

# Agenda Planning Pending List

Finance

Efforts will be made to agendize reports on topics outlined in the Agenda Planning Pending List on the expected agenda date; however, dates are generally contingent on adequate preparation time and the availability of information necessary to prepare a Staff Report and may change. In addition, items will be placed under the most suitable subject matter heading on the Board agenda based on the content of the Staff Report, subject to approval of the final agenda by the Board President.

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
Update on expedited payments for small and disadvantaged vendors and how those strategies are moving forward, what challenges have been addressed, and a timeline for implementation. (See the linked document for more information)	12/13/2023	Finance	Shaw - 3/8/2023	<a href="#">Details</a>
Report (in relation to SR 20-134a Free Fares) with a plan to address unhoused residents on busses subject to the implementation of a fare-free system, including the cost.	TBD	Operations	Beckles - 4/28/2021	
11/3/2023 9:02				

# Agenda Planning Pending List

Operations

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
Retreat on ZEB Fire Safety, preferably at Division 4 with Fire Marshals and Chiefs.	TBD	Operations	Peeples - 10/25/2023	<a href="#">Details</a>

# Agenda Planning Pending List

Planning

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
<p>Presentation by Caltrans on their goals, plans and projects for both Alameda and Contra Costa Counties with a focus on areas that overlap with AC Transit's service area, such as San Pablo, Emeryville access to the Bay Bridge, E14th, Mission Blvd, etc.</p>	12/13/2023	Planning & Engineering	Shaw - 9/13/2023	<a href="#">Details</a>
<p>Ideas for wayfinding for people with disabilities.</p>	1/24/2024	Planning & Engineering	Shaw - 9/13/2023	<a href="#">Details</a>
<p>Explore the use of fare inspectors with hand held readers for Clipper cards in order to load passengers through the back door of buses at Berkeley BART and 14th Street and Broadway during peak hours.</p>	TBD	Planning & Engineering	Peeples - 11/11/2015	
<p>Report about the partnership between Via Mobility Services and the City of Richmond. The report should include what transportation services were provided and how they integrated with AC Transit's service. [This matter to be presented to the Richmond ILC prior to presenting to the Board]</p>	TBD	External Affairs Marketing & Communications	Peeples - 2/23/2022	

# Agenda Planning Pending List

External Affairs

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
A resolution supporting the Seamless Regional Integration Principles.	12/13/2023	External Affairs Marketing & Communications/ Planning	Beckles - 9/13/2023	<a href="#">Details</a>
Report on Proterra bus fire investigation findings.	TBD	Operations	Peeples - 8/10/2022	<a href="#">CP-22-4</a>
Report on codifying the course of communication between AC Transit and local jurisdictions related to permitting and inspection processes.	TBD	Planning & Engineering	Peeples - 6/8/2022	
Status report on the Oral History Project. [Request from Director Peeples to retain on long-term pending. Staff to continue efforts to locate funds, hire personnel utilizing grant funds, and contact local museums to determine if there is interest in taking on the project].	TBD	TBD	Peeples	
Report on working conditions at New Flyer's Anniston plant.	TBD	General Counsel	Peeples - 10/14/2020	
A discussion regarding legislative modifications to the Brown Act. (Board meeting or retreat)	TBD	TBD	Peeples - 12/8/2021	
Provide a NIMs course ICS 402 to the Board and other local elected officials.	TBD	Safety	Peeples - 12/9/15	

# Agenda Planning Pending List

Routine  
Reports

Item Description	Department	Expected Agenda Date
GMAC Minutes (Monthly)	Planning	12/13/2023
Report on Investments (Monthly)	Finance	12/13/2023
Legislative Report (Monthly)	External Affairs Marketing & Communications	12/13/2023
Customer Service Metrics (Quarterly: Feb/May/Aug/Nov) [The report shall address Clipper Penetration Rate and EasyPass Status Report]	External Affairs Marketing & Communications	12/13/2023
Year-End Audited Financial Statements (Annual: Nov)	Finance	12/13/2023
Fincorp Year-End Audited Financial Statements (Annual: Dec)	Finance	12/13/2023
Report from the Parcel Tax Fiscal Oversight Committee (Annual: Dec)	Finance	12/13/2023
Ridership Report (Semi-Annual: Jan/June and presented in conjunction with mid-year and annual budget adoption)	Planning	1/24/2024
Mid-Year Budget Review (Annual: Jan)	Finance	1/24/2024
Budget Update (Quarterly: Feb/May/Aug/Nov)	Finance	2/14/2024
Operations Performance Report (Quarterly: Feb/May/Aug/Nov)	Operations	2/14/2024

Item Description	Department	Expected Agenda Date
Board/Officer Travel & Meeting Expense Report (Quarterly: Feb/May/Aug/Nov)	District Secretary	2/14/2024
Protective Services Performance Report (Quarterly: Feb/May/Aug/Nov)	Operations	2/14/2024
Update on District Involvement in External Planning Processes (Quarterly: Feb/May/Aug/Nov)	Planning	2/14/2024
Classification Specification Modifications in Prior Year (Annual: Feb)	Human Resources	2/14/2024
State of the Bus Fleet Report (including CARB update) (Annual: Feb)	Operations	2/14/2024
FinCorp Financial Statements (Feb/May/Nov)	Finance	2/28/2024
Employee & Non-Employee Out-of-State Travel Report (Semi-Annual: Feb/Aug)	Finance	2/28/2024
Status of Active Contracts and Spending Amounts Over \$250,000 Report (Semi-Annual: Feb/Aug)	Finance	2/28/2024
Litigation Report (Semi-Annual: Feb/Aug)	General Counsel	2/28/2024
Update on Strategic Plan Progress (Semi-Annual: Mar/Sept)	Planning	3/13/2024
Update on the Clipper2 (Semi-Annual: April/Oct)	Information Technology	4/10/2024
Retirement Board Update (Semi-Annual: Apr/Nov)	Retirement	4/10/2024
DBE/FTA Report (Semi-Annual: May/Nov)	Contracts Compliance	5/8/2024
Budget Adoption (Annual: June)	Finance	6/12/2024
Annual Zero Emission Transit Bus Technology Analysis (Annual: June)	Operations	6/26/2024

Item Description	Department	Expected Agenda Date
Audit Engagement Letter (Annual: July)	Finance	7/10/2024
Notice of Scheduled Adoption of the Appropriations Limit (Annual: July)	Finance	7/10/2024
Surplus & Obsolete Materials Report For Prior Fiscal Year (Annual: Aug)	Finance	8/14/2024
Adoption of Appropriations Limit (Annual: Aug)	Finance	8/14/2024
Annual Adoption of State/Federal Advocacy Programs (Annual: Oct)	External Affairs Marketing & Communications	10/23/2024

# Agenda Planning Pending List

Policy  
Review  
Schedule

Policy	Policy No.	Responsible Department	Expected Agenda Date
Attorneys - Outside Employment	238	General Counsel	11/8/2023
Elections: Political and Campaign Activities	145	District Secretary/ General Counsel	11/8/2023
Temporary Worker Staffing Policy	244	Human Resources	12/13/2023
Smoke and Vape-Free Environment	216	Human Resources	12/13/2023
Equal Employment Opportunity and Affirmative Action Policy	207	Civil Rights and Compliance/ General Counsel	12/13/2023
Public Hearing Process for Board of Directors	110	District Secretary/ General Counsel	12/13/2023
Candidate Statement of Qualification Costs	140	District Secretary/ General Counsel	12/13/2023
Personnel Policies for Unrepresented Employees	296	Human Resources/ General Counsel	3/13/2024
Accounting Policies	340	Finance	8/13/2025