



ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

Master Minute Order

Report ID:	25-429	Status:	Continued
Type:	Consent		
Meeting Body:	Board of Directors - Regular Meeting 09/10/2025	Final Action:	09/10/2025

Sponsors:

Attachments: STAFF REPORT, Att.1 BP 650 - Access to Public Records - Requests and Fees
Related Files:

Agenda Title:

Consider approving minor amendments to Board Policy 650 - Access to Public Records Requests and Fees.

Staff Contact:
Aimee L. Steele, General Counsel/Chief Legal Officer

Legislative Action & Summary

Acting Body:	Date:	Action:	Result:
Board of Directors - Regular Meeting	09/10/2025	Continued	Pass

Action Text:

MAIN MOTION: WALSH/McCALLEY to approve minor amendments to Board Policy 650 as recommended by staff and direct General Counsel to add to the Policy that all documents released in response to Public Records Act requests be made public to everyone who can access the system.

AMENDED MOTION: YOUNG/SHAW to continue the item to a future meeting when staff can provide additional information to address the issue of making all Public Records Act requests publicly available. The motion carried by the following vote:

Ayes: 4 President SHAW, Vice President McCALLEY, Director SILVA, Director YOUNG

Nays: 2 Director WALSH, Director SYED

Notes:

The agenda item was pulled from the Consent Calendar by Director Walsh. General Counsel Aimee Steele addressed questions from the Board.

Public Comment:

Kevin Dalley, Transport Oakland, suggested the District allow members of the public to see documents released for public records requests, and to modify Board Policy 650 to include language that memorialize this approval.

Jane Kramer requested clarification of phrases characterizing policy amendments as "minor" or "non-substantive".
