

ALAMEDA-CONTRA COSTA TRANSIT DISTRICT



STAFF REPORT

MEETING DATE: 9/27/2023

Staff Report No. 23-461

TO: AC Transit Board of Directors
FROM: Linda A. Nemeroff, Board Administrative Officer/District Secretary
SUBJECT: Travel Authorization

ACTION ITEM

AGENDA PLANNING REQUEST: ☐

RECOMMENDED ACTION(S):

Consider authorizing lodging expenses for President Young to attend the Platinum Advisors 2023 Annual Client Retreat on October 18-19, 2023, in Sonoma, California.

Staff Contact:
Linda A. Nemeroff, Board Administrative Officer/District Secretary

STRATEGIC IMPORTANCE:

Goal - Strong Public and Policymaker Support

The Platinum Advisors 2023 Annual Client Retreat provides attendees the time to meet with agency representatives, government peers, and legislative and government professionals to discuss topics and emerging issues important to the District.

BUDGETARY/FISCAL IMPACT:

Lodging expenses are estimated at \$500.

BACKGROUND/RATIONALE:

Platinum Advisors has extended an invitation to President Young to attend their Annual Client Retreat in Sonoma, California on October 18-19, 2023. The retreat will provide panel discussions with top industry insiders, elected officials and Platinum's staff on the economic and political landscape in California.

Pursuant to Board Policy 155, no reimbursement is authorized for overnight accommodations in the counties of Alameda, Contra Costa, San Francisco, or San Mateo. However, Directors may receive reimbursement for overnight accommodations in the counties of Marin, Napa, Santa Clara, Solano and Sonoma, if prior Board approval is obtained. As the Platinum Client Retreat is being held in Sonoma County, approval is sought to allow reimbursement of lodging expenses.

In accordance with Policy 155, the Board is asked to authorize lodging expenses for the President associated

with the Platinum Advisors 2023 Annual Client Retreat.

Travel Ban Disclosure: Not applicable (In-state).

ADVANTAGES/DISADVANTAGES:

The retreat will provide a unique opportunity for the Board President to meet elected leaders, policymakers and Platinum Advisors staff about legislation and other areas of importance to the District. The impact of their attendance at the retreat is entirely positive.

ALTERNATIVES ANALYSIS:

There are no practical alternatives to the course of action recommended in this report.

PRIOR RELEVANT BOARD ACTION/POLICIES:

Board Policy 155 - Travel and Meeting Expense Reimbursements for Directors and Board Officers.

ATTACHMENTS:

None

Prepared by:

Jordi Simms, Administrative Specialist

Approved/Reviewed by:

Linda A. Nemeroff, Board Administrative Officer/District Secretary