



INTERAGENCY LIAISON COMMITTEES STRUCTURE AND APPOINTMENTS

OCTOBER 30, 2024



The Inter-agency Liaison Committee (ILC) Parameters were adopted by the Board of Directors on October 14, 2020.

Parameters include:

- Purpose – Coordinate on planning-related items
- Governance – Membership and Roles & Responsibilities
- Meetings – Frequency, duration, location and attendees
- Brown Act Compliance

- Alameda
- Bay Area Rapid Transit District (BART)
- Berkeley
- Emeryville
- Hayward
- Oakland
- Richmond
- San Leandro (Inactive)

- Good collaboration tool between the District and partner jurisdictions
- Elected officials that are in attendance are engaged
- Additional forum for outreach on District initiatives
- High subscription rates to District's ILC notifications
- Some good outcomes - Hayward bus bench pilot, Emeryville Powell Street Transit Priority, Alameda Line 19 partnership, Oakland Brooklyn Basin Service

- Staff and labor intensive for meeting preparation and follow-up (equivalent to mini-board meetings)
 - Dedicated interns for note-taking
- Sometimes unengaged staff makes the meetings and agendas one-sided, resulting in minimal progress
- Not all committee members attend
- Minimal public engagement other than Oakland ILC
- Occasional issues with quorum/must cancel meeting without a quorum
- Follow-up and accountability
- Meetings do not happen quarterly due to conflicts (dark in August, holidays, new appointees in January)
- Scheduling meetings can be difficult

Update the Purpose to include:

- Regional coordination and funding advocacy
- Fares
- Rider Experience

Increase ILC coverage

- Consolidate ILCs and meetings to include additional jurisdictions
- Remove redundancy with West Contra Costa Transportation Advisory Committee (WCCTAC) and the Contra Costa Transportation Authority (CCTA)

PROPOSED ILC COVERAGE EXPANSION



Jurisdiction	Meeting Type		Frequency
	Existing	Proposed	
Richmond	ILC	WCCTAC Board Meeting & CCTA	Quarterly
El Cerrito	WCCTAC		
Unincorporated Contra Costa County	WCCTAC		
Albany	No meeting	North County ILC	Quarterly
Berkeley	ILC		
Emeryville	ILC		
Oakland	ILC	Oakland/Alameda/Piedmont ILC	Quarterly
Alameda	ILC		
Piedmont	No meeting		
San Leandro	Inactive ILC	Central County ILC	Quarterly
Hayward	ILC		
Unincorporated Alameda County	No meeting		
Fremont	Staff Coordination meeting	South County ILC (existing dormant PAC)	Quarterly
Newark	No meeting		
BART	ILC	ILC	Quarterly

Existing Structure (with 2 Board representatives):

- Ward Liaison for Primary City + One Liaison from a neighboring Ward with connecting service
- Utilize the one remaining at-large director through the end of 2026 to fill in any gaps.
- *This is also an interim solution if consolidation effort moves forward.*

Implement ILC Consolidation (with 2 Board representatives):

- Each body under the consolidated plan will have at least two Directors based on existing configuration of the wards under the 7-ward election system (Oakland/Alameda/ Piedmont will have 3)
- Ward 1 ILC proposed for elimination.

Jurisdiction
Richmond – Ward 1 El Cerrito – Ward 1 Unincorporated Contra Costa County – Ward 1
Albany – Ward 1 Berkeley – Ward 2 Emeryville – Ward 2
Oakland – Ward 2, Ward 3, Ward 4 Alameda – Ward 3 Piedmont – Ward 3
San Leandro – Ward 5 Hayward – Ward 6 Unincorporated Alameda County (Ward 6, Ward 5)
Fremont – Ward 7

- Seek Board feedback and direction
- Address meeting logistics
 - Location, dates and quorums
- Coordinate with local jurisdiction staff on any changes
- Discuss proposed changes at upcoming ILC meetings
- Return to Board with jurisdiction feedback
- Seek Board Approval
- Allow ample time for implementation and transition