Aug/Nov)	Planning	5/8/2024
DBE/FTA Report (Semi-Annual: May/Nov)	Contracts Compliance	5/8/2024
Legislative Report (Monthly)	External Affairs Marketing & Communications	5/22/2024
Report on Investments (Monthly)	Finance	5/22/2024
Board Travel & Meeting Expense Report (Quarterly: Feb/May/Aug/Nov)	District Secretary	5/22/2024
Protective Services Performance Report (Quarterly: Feb/May/Aug/Nov + Annual)	Safety & Security	5/22/2024
FinCorp Financial Statements (Feb/May/Nov)	Finance	5/22/2024
Customer Service Metrics (Quarterly: Feb/May/Aug/Nov) [The report shall address Clipper Penetration Rate and EasyPass Status Report]	External Affairs Marketing & Communications	5/22/2024
Budget Update (Quarterly: Feb/May/Aug/Nov)	Finance	5/22/2024
Ridership Report (Semi-Annual: Jan/June and presented in conjunction with mid-year and annual budget adoption)	Planning	6/12/2024
Budget Adoption (Annual: June)	Finance	6/12/2024
Annual Zero Emission Transit Bus Technology Analysis (Annual: June)	Operations	6/26/2024

Item Description	Department	Expected Agenda Date
Audit Engagement Letter (Annual: July)	Finance	7/10/2024
Notice of Scheduled Adoption of the Appropriations Limit (Annual: July)	Finance	7/10/2024
Employee & Non-Employee Out-of-State Travel Report (Semi-Annual: Feb/Aug)	Finance	8/14/2024
Status of Active Contracts and Spending Amounts Over \$250,000 Report (Semi-Annual: Feb/Aug)	Finance	8/14/2024
Litigation Report (Semi-Annual: Feb/Aug)	General Counsel	8/14/2024
Surplus & Obsolete Materials Report For Prior Fiscal Year (Annual: Aug)	Finance	8/14/2024
Adoption of Appropriations Limit (Annual: Aug)	Finance	8/14/2024
Update on Strategic Plan Progress (Semi-Annual: Mar/Sept)	Planning	9/25/2024
Update on the Clipper2 (Semi-Annual: April/Oct)	Information Technology	10/9/2024
Annual Adoption of State/Federal Advocacy Programs (Annual: Oct)	External Affairs Marketing & Communications	10/23/2024
Year-End Audited Financial Statements (Annual: Nov)	Finance	11/13/2024
Fincorp Year-End Audited Financial Statements (Annual: Dec)	Finance	11/13/2024
Report from the Parcel Tax Fiscal Oversight Committee (Annual: Dec)	Finance	12/11/2024
Mid-Year Budget Review (Annual: Jan)	Finance	1/22/2025
Annual report on Tempo Platform video/data requests made from outside law enforcement agencies (Annual: Jan)	Internal Audit	1/22/2025
State of the Bus Fleet Report (including CARB update) (Annual: Feb)	Operations	2/12/2025
Classification Specification Modifications in Prior Year (Annual: Feb)	Human Resources	2/26/2025

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**Policy
Review
Schedule**

Policy	Policy No.	Responsible Department	Expected Agenda Date
Prohibition on Loans	225	Human Resources	5/8/2024
Relocation Policy	226	Human Resources	5/8/2024
Alternate Work and Flexible Work Schedules	231	Human Resources	5/22/2024
Service Standards and Design Policy	545	Planning & Engineering	6/12/2024
Attendance	232	Human Resources	6/12/2024
Background Investigations	202	Human Resources	6/26/2024
Internal Audit Department Purpose	400	Internal Audit	6/26/2024
Tuition Assistance Policy	223	Human Resources	6/26/2024
Easy Pass Goals and Methodology	334	Finance / EAMC	7/10/2024
Bus Stop Guidelines	501	Planning & Engineering	7/24/2024
Procurement Policy	465	Finance	7/24/2024
Personnel Policies for Unrepresented Employees	296	Human Resources/ General Counsel	8/7/2024
Procurement Protest Procedures	468	Finance	8/7/2024
Environmental Evaluations of Transit District Projects	525	Planning & Engineering	9/11/2024
Revenue and Grants	324	Finance	9/11/2024
Fixed Assets	462	Finance	10/9/2024
Capital Plan and Projects	314	Finance	11/13/2024
Budgets	311	Finance	12/11/2024
Board of Directors Rules for Procedure	101	District Secretary/ General Counsel	multiple dates
Claims and Lawsuits - Settlement Authorizations	605	General Counsel	TBD
Temporary Worker Staffing Policy	244	Human Resources	TBD

Alcohol and Substance Abuse Policy	200	Civil Rights & Compliance/ Human Resources	TBD
Fare Policy Goals and Methodology	333	Finance	TBD
Safety Management System Policy	480	Safety & Security	TBD