



AC TRANSIT PARCEL TAX FISCAL OVERSIGHT COMMITTEE

APPLICATION

A paper version of the electronic application may be requested by emailing districtsecretary@actransit.org

The Board of Directors is accepting applications for the Parcel Tax Fiscal Oversight Committee. This is a non-paid, volunteer position with a term of office of three-years.

About the Committee

The Parcel Tax Fiscal Oversight Committee was first established as the Measure AA Oversight Committee in 2003 by the District's Board of Directors. Although the Committee's name has changed over time, its primary responsibility is to review the most recent fiscal year end annual audit to determine whether funds generated by the District's parcel tax measures have been expended in accordance with the intentions of the voters. The Committee is required to provide a report of its findings to the Board of Directors on an annual basis.

The Committee is composed of seven members who represent diverse interests and geographic distribution of the communities served by AC Transit in Special Transit Service District One.

Special Transit Service District One

Special Transit Service District One consists of 11 cities and adjacent unincorporated areas in Alameda and Contra Costa Counties, including Alameda, Albany, Berkeley, El Cerrito, Emeryville, Hayward, Oakland, Piedmont, Richmond, San Leandro, and San Pablo. Unincorporated areas include Ashland, Castro Valley, Cherryland, El Sobrante, Fairview, Kensington, and San Lorenzo.

Appointment Process

Upon review of the **applications, letters of interest, and resumes** received, the Board of Directors will determine whether to conduct interviews or make direct appointments to the Committee. All appointments are at the Board's discretion. Applicants can upload the required letter of interest and resume at the end of the form.

MEMBERSHIP REQUIREMENTS

1. Members of the Committee must reside within Special District One and cannot be an employee, vendor, contractor, or consultant of AC Transit.
2. A general understanding of basic accounting principles and experience in interpreting financial documents are highly desirable.

Employees, vendors, contractors, and consultants of the Alameda-Contra Costa Transit District are prohibited by law from being members of the Parcel Tax Fiscal Oversight Committee. Employment that could result in becoming a contractor or subcontractor to the District would also be a potential conflict. Terms on the Committee are for three years and are subject to reappointment by the Board of Directors. The Committee is required to meet annually after the preparation of independently audited financial statements and may hold additional meetings if necessary.

All meetings are subject to the Brown Act and are open to the public. It is the policy of the Alameda-Contra Costa Transit District not to unlawfully discriminate on the basis of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, color, religion, marital status, age or mental or physical disability in the programs or activities which it operates.

Application

First and Last Name *

Home Address (city, state and zip) *

Email Address *

Home Phone Number *

Daytime Phone Number *

Preferred method of communication: *

Email

U.S. Mail

Why are you interested in serving on the Parcel Tax Fiscal Oversight Committee? *

0/300

Do you have any special area of expertise or experience that you think would be helpful to the committee? *

0/300

Please answer each of the following questions as completely as possible.

If you have served on other advisory, city or community committees, please list each one and briefly describe your role. *

0/300

Signature

I certify that the information provided is true and complete to the best of my knowledge. I understand that all information provided on this application may be subject to public disclosure.

Have you previously served on the AC Transit Parcel Tax Fiscal Oversight Committee? *

YES

NO

If you answered "Yes" in the previous question, please specify the year when you served.

Applicant's signature (first and last name) *