

**TRAVEL/MEETING EXPENSE**  
**Directors and Officers**  
**FY 2020-21 - Second Quarter Report**

SR 21-126  
Attachment 1

Director	Expense Description	Expense Q2	Quarter	Declining Balance
	(Pursuant to Board Policy 155, the Board President shall receive an additional \$2000 available during 1st half of fiscal year, and \$2,000 available during 2nd half of fiscal year)			
	Note: Jovanka Beckles assumed this expense budget from Joe Wallace on 04DEC2020			
<b>BECKLES</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
<b>7201</b>	<b>10% Budget Reduction</b>			<b>-\$900.00</b>
	<b>Additional \$2,000 for 1st half of fiscal year - Board President</b>			<b>\$2,000.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$260.44	\$9,839.56
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)	\$611.99	\$611.99	\$9,227.57
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$43.69	\$9,183.88
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$9,183.88
	<b>2nd Quarter Report</b>			
<b>WALLACE</b>	<b>October</b>			
	Fax line charges, 10/09/2020	\$22.50		
<b>WALLACE</b>	<b>November</b>			
	Fax line charges, 11/09/2020	\$22.50		
	11/20/2020 - Staples Multi-Function Printer (for JBeckles)	\$261.99		
<b>BECKLES</b>	<b>December</b>			
	12/14/20 - Annual Membership - COMTO	\$125.00		
	12/14/20 - Annual Membership - SPUR	\$75.00		
	12/15/20 - Annual Membership - WTS	\$105.00		
	<b>Total:</b>	<b>\$611.99</b>		

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Director	Expense Description	Expense Q2	Quarter	Declining Balance
	Note: Jean Walsh assumed this expense budget from Greg Harper on 04DEC2020			
<b>WALSH</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
<b>7203</b>	<b>10% Budget Reduction</b>			<b>-\$900.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$0.00	\$8,100.00
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)	\$996.99	\$996.99	\$7,103.01
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	\$7,103.01
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$7,103.01
	<b>2nd Quarter Report</b>			
<b>HARPER</b>	<b>October</b>			
	No Reportables.			
<b>HARPER</b>	<b>November</b>			
	11/20/2020 - Staples Multi-Function Printer (for JWalsh)	\$261.99		
<b>WALSH</b>	<b>December</b>			
	TRB 100th Annual Meeting (virtual meeting/conf) - JAN2021			
	12/08/2020 - Membership Fee	\$220.00		
	12/08/2020 - Registration	\$515.00		
	<b>Total:</b>	<b>\$996.99</b>		

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Director	Expense Description	Expense Q2	Quarter	Declining Balance
<b>ORTIZ</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
<b>7202</b>	<b>10% Budget Reduction</b>			<b>-\$900.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$454.82	\$7,645.18
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)	\$213.77	\$213.77	\$7,431.41
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	\$7,431.41
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$7,431.41
	<b>2nd Quarter Report</b>			
	<b>October</b>			
	10/06/20 - Office Equipment - Ear Buds/Headphones (Amazon)	\$19.65		
	<b>November</b>			
	11/02/20 - Annual Membership - Sierra Club	\$39.00		
	11/12/20 - Staples - Printer Ink	\$25.12		
	11/18/20 - Annual Membership - WTS International	\$95.00		
	<b>December</b>			
	12/10/20 - Annual Membership - Bike East Bay	\$35.00		
	<b>Total:</b>	<b>\$213.77</b>		

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Director	Expense Description	Expense Q2	Quarter	Declining Balance
<b>WILLIAMS</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
<b>7204</b>	<b>10% Budget Reduction</b>			<b>-\$900.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$208.61	\$7,891.39
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)	\$0.00	\$0.00	\$7,891.39
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	\$7,891.39
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$7,891.39
	<b>2nd Quarter Report</b>			
	<b>October</b>			
	No Reportable.			
	<b>November</b>			
	No Reportable.			
	<b>December</b>			
	No Reportable.			
	<b>Total:</b>	<b>\$0.00</b>		

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Director	Expense Description	Expense Q2	Quarter	Declining Balance
<b>SHAW</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
<b>7205</b>	<b>10% Budget Reduction</b>			<b>-\$900.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$365.64	\$7,734.36
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)	\$10.00	\$10.00	\$7,724.36
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	\$7,724.36
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$7,724.36
	<b>2nd Quarter Report</b>			
	<b>October</b>			
	No Reportables.			
	<b>November</b>			
	Transportation 4 America 2021 TransportationCamp (Virtual) - 16JAN2021			
	11/24/2020 - Event Registration	\$10.00		
	<b>December</b>			
	No Reportables.			
	<b>Total:</b>	<b>\$10.00</b>		

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Director	Expense Description	Expense Q2	Quarter	Declining Balance
<b>PEEPLS</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
<b>7200</b>	<b>10% Budget Reduction</b>			<b>-\$900.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$115.00	\$7,985.00
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)	\$920.00	\$920.00	\$7,065.00
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$40.00	\$7,025.00
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$7,025.00
	<b>2nd Quarter Report</b>			
	<b>October</b>			
	TRB 100th Annual Meeting (virtual meeting/conf) JAN2021			
	10/01/2020 - Membership Fee	\$220.00		
	10/01/2020 - Registration	\$415.00		
	Note: canceled previous payment for full in-person conference. Issued in prior fiscal year			
	CA Transit Assn 55th Annual Fall Conference & Expo - (virtual mtg)			
	10/20/2020 - Registration	\$250.00		
	<b>November</b>			
	GHC Green Hydrogen Visions for the West Conference-17NOV2020			
	11/02/2020 - Event Registration	\$75.00		
	11/20/2020 - Event Registration Refund-Canceled Attendance	-\$75.00		
	Transportation 4 America 2021 TransportationCamp (Virtual) - 16JAN2021			
	11/24/2020 - Event Registration	\$10.00		
	Oakland Sturctures - 16DEC2020			
	11/25/2020 - Event Registration	\$25.00		
	<b>December</b>			
	No Reportables.			
	<b>Total:</b>	<b>\$920.00</b>		

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Director	Expense Description	Expense Q2	Quarter	Declining Balance
<b>YOUNG</b>	<b>Beginning Balance</b>			<b>\$9,000.00</b>
<b>7206</b>	<b>10% Budget Reduction</b>			<b>-\$900.00</b>
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$40.00	\$8,060.00
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)	\$0.00	\$0.00	\$8,060.00
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	\$8,060.00
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	\$8,060.00
	<b>2nd Quarter Report</b>			
	<b>October</b>			
	No Reportable.			
	<b>November</b>			
	No Reportable.			
	<b>December</b>			
	No Reportable.			
	<b>Total:</b>	<b>\$0.00</b>		

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	Expense Description	Expense Q2	Quarter	Declining Balance
<b>BOARD OFFICERS</b>	<b>MICHAEL A. HURSH, GENERAL MANAGER</b>			
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$0.00	
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)	\$0.00	\$0.00	
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	
	<b>2nd Quarter Report</b>			
	<b>October</b>			
	No Reportables.			
	<b>November</b>			
	No Reportables.			
	<b>December</b>			
	No Reportables.			
	<b>Total:</b>	<b>\$0.00</b>		



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<b>BOARD OFFICERS</b>	<b>JILL SPRAGUE - GENERAL COUNSEL</b>			
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$0.00	
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)	\$0.00	\$0.00	
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	
	<b>2nd Quarter Report</b>			
	<b>October</b>			
	No Reportables.			
	<b>November</b>			
	No Reportables.			
	<b>December</b>			
	No Reportables.			
	<b>Total:</b>	<b>\$0.00</b>		

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	Expense Description	Expense Q2	Quarter	Declining Balance
<b>BOARD OFFICERS</b>	<b>LINDA A. NEMEROFF - DISTRICT SECRETARY</b>			
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$0.00	
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)	\$150.00	\$150.00	
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	
	4th Quarter Travel/Meetings (Apr/May/Jun)		\$0.00	
	<b>2nd Quarter Report</b>			
	<b>October</b>			
	No Reportables.			
	<b>November</b>			
	League of CA Cities New Laws & Elections Seminar 17DEC2020			
	Registration	\$150.00		
	<b>December</b>			
	No Reportables.			
	<b>Total:</b>	<b>\$150.00</b>		