



ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

AGENDA

Board of Directors - Regular Meeting

5:00 PM Regular Meeting

HYBRID MEETING

AC Transit General Offices

2nd Floor Board Room - 1600 Franklin Street, Oakland, California

Phone (669) 900 6833, Webinar ID: 984 8717 5063

[Zoom link https://actransit.zoom.us/j/98487175063](https://actransit.zoom.us/j/98487175063)

Wednesday, March 26, 2025 at 5:00 PM

MEMBERS OF THE BOARD OF DIRECTORS

DIANE SHAW, PRESIDENT (WARD 5)

MURPHY MCCALLEY, VICE PRESIDENT (WARD 4)

H. E. CHRISTIAN PEEPLES (WARD 1)

JEAN WALSH (WARD 2)

SARAH SYED (WARD 3)

ANTHONY C. SILVA (WARD 6)

JOEL YOUNG (AT-LARGE)

BOARD OFFICERS

KATHLEEN KELLY, INTERIM GENERAL MANAGER/CHIEF EXECUTIVE OFFICER

AIMEE L. STEELE, GENERAL COUNSEL/CHIEF LEGAL OFFICER

LINDA A. NEMEROFF, BOARD ADMINISTRATIVE OFFICER/DISTRICT SECRETARY

TELECONFERENCE:

Director H. E. Christian Peeples, 13328 San Pablo Avenue, Room 38C, San Pablo, California 94806

Live Public Comment

Board of Directors meetings are held in person. Live public comment may be given in person, on Zoom, or the teleconference number listed on the cover of this agenda. Speakers must be ready to present their comments when they are called upon to speak.

Zoom participants must use the "raise your hand" feature to indicate they wish to speak on an item and be prepared to accept the prompt to unmute. If calling into a meeting, dial *9 to "raise your hand" when the agenda item you wish to speak to is called. Dial *6 to unmute when the last four digits of your number are called. If you decide not to speak, dial *9 to "lower your hand".

Written Public Comment

To submit a written comment to the Board, click on <https://actransit.legistar.com/Calendar.aspx> and then click on the "eComment" link for the corresponding meeting. The eComment submission window closes 30 minutes prior to the start of the meeting. Written comments may also be emailed to myvoice@actransit.org. Indicate the agenda item number in the subject of the email. Email comments must be received no later than two hours prior to the start of the meeting.

AC Transit does not provide technical support to users accessing the meeting by telephone/Zoom.

ADA Reasonable Accommodations / Alternative Formats / Language Assistance

In-person meetings of the Board of Directors are accessible to individuals in wheelchairs and assistive listening devices are available to individuals with a hearing impairment. Written materials in alternative formats and disability-related modifications/accommodations must be made three business days in advance of the meeting or hearing to help ensure availability. Language assistance and sign language interpreters can be provided upon request three business days in advance of the meeting, subject to availability. Direct requests for reasonable accommodation or interpreter services to the District Secretary's Office at districtsecretary@actransit.org or by calling (510) 891-7201. To access an audio recording of the current agenda by telephone, dial (510) 891-7200.

1. CALL TO ORDER**2. ROLL CALL****3. PRESENTATION**

- 3.A. Recognition of Bus Operators with 20 years or more of Safe Driving: [25-185](#)

Niambi Denis-Gordon, 20 Years (Division 3)
Baldev Gill, 20 Years (Division 6)
Donald Keys, 20 Years (Division 6)
Madjid, Ouramdane, 25 Years (Division 2)
Ronnie Blaylock, 30 Years (Division 4)

Presenters:

Diane Shaw, President
Kathleen Kelly, Interim General Manager
Salvador Llamas, Chief Operating Officer
Dwain Crawley, Director of Transportation

Staff Contact:

Salvador Llamas, Chief Operating Officer

4. PUBLIC COMMENT

Any person may directly address the Board at this time on any item of interest to the public that is within the subject matter and jurisdiction of the Board. Boardmembers may briefly respond to statements or questions from the public, ask questions for clarification, refer a matter to staff, request staff to report back at a subsequent meeting, or direct staff to place the matter on a future agenda. However, under the Brown Act, the Board cannot engage in discussion or take action on any item not listed on the agenda. Public Comment on a specific agenda item will be invited at the time the item is being considered. Two (2) minutes are allowed for each item.

5. MODIFICATIONS TO THE AGENDA**6. CONSENT CALENDAR (AND CALL FOR PUBLIC COMMENT ON CONSENT ITEMS)**

- 6.A. Consider approving Board of Directors meeting minutes of March 12, 2025. [25-044](#)

Staff Contact:

Linda A. Nemeroff, Board Administrative Officer/District Secretary

- 6.B. Consider receiving the Semi-Annual Employee and Non-Employee Out-of-State Travel Report for the first half of FY 2024-25. [25-176](#)

Staff Contact:
Chris Andrichak, Chief Financial Officer

- 6.C. Consider a review of Board Policy 349 - Investment Policy, with no recommended amendments. [25-227](#)

Staff Contact:
Chris Andrichak, Chief Financial Officer

7. REGULAR CALENDAR

External Affairs Items - Chair Peeples

- 7.A. Consider receiving the Monthly Legislative Report and approving legislative positions. [25-157](#)

Staff Contact:
Claudia Burgos, Interim Executive Director of External Affairs, Marketing and Communications

Planning Items - Chair Young

- 7.B. Consider receiving a report on the District's continuing efforts to improve Service Reliability, specifically as it relates to structuring operator work assignments and the operator sign-up process. [25-202](#)

Staff Contact:
Ramakrishna Pochiraju, Executive Director of Planning & Engineering
Salvador Llamas, Chief Operating Officer

Operations Items - Chair Walsh

- 7.C. Consider receiving a report on Active Line Management and Division Teams to improve Service Quality. [25-190](#)

Staff Contact:
Salvador Llamas, Chief Operating Officer

- 7.D. Consider receiving a report summarizing the new and revised classification specifications presented and approved during the 2024 calendar year. [25-136](#)

Staff Contact:

James Arcellana, Interim Executive Director of Human Resources

Board Administrative Matters - President Shaw

- 7.E. Consider adoption of Resolution No. 25-013 appointing one public member to fill the term expiring on March 31, 2025, and a two-year term commencing on April 1, 2025 until March 31, 2027. [This item has been agendaized in the event a decision on appointment is deferred to the regular Board meeting.] [24-462e](#)

Staff Contact:

Linda A. Nemeroff, Board Administrative Officer/District Secretary

8. AGENDA PLANNING

Directors are limited to two agenda planning requests per meeting. Each item requested shall have the concurrence of three Directors, including the requestor.

- 8.A. Review of Agenda Planning Pending List and Agenda Planning Request Forms submitted by Directors Walsh and Young. [25-015e](#)

Staff Contact:

Linda Nemeroff, Board Administrative Officer/District Secretary

- 8.B. REQUEST FOR RECONSIDERATION [25-228a](#)
Reconsideration of a potential conflict of interest involving a Board member [Previously considered and acted upon by the Board on March 3, 2025.]

9. GENERAL MANAGER'S REPORT

- 9.A. General Manager's Report for March 26, 2025. [25-014c](#)

10. BOARD/STAFF COMMENTS

(Government Code Section 54954.2)

- 10.A. Written reports from Board members on travel to District-related conferences occurring in the last 30 days. [25-038e](#)

Staff Contact:

Linda Nemeroff, Board Administrative Officer/District Secretary

11. ADJOURNMENT

Next Meeting: April 9, 2025 at 5:00 p.m.

MEETING DISCLOSURES

Live Audio/Video Stream: Meetings of the Board of Directors are recorded and streamed live on the District's website.

Public Comment: Live public comment will be accepted during the meeting in person, through Zoom, or the teleconference number listed on the cover page. Members of the public wishing to present comments in person should complete a Speaker's Form and submit it to the District Secretary at the meeting. For subjects not listed on this agenda, the public will be invited to speak under the "PUBLIC COMMENT" item on the regular meeting agenda. For specific agenda item(s), speakers will be invited to address the Board at the time the item is being considered. All speakers, including anyone using simultaneous translation equipment, are allowed two (2) minutes to present comments. Speakers using a translator will receive twice the allotted time. Individuals wishing to present more detailed information are encouraged to submit comments in writing. Written comments are included in the record for meeting(s), and as such, are available for public inspection and may be posted to the District's website.

Electronic Devices: All electronic devices such as cell phones, smartphones, tablets and similar sounding devices, shall be placed on mute, vibrate, or silent mode during Board meetings pursuant to District Ordinance No. 12.

Order of Agenda Items: The Board may discuss any item listed on this agenda and in any order.

Availability of Agenda-Related Materials: Written agenda-related materials for all open-session regular meetings are available to the public 72 hours prior to the meeting or at the time the materials are distributed to a majority of the Board. Written materials presented at a meeting by staff or a member of the Board will be available to the public at that time, or after the meeting if supplied by an outside party. Agenda-related materials are available from the District Secretary's Office, 1600 Franklin Street, Oakland, California, or on the District's website.

District Ordinance No. 13 prohibits non service animals at District facilities unless specifically authorized by law.

To accommodate individuals with severe allergies and environmental illnesses, meeting participants should refrain from wearing scented products to the meeting.