

ALAMEDA-CONTRA COSTA TRANSIT DISTRICT



STAFF REPORT

MEETING DATE: 7/26/2023

Staff Report No. 23-255a

TO: AC Transit Board of Directors
FROM: Linda A. Nemeroff, Board Administrative Officer/District Secretary
SUBJECT: Appointment to the Parcel Tax Fiscal Oversight Committee

ACTION ITEM

AGENDA PLANNING REQUEST:

RECOMMENDED ACTION(S):

Consider adoption of Resolution No. 23-031 appointing Donna Linton to fill the remainder of an unexpired term ending on August 31, 2025, on the Alameda-Contra Costa Transit District Parcel Tax Fiscal Oversight Committee.

Staff Contact:
Linda A. Nemeroff, Board Administrative Officer/District Secretary

STRATEGIC IMPORTANCE:

Goal - Strong Public and Policymaker Support
Initiative - Financial Efficiency and Revenue Maximization

The Parcel Tax Fiscal Oversight Committee was first established as the Measure AA Oversight Committee in 2003 by the District's Board of Directors. Although the Committee's name has changed over time, its primary responsibility is to review the most recent fiscal year end annual audit to determine whether funds generated by District's parcel tax measures have been expended in accordance with the intentions of the voters. In the interest of transparency, the Committee also provides a report of its findings to the Board of Directors on an annual basis and its meetings are open to the public.

BUDGETARY/FISCAL IMPACT:

There is no budgetary/fiscal impact associated with this report.

BACKGROUND/RATIONALE:

The Parcel Tax Fiscal Oversight Committee is composed of seven community representatives who provide independent oversight of approximately \$30 million in Measure VV/C1 parcel tax proceeds collected by the District in Special Transit Service District 1, which is comprised of the entire District except the Cities of Fremont and Newark. Earlier this year, one of the Committee's founding members, Janet Abelson, passed away leaving a vacancy on the Committee. Committee members are non-paid volunteers.

In May 2023, the Board directed the District Secretary to fill the vacancy by direct appointment. Prospective

applicants were required to submit 1) a letter of interest; 2) application; and 3) resume. Applicants are also required to live in Special District 1. The District Secretary's Office received an application from one of the two applicants recommended by Director McCalley.

Given Ms. Linton's background in community involvement and financial matters, staff supports and recommends the adoption of Resolution No. 23-031 to appoint Donna Linton to the Committee for the remainder of an unexpired term ending on August 31, 2025.

ADVANTAGES/DISADVANTAGES:

The recommended applicant brings knowledge of financial matters, public service, community involvement and diversity, relevant to the charge of the Committee and valuable to the voters of Special District 1.

ALTERNATIVES ANALYSIS:

Staff considered conducting a formal recruitment to further solicit applicants but felt that recommending the applicant was the appropriate approach given their interest to serve the community and skills.

PRIOR RELEVANT BOARD ACTION/POLICIES:

Staff Report 23-255

ATTACHMENTS:

1. Resolution 23-031
2. Application from Donna Linton

Prepared by:

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In Collaboration with:

Linda A. Nemeroff, District Secretary

Approved/Reviewed by:

Linda A. Nemeroff, Board Administrative Officer/District Secretary

Jill A. Sprague, General Counsel/Chief Legal Officer

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