

**ALAMEDA-CONTRA COSTA TRANSIT DISTRICT
RESOLUTION NO. 25-012**

**A RESOLUTION AUTHORIZING THE DESTRUCTION OF DESIGNATED
RECORDS MAINTAINED BY THE DISTRICT SECRETARY**

WHEREAS, Public Utilities Code Section 25772 provides that whenever the Board of Directors (Board) by resolution determines that any record, map, book, or paper in the possession of the District or any officer or employee thereof is of no further value to the District, the Board may authorize its sale, destruction, or other disposition; and

WHEREAS, the District Secretary's Office has a need to eliminate certain records that are no longer of value to the District and requests the approval of the Board to destroy said records; and

WHEREAS, said request is in accordance with the procedures and requirements set forth in Board Policy 651 as well as state and federal statutes and regulations; and

WHEREAS, the General Counsel's Office has reviewed and approved the request for the destruction of the records designated herein.

NOW THEREFORE, the Board of Directors of the Alameda-Contra Costa Transit District does resolve as follows:

Section 1. That the records identified in Exhibit A to this resolution are of no further value to the District.

Section 2. Authorizes and orders the District Secretary to destroy the records designated in Exhibit A of this resolution that exceed the retention periods provided in California Government Code Section 81009 and Fair Political Practices Commission regulations.

Section 3. This resolution shall become effective upon its passage by four (4) affirmative votes of the Board of Directors.

PASSED AND ADOPTED this 23rd day of April, 2025.

Diane Shaw
President

Attest:

Linda A. Nemeroff
Board Administrative Officer/District Secretary

I, Linda A. Nemeroff, District Secretary for the Alameda-Contra Costa Transit District, do hereby certify that the foregoing Resolution was passed and adopted at a regular meeting of the Board of Directors held on the 23th day of April, 2025, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Linda A. Nemeroff
Board Administrative Officer/District Secretary

Approved as to Form and Content:

Aimee L. Steele
General Counsel/Chief Legal Officer