



PROPOSED BUDGET FY 2021-2022





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BUDGET OVERVIEW



AC TRANSIT

FY 2021-22 PROPOSED OPERATING REVENUE AND SUBSIDIES BUDGET

(\$ IN THOUSANDS)

	FY 2019-20 ACTUALS	FY 2020-21 ADOPTED BUDGET	FY 2021-22 PROPOSED BUDGET
REVENUE & SUBSIDIES			
Line	Operating		
1	44,490	19,418	27,544
2	8,637	9,786	5,300
3	5,532	3,502	5,318
4	1,349	1,147	1,080
5	830	1,364	519
6	1,146	1,385	1,928
7	933	630	143
8	62,917	37,231	41,831
Unrestricted Subsidies			
9	76,626	57,056	73,970
10	44,486	32,057	41,500
11	31,002	22,573	23,745
12	34,304	24,590	43,181
13	4,784	3,611	5,072
14	119,487	118,568	124,258
15	29,615	29,689	28,907
16	30,266	23,350	23,890
17	-	6,121	-
18	11,820	9,001	9,134
19	-	13,462	5,385
20	2,276	-	2,788
21	33,000	85,184	55,543
22	1,648	1,328	500
23	419,313	426,592	437,873
24	482,230	463,822	479,704
25	-	11,451	-
26	482,230	475,273	479,704

AC TRANSIT
FY 2021-22 PROPOSED OPERATING BUDGET
(\$ IN THOUSANDS)

Line		FY 2019-20	FY 2020-21	FY 2021-22
		ACTUALS	ADOPTED BUDGET	PROPOSED BUDGET
REVENUES & SUBSIDIES				
1	Operating	62,917	37,231	41,831
2	Unrestricted Subsidies	419,313	426,592	437,873
3	TOTAL REVENUES & SUBSIDIES	482,230	463,822	479,704
OPERATING EXPENSES				
<u>Labor</u>				
4	Operator Wages	89,804	79,279	82,123
5	Other Wages	75,035	74,917	78,178
6	Fringe Benefits	124,353	122,697	127,851
7	Pension Expense	59,423	60,744	62,351
8	TOTAL LABOR COSTS	348,615	337,637	350,502
<u>Non-Labor</u>				
9	Services	27,554	41,430	42,076
10	Fuel and Lubricants	11,897	10,857	11,085
11	Materials & Supplies	15,358	18,534	17,863
12	Purchased Transportation	31,249	23,207	28,622
13	Utilities and Taxes	6,773	6,821	6,159
14	Casualty and Liabilities	8,027	20,082	21,707
15	Other Operating Expenses	7,507	1,284	1,689
16	TOTAL NON-LABOR	108,364	122,215	129,202
17	TOTAL OPERATING EXPENSES	456,980	459,852	479,704
18	NET OPERATING SURPLUS/(DEFICIT)	25,250	3,971	0
19	RESTRICTED PM	-	11,451	-
20	OPEB FUND CONTRIBUTION	1,000	2,000	2,000
21	DISTRICT CAPITAL CONTRIBUTION	9,766	7,861	7,209
22	NET OF NON-OPERATING ITEMS	(15,421)	5,830	(9,209)

POSITION COUNT BY DEPARTMENT

Department & Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
District Secretary	3	3	3
External Affairs, Marketing & Communications	37	37	37
Finance	93	93	93
General Manager	21	21	21
Human Resource	33	33	33
Innovation and Technology	41	41	41
Legal	23	23	23
Operations	1,963	1,903	1,903
Planning and Engineering	50	51	51
Retirement	4	4	4
Grand Total	2,268	2,209	2,209

POSITION TITLES BY DEPARTMENT

Department	Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
District Secretary	Administrative Specialist	1	1	1
	Assistant District Secretary	1	1	1
	District Secretary	1	1	1
		3	3	3
External Affairs, Marketing & Communications	Administrative Coordinator	3	3	3
	Assistant Graphic Designer	1	1	1
	Bindery Worker	1	1	1
	Customer Service Clerk	4	4	4
	Customer Services Manager	1	1	1
	Customer Services Supervisor	1	1	1
	Digital Communications Spec	1	1	1
	Dir of Legis Aff & Comm Rel	1	1	1
	Exec Dir ExtrnAffrs,Mktg,Commn	1	1	1
	Executive Administrative Asst.	1	1	1
	External Affairs Rep	4	4	4
	Graphic Arts/Comput Typesetter	1	1	1
	Lead Customer Service Clerk	1	1	1
	Marketing Administrator	4	4	4
	Mktg/Communications Manager	2	2	2
	Mrkt'g & Communicatns Director	1	1	1
	Print Shop Supervisor	1	1	1
	Printer	1	1	1
	Printing Press Operator	1	1	1
	Public Info Systems Coord	1	1	1
	Public Information SystemsAsst	1	1	1
	Social Media Coordinator	2	2	2
	Sr. Marketing Representative	2	2	2
External Affairs, Marketing & Communications Total		37	37	37
Finance	Administrative Coordinator	1	1	1
	Assistant Contracts Specialist	2	2	2
	Asst Dir of Procurement&Matrls	1	1	1
	Asst Materials Superintendent	1	1	1
	Budget Manager	1	1	1
	Buyer	2	2	2
	Capital Planning & Grants Mgr	1	1	1

Department	Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
	Chief Financial Officer	1	1	1
	Contracts Services Manager	1	1	1
	Contracts Specialist	5	4	4
	Controller	1	1	1
	Deputy Chief Financial Officer	0	1	1
	Director of Mgmt and Budget	1	1	1
	Director of Revenue Management	1	1	1
	Executive Administrative Asst.	1	1	1
	Finance Administrator	2	2	2
	Financial Analyst	1	1	1
	Inventory Control Clerk	5	5	5
	Management Analyst	1	1	1
	Materials Superintendent	1	1	1
	Materials Supervisor	1	1	1
	Parts Clerk	27	27	27
	Payroll Administrator	0	1	1
		1	1	1
	Payroll Manager	1	1	1
	Payroll Specialist	4	4	4
	Principal Financial Analyst	1	1	1
	Procurement & MatrIs Director	1	1	1
	Project Manager	1	1	1
	Purchasing Manager	1	1	1
	Real Estate Manager	1	1	1
	Senior Account Clerk	3	3	3
	Senior Administrative Asst.	1	1	1
	Senior Capital Planning Spec.	2	2	2
	Senior Clerk	1	1	1
	Senior Contracts Specialist	1	1	1
	Senior Financial Analyst	2	2	2
	Senior Payroll Specialist	2	2	2
	Senior Project Manager	1	0	0
	Shipping/Receiving Clerk	2	2	2
	Sr Fin Analyst-Budget	1	1	1
	Sr Fin Analyst-Fin Reporting	3	3	3
	Sr Fin Analyst-FixedAssetGrnts	1	1	1
	Sr. Buyer	3	3	3
	Treasury Administrator	1	1	1
Finance Total		93	93	93
General Manager	Assistant Program Specialist	1	1	1
	Associate Management Analyst	1	1	1

Department	Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
	Contracts Compliance Admin	1	1	1
	Dir of Civil Rights&Compliance	1	1	1
	EEO Program Administrator	1	1	1
	Executive Coordinator	1	1	1
	General Manager	1	1	1
	Human Resources Administrator	1	1	1
	Internal Audit Manager	1	1	1
	Internal Auditor	1	1	1
	Media Affairs Manager	1	1	1
	Program Manager	1	1	1
	Program Specialist	0	1	1
	Safety Administrator	1	1	1
	Safety Manager	1	1	1
	Safety Representative	1	1	1
	Senior Administrative Clerk	1	1	1
	Senior Management Analyst	1	0	0
	Senior Program Specialist	1	1	1
	Title VI Program Administrator	1	1	1
	Transportation Supervisor	2	2	2
General Manager Total		21	21	21
Human Resource	Exec Dir of Human Resources	1	1	1
	Human Resources Analyst	4	4	4
	Human Resources Assistant	2	2	2
	Human Resources Manager	3	3	3
	Labor & Employee Relations Mgr	1	1	1
	Labor Relations Representative	1	1	1
	Labor Relatns Administrator	1	1	1
	Management Analyst	1	1	1
	Project Manager	1	1	1
	Senior Administrative Asst.	2	2	2
		1	1	1
	Senior Administrative Clerk	3	3	3
	Senior Human Resources Analyst	4	4	4
	Senior Typist Clerk	1	1	1
	Sr HR Info Systems Analyst	2	2	2
	Sr Human Resources Admin	3	3	3
	Sr. Employee Development Rep	1	1	1
	Wellness Coordinator	1	1	1
Human Resource Total		33	33	33

Department	Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
Innovation and Technology	Chief Information Officer	1	1	1
	Computer Ops Administrator	1	1	1
	Database Administrator	5	5	5
	Dir of Sys and Software Dev	1	1	1
	Enterprise Network Engineer	1	1	1
	Enterprise Software Engineer	2	2	2
	Executive Administrative Asst.	1	1	1
	Information Technology Manager	1	1	1
	Network Security Engineer	2	2	2
	Network Server Administrator	1	1	1
	Network/PC Analyst	6	6	6
	Network/Server Engineer	3	3	3
	Project Coordinator	1	1	1
	Project Manager	1	1	1
	Senior PeopleSoft Engineer	5	5	5
	Senior Project Manager	2	2	2
	Software Engineer	3	3	3
	Sr. Network/PC Analyst	1	1	1
	Telecomm Administrator	1	1	1
	Telecommunications Coord.	2	2	2
Innovation and Technology Total		41	41	41
Legal	Assistant General Counsel	1	1	1
	Assistant Legal Secretary	1	1	1
	Attorney II	1	1	1
	Attorney III	1	1	1
	Claims and Liability Analyst	1	1	1
	Claims and Liability Assistant	1	1	1
	Claims and Liability Manager	1	1	1
	Executive Coordinator	1	1	1
	General Counsel	1	1	1
	Human Resources Analyst	1	1	1
	Human Resources Assistant	1	1	1
	Human Resources Manager	2	2	2
	Incident Review Administrator	1	1	1
	Incident Review Specialist	1	1	1
	Program Administrator	1	1	1
	Senior Attorney	2	2	2
	Senior Legal Assistant	2	2	2
	Sr Claims & Liability Analyst	2	2	2
	Sr Human Resources Admin	1	1	1

Department	Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
Legal Total		23	23	23
Operations	Administrative Assistant	1	1	1
	Administrative Coordinator	2	2	2
	Apprentice Mechanic	21	21	21
	Apprentice Mentor	1	1	1
	Assistant Dir of Maintenance	1	1	1
	Assistant Director of Transp	1	1	1
	Asst Transp Superintendent	10	10	10
	Body/Frame Mechanic	3	3	3
	BRT Platform Agent	4	4	4
	Bus Operator	1,350	1,280	1,280
	Bus Stop Maintenance Worker	8	10	10
	Chief Dispatcher	4	4	4
	Chief Operating Officer	1	1	1
	Director of Maintenance	1	1	1
	Director of Transportation	1	1	1
	Dispatcher	21	21	21
	Div Senior Clerk/Maintenance	5	5	5
	Division Clerk	4	4	4
	Electrician	5	5	5
	Electronic Support Worker	1	1	1
	Electronic Systems Supervisor	1	1	1
	Executive Administrative Asst.	1	1	1
	Facilities Maintenance Manager	1	1	1
	Facilities Maintenance Suprvsr	4	4	4
	Facilities Maintenance Trainer	1	1	1
	Facilities Systems Technician	2	2	2
	Frame/Body Mechanic	1	1	1
	HVAC Technician	2	2	2
	Janitor	20	26	26
	Journey Facil Mtce Mechanic	11	12	12
	Journey Level Mechanic	146	147	147
	Lead Timekeeper	1	1	1
	Lift Mechanic	2	2	2
	Machinist	4	4	4
	Mail Clerk	1	1	1
	Mail Messenger	1	1	1
	Maintenance Superintendent	5	5	5
	Maintenance Supervisor	26	26	26
	Maintenance Technical Supervsr	4	4	4

Department	Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
	Maintenance Trainer	5	5	5
	Mechanic A / Unit Room	9	8	8
	Painter A	3	3	3
	Protective Services Manager	1	1	1
	Senior Administrative Asst.	2	2	2
	Senior Administrative Clerk	1	1	1
	Senior Body Mechanic	28	28	28
	Senior Electronic Technician	22	23	23
	Senior Maintenance Supervisor	4	4	4
	Senior Typist Clerk	1	1	1
	Service Employee	95	95	95
	Small & Med Duty Veh Mechanic	4	4	4
	Sr. Transportation Supervisor	4	4	4
	Technical Services Manager	1	1	1
	Timekeeper	3	3	3
	Training & Education Asst Mgr	2	2	2
	Training And Education Mgr	1	1	1
	Training Instructor	13	13	13
	Transit Office Manager	4	4	4
	Transit Projects Supervisor	1	1	1
	Transportation Superintendent	4	4	4
	Transportation Supervisor	58	58	58
	Transportation Supervisor Asst	8	8	8
	Upholsterer A	6	6	6
	Waste Clean Up Worker	1	1	1
	Welder/Sheetmetal Mechanic A	1	1	1
	Welder/Sheetmetal Mechanic AA	1	1	1
	Yard Scrubber Equipt Operator	1	1	1
Operations Total		1,963	1,903	1,903
Planning and Engineering	Accessible Services Manager	1	1	1
	Administrative Coordinator	1	1	1
	Asst Transportation Planner	1	1	1
	Dir of Prj Ctrl & Sys Analysis	1	1	1
	Director of Bus Rapid Transit	1	1	1
	Director of Capital Projects	1	1	1
	Director of Srvc Devl&Planning	1	1	1
	Environmental Compliance Spec	2	2	2
	Exec Director of Planning&Engr	1	1	1
	Executive Administrative Asst.	1	1	1

Department	Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
	Manager of Systems Analysis	1	1	1
	Ops Data Syst Administrator	2	2	2
	Planning Data Administrator	2	2	2
	Project Controls Administrator	1	1	1
	Project Coordinator	2	2	2
	Project Manager	3	3	3
	Scheduling Data Administrator	1	1	1
	Senior Administrative Asst.	2	2	2
	Senior Administrative Clerk	1	1	1
	Senior Management Analyst	1	1	1
	Senior Program Specialist	1	1	1
	Senior Project Manager	4	4	4
	Senior Schedule Analyst	5	5	5
	Senior Transportation Planner	5	5	5
	Service Planning Manager	1	1	1
	Statistical Data& Info Analyst	1	1	1
	Traffic & Schedules Admin.	1	1	1
	Traffic Engineer	1	1	1
	Transit Schedules Manager	1	1	1
	Transportation Planner	2	3	3
	Transportation Planning Mgr	1	1	1
Planning and Engineering Total		50	51	51
Retirement	Retirement Sys Administrator	1	1	1
	Retirement System Analyst	1	1	1
	Retirement System Assistant	1	1	1
	Retirement System Manager	1	1	1
Retirement Total		4	4	4
Grand Total		2,268	2,209	2,209

POSITION BY CLASSIFICATION GROUP

Department & Position Title	FY 19-20 Adopted Headcount	FY20-21 Adopted Head- count	FY21-22 Proposed Head- count
Clerical	61	61	61
Maintenance	447	457	457
Operators	1,350	1,280	1,280
Salaried	410	411	411
Grand Total	2,268	2,209	2,209

FY 2021-22 NEW POSITIONS

NO NEW POSITIONS

OPERATING EXPENSE BUDGET BY DEPARTMENT

Department	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Board of Directors	233,450	285,039	248,829
District Secretary	615,220	591,694	646,921
External Affairs, Marketing & Communications	8,920,982	10,650,030	10,673,105
Finance	17,648,556	20,758,053	20,814,619
General Manager	4,267,682	5,174,890	5,236,280
Human Resource	7,235,093	8,679,053	9,673,955
Innovation and Technology	13,336,007	17,020,570	18,278,936
Legal	23,944,914	29,134,510	29,333,449
Operations	330,745,008	323,052,509	329,141,527
Overhead	8,886,833	8,591,088	14,329,353
Planning and Engineering	40,960,280	35,631,846	41,170,150
Retirement	120,981	12,588	76,748
Grand Total	\$456,915,006	459,581,869	479,703,872

FY 2021-22 PROPOSED BUDGET BY EXPENSE ACCOUNT

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor			
Operators			
(50101) Operators Regular Time	70,640,936	65,722,646	66,765,415
(50105) Operators Premium Time	17,272,219	11,498,455	13,196,947
(50106) Operators Holiday Time	1,891,053	2,057,965	2,160,203
Operators Total	89,804,208	79,279,066	82,122,565
Maintenance			
(50110) Maintenance Regular Time	26,987,496	27,461,652	27,881,301
(50115) Maintenance Overtime	1,918,070	1,664,841	1,526,982
(50116) Maintenance Holiday Time	378,035	490,682	503,597
Maintenance Total	29,283,601	29,617,175	29,911,880
Clerical			
(50120) Clerical Regular Time	4,162,371	4,286,715	4,802,497
(50125) Clerical Overtime	643,668	544,046	554,417
(50126) Clerical Holiday Time	77,485	126,906	135,674
Clerical Total	4,883,523	4,957,667	5,492,588
Salaried			
(50130) Salaried Regular Time	37,633,860	38,663,425	39,218,215
(50135) Salaried Overtime	1,018,814	998,839	1,150,920
(50136) Salaried Holiday Time	151,374	250,511	209,622
Salaried Total	38,804,048	39,912,775	40,578,757
New Operator Training			
(50140) NBO Training Regular Time	1,046,710	295,000	1,693,556
(50145) NBO Training Overtime	310.14	0	1,198
(50146) NBO Training Holiday Time	-	0	0
New Operator Training Total	1,047,020	295,000	1,694,755
Fringe Benefits	183,711,130	184,707,081	190,201,258
Temp Help			
(50340) Temporary Help	1,017,233	0	500,000
Temp Help Total	1,017,233	0	500,000
Labor Total	\$ 348,550,764	\$ 338,768,764	\$ 350,501,802
Non-Labor			
Outside Professional Services			
(50301) Management Service Fees	383,910	408,000	409,000

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
(50305) Advertising Production Costs	27,395	96,600	149,000
(50308) Professional and Technical Services	3,878,099	5,168,417	6,928,303
(50309) Software Licenses	1,640,046	3,978,216	3,240,495
(50315) Claims Administration	1,560,114	1,700,000	1,681,200
(50317) Outside Attorney	567,928	800,000	700,000
(50320) Physicals	0	27,917	0
(50330) Non-Lawyer Legal	40,831	97,000	82,500
(50335) Audit Fees	254,708	254,500	445,392
(50342) Outside Repair Services	710,347	1,173,446	1,329,582
(50345) Contract Maintenance Services	1,776,604	2,077,759	3,169,215
(50350) Custodial Services	60,707	433,045	594,448
(50355) Security Services	12,345,333	13,107,462	13,477,121
(50357) Outside Training Services	496,495	645,590	641,917
(50360) Printing Services	25,714	419,163	401,430
(50365) Help Wanted Advertisement	79,291	50,000	65,000
(50370) Hazardous Waste	132,495	225,275	213,300
(50375) Laundry	139,406	146,564	146,564
(50380) Towing	193,652	200,000	200,000
(50390) Other Services	414,852	5,614,307	609,000
(50307) Clipper Expenses	1,620,307	1,480,000	1,780,000
(50341) Temporary Help - Additional	1,205,830	2,990,985	2,512,804
Outside Professional Services Total	27,554,062	41,094,245	38,276,271
Fuel & Lubricants			
(50437) Gasoline	292,331	232,077	247,500
(50438) Diesel Fuel	10,486,009	8,676,413	8,969,049
(50439) Motor Oil	286,716	336,789	340,000
(50447) Lubricants	226,164	226,893	254,500
(50448) Hydrogen Fuel	605,601	1,385,324	1,274,000
Fuel & Lubricants Total	11,896,821	10,857,496	11,085,049
Materials & Supplies			
(50401) Front Axle	35,991	26,000	36,000
(50402) Rear Axle	259,972	212,700	204,000
(50404) Brakes	901,891	745,000	678,000
(50405) Clutch	3,606	2,500	4,500
(50406) Cooling System	492,188	425,200	422,000
(50407) Electrical	860,664	693,700	697,000
(50408) Engine	2,345,084	2,148,000	2,198,000
(50411) Frame	10,297	13,900	14,200
(50412) Fuel System	1,762,742	1,484,000	1,436,400
(50414) Air Suspension	215,446	176,400	173,700
(50416) Steering	184,885	149,000	154,000
(50417) Transmission	1,963,873	1,814,500	1,864,500
(50418) Propeller Shaft	150,132	127,500	129,000
(50419) Wheel Bearings	21,682	16,200	18,700
(50421) Passenger Seats	0	0	0
(50424) Body Parts	1,184,596	1,146,000	943,000

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
(50426) Air Conditioning	401,645	270,500	287,500
(50430) Air Brake and Door Control	379,617	296,000	346,000
(50432) Other Bearings	3,596	4,500	4,700
(50435) Fuel, Oil, Water Elements	31,083	28,000	25,000
(50436) Flex Lines and Fitting	14,639	12,100	13,200
(50440) Miscellaneous Automotive	84,624	196,750	235,000
(50441) Tires and Tubes - Revenue Vehicles	3,068,989	2,682,820	2,682,280
(50442) Tires and Tubes - Non-Revenue Vehicles	20,426	17,500	17,500
(50443) Hardware	513,564	466,524	418,200
(50444) Shop Materials	108,461	110,700	119,950
(50445) Cleaning and Painting Supplies	612,369	631,312	487,510
(50446) Manufacturing Equipment and Tools <\$5,000	163,344	311,094	337,000
(50450) Building Supplies	66,369	215,500	123,250
(50451) GFI Genfare Farebox Materials	81,114	58,003	64,500
(50453) Electronic Destination Sign Materials	62,921	28,500	29,000
(50455) Bus Lift Materials	175,077	142,200	120,050
(50456) Trans ISS Mach Materials	132,504	103,000	83,000
(50457) Radio Parts	151,427	66,300	140,000
(50460) Stationery Supplies	243,368	249,936	231,550
(50461) Office Furniture and Equipment <\$5,000	218,022	340,455	419,400
(50462) Postage	69,745	94,115	110,965
(50463) Printing Supplies	183,408	182,983	173,000
(50468) Timetables	60,660	74,800	87,550
(50470) Price Variance Expense	(199,847.83)	0	0
(50471) Inventory Adjustment	(55,663.06)	0	0
(50474) Safety and Medical Supplies	57,402	693,652	812,400
(50475) Coveralls and Coats	30,490	20,319	31,200
(50480) Computer Related Equipment	286,739	337,898	266,650
(50490) Standard Price Postings	(408,629.11)	0	0
(50495) Miscellaneous Supplies	1,257,939	1,581,728	1,118,494
(50497) Freight-In	69,447	85,000	85,000
(50498) Transfers Tickets	68,038	60,000	60,000
(50499) Warranties	(57,186)	(40,000)	(40,000)
Materials & Supplies Total	18,288,747	18,502,789	17,862,849
Utilities and Taxes			
(50501) Telephone	1,403,168	1,386,000	1,423,200
(50505) Electric and Gas	1,796,037	2,148,504	2,059,250
(50510) Water	281,444	352,050	376,400
(50515) Bio Gas	-	0	0
(50520) Waste Management	382,776	425,400	385,000
Utilities and Taxes Total	3,863,426	4,311,954	4,243,850
Casualty and Liabilities			
(50601) Insurance Premium	8,944,381	13,163,580	13,567,000
(50602) Public Liability and Other Expenses	0	380,000	300,000
(50605) Loss Recoveries	(307,593)	(360,000)	(360,000)
(50641) Casualty and Liability Costs	(360,716)	6,378,024	7,250,000

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
(50642) Property Damage	(249,419)	900,000	950,000
Casualty and Liabilities Total	8,026,653	20,461,604	21,707,000
Taxes			
(50701) Property Taxes	0	10,000	10,000
(50702) Workers Compensation Assessment Fee	534,828	550,000	(0)
(50705) Vehicle License and Registration	10,302	14,430	14,355
(50710) Fuel and Lubricant Taxes	156,372	170,000	170,000
(50715) Use Tax	2,136,012	1,646,017	1,600,000
(50720) Hazardous Waste Tax	9,557	20,000	11,000
(50725) Permits	62,264	108,100	110,100
Taxes Total	2,909,337	2,518,547	1,915,455
Miscellaneous			
(50901) Dues and Subscriptions	623,947	546,819	680,391
(50905) Travel and Meetings	166,422	167,116	300,911
(50910) BART Tickets	835	1,600	1,200
(50915) Bridge, Tunnel, Highway Tolls	5,535	12,000	12,000
(50920) Fines and Penalties	29,838	90,000	15,000
(50930) Employee Incentive	194,841	170,507	237,329
(50940) Election of Directors	912,288	1,845,584	2,204,544
(50945) Cash Over and Short	126	1,000	1,000
(50955) Vendor Discounts	2,471	3,000	0
(50960) Advertisement and Promotion Media Fees	166,397	275,000	417,500
(50970) Bank Charges	26,612	37,000	111,000
(50990) Other Miscellaneous Expenses	38,832	105,600	100,150
(50991) Miscellaneous Marketing Expenses	224,842	561,764	286,000
Miscellaneous Total	2,392,985	3,816,990	4,367,025
Expense Reclass			
(51001) Remanufactured Inventory	(2,168,469)	(2,500,000)	(2,500,000)
(51002) Functional Expense Reclassifications	(761,998)	(1,295,000)	(1,320,350)
(51005) Grant Labor Reclass to Capital	0	(1,400,000)	(1,400,000)
Expense Reclass Total	(2,930,467)	(5,195,000)	(5,220,350)
Interest Expense			
(51105) Interest Expense	476,208	303,000	440,000
(51125) Bank Credit Line Interest	207,036	190,685	0
Interest Expense Total	683,244	493,685	440,000
Leases & Rentals			
(51201) Leases and Rentals	4,430,608	743,813	4,002,757
Leases & Rentals Total	4,430,608	743,813	4,002,757
Purchased Transportation			
(50802) Purchased Transportation - ADA Consortium	27,840,234	19,494,643	24,231,160
(50803) ADA Consortium - Other	175,480	191,000	191,000
(50804) Paratransit Miscellaneous Expenses	446,672	600,000	700,000

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
(50806) Dumbarton Purchased Transportation	2,786,441	2,921,339	3,500,004
Purchased Transportation Total	31,248,826	23,206,982	28,622,164
Non-Labor Total	\$ 108,364,241	\$ 120,813,105	\$ 129,202,070
Grand Total	\$ 456,915,006	\$ 459,581,869	\$ 479,703,872

DEPARTMENT BUDGETS



1. BOARD OF DIRECTORS



Board of Directors Department at a Glance

Category	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor		
Fringe Benefits	206,739	171,829
Labor Total	206,739	\$ 171,829
Non-Labor		
Outside Professional Services	10,750	5,250
Materials & Supplies	1,500	1,500
Utilities and Taxes	0	0
Miscellaneous	66,050	70,250
Non-Labor Total	78,300	\$ 77,000

Board of Directors Department Budget Worksheets

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor			
Fringe Benefits	197,698	206,739	171,829
Labor Total	\$ 197,698	\$ 206,739	\$ 171,829
Non-Labor			
Outside Professional Services			
(50308) Professional and Technical Services	0	10,000	4,500
(50360) Printing Services	0	750	750
Outside Professional Services Total	0	10,750	5,250
Materials & Supplies			
(50460) Stationery Supplies	164	0	500
(50461) Office Furniture and Equipment <\$5,000	564	1,000	1,000
(50495) Miscellaneous Supplies	0	500	0
Materials & Supplies Total	728	1,500	1,500
Utilities and Taxes			
(50501) Telephone	(480)	0	0
Utilities and Taxes Total	(480)	0	0
Miscellaneous			
(50901) Dues and Subscriptions	401	750	750
(50905) Travel and Meetings	35,104	65,300	69,500
Miscellaneous Total	35,504	66,050	70,250
Non-Labor Total	\$ 35,753	\$ 78,300	\$ 77,000
Grand Total	\$ 233,450	\$ 285,039	\$ 248,829

2. DISTRICT SECRETARY



District Secretary Department at a Glance

Category	FY20-21 Headcount	FY20-21 Adopted Budget	FY21-22 Headcount	FY21-22 Proposed Budget
Labor				
Salaried	3	281,029	3	307,253
Fringe Benefits		289,565		295,968
Temp Help		0		0
Labor Total	3	570,594	3	\$ 603,221
Non-Labor				
Outside Professional Services		10,750		32,500
Materials & Supplies		3,250		4,000
Miscellaneous		7,100		7,200
Non-Labor Total		21,100		\$ 43,700
Grand Total	3	591,694	3	\$ 646,921

District Secretary Department Budget Worksheet

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor			
Salaried			
(50130) Salaried Regular Time	276,303	281,029	307,253
(50136) Salaried Holiday Time	0	0	0
Salaried Total	276,303	281,029	307,253
Fringe Benefits	261,511	289,565	295,968
Temp Help			
(50340) Temporary Help	68,308	0	0
Temp Help Total	68,308	0	0
Labor Total	\$ 606,122	\$ 570,594	\$ 603,221
Non-Labor			
Outside Professional Services			
(50308) Professional and Technical Services	6,584	10,000	30,000
(50360) Printing Services	0	750	2,500
Outside Professional Services Total	6,584	10,750	32,500
Materials & Supplies			
(50460) Stationery Supplies	1,411	2,000	2,500
(50461) Office Furniture and Equipment <\$5,000	171	1,000	1,000
(50462) Postage	0	250	500
Materials & Supplies Total	1,582	3,250	4,000
Miscellaneous			
(50901) Dues and Subscriptions	269	1,100	1,200
(50905) Travel and Meetings	663	6,000	6,000
Miscellaneous Total	932	7,100	7,200
Non-Labor Total	\$ 9,098	\$ 21,100	\$ 43,700

District Secretary Department Positions

Department & Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
Salaried			
Administrative Specialist	1	1	1
Assistant District Secretary	1	1	1
District Secretary	1	1	1
Salaried Total	3	3	3
Grand Total	3	3	3



3. GENERAL MANAGER



General Manager Department at a Glance

Category	FY20-21 Headcount	FY20-21 Adopted Budget	FY21-22 Headcount	FY21-22 Proposed Budget
Labor				
Clerical	1	85,280	1	81,873
Salaried	20	2,064,713	20	2,125,104
Fringe Benefits		2,097,710		2,189,248
Temp Help		0		0
Labor Total	21	4,247,703	21	\$4,396,225
Non-Labor				
Outside Professional Services		861,861		747,155
Materials & Supplies		19,100		31,400
Taxes		9,000		10,000
Miscellaneous		37,226		51,500
Non-Labor Total		927,187		\$ 865,055
Grand Total	21	5,174,890	21	\$5,236,280

General Manager Department Budget Worksheet

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor			
Clerical			
(50120) Clerical Regular Time	63,112	73,274	72,034
(50125) Clerical Overtime	0	9,823	7,878
(50126) Clerical Holiday Time	405	2,183	1,961
Clerical Total	63,517	85,280	81,873
Salaried			
(50130) Salaried Regular Time	1,861,670	2,051,218	2,082,776
(50135) Salaried Overtime	15,623	6,207	36,377
(50136) Salaried Holiday Time	3,156	7,288	5,951
Salaried Total	1,880,449	2,064,713	2,125,104
Fringe Benefits	1,576,493	2,097,710	2,189,248
Temp Help			
(50340) Temporary Help	5,164	0	0
Temp Help Total	5,164	0	0
Labor Total	\$ 3,525,623	\$ 4,247,703	\$4,396,225
Non-Labor			
Outside Professional Services			
(50305) Advertising Production Costs	19,019	23,500	5,000
(50308) Professional and Technical Services	564,635	561,785	516,420
(50357) Outside Training Services	28,811	152,613	47,390
(50360) Printing Services	0	63,963	54,550
(50341) Temporary Help - Additional	52,500	60,000	123,795
Outside Professional Services Total	664,965	861,861	747,155
Materials & Supplies			
(50445) Cleaning and Painting Supplies	1,107	100	2,400
(50455) Bus Lift Materials	0	0	0
(50460) Stationery Supplies	4,852	4,200	4,400
(50461) Office Furniture and Equipment <\$5,000	2,381	100	7,500
(50462) Postage	144	200	200
(50463) Printing Supplies	0	3,000	3,000
(50474) Safety and Medical Supplies	28,120	9,000	9,000
(50475) Coveralls and Coats	84	0	0
(50480) Computer Related Equipment	0	1,500	1,200
(50495) Miscellaneous Supplies	194	1,000	3,700
Materials & Supplies Total	36,881	19,100	31,400
Taxes			
(50725) Permits	2,489	9,000	10,000
Taxes Total	2,489	9,000	10,000

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Miscellaneous			
(50901) Dues and Subscriptions	20,199	23,775	23,300
(50905) Travel and Meetings	14,994	13,351	17,000
(50930) Employee Incentive	2,436	100	10,100
(50960) Advertisement and Promotion Media Fees	0	0	1,000
(50990) Other Miscellaneous Expenses	95	0	100
Miscellaneous Total	37,724	37,226	51,500
Non-Labor Total	\$ 742,059	\$ 927,187	\$ 840,055
Grand Total	\$ 4,267,682	\$ 5,174,890	\$5,236,280

General Manager Department Positions

Department & Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
Clerical			
Senior Administrative Clerk	1	1	1
Clerical Total	1	1	1
Salaried			
Assistant Program Specialist	1	1	1
Associate Management Analyst	1	1	1
Contracts Compliance Admin	1	1	1
Dir of Civil Rights&Compliance	1	1	1
EEO Program Administrator	1	1	1
Executive Coordinator	1	1	1
General Manager	1	1	1
Human Resources Administrator	1	1	1
Internal Audit Manager	1	1	1
Internal Auditor	1	1	1
Media Affairs Manager	1	1	1
Program Manager	1	1	1
Program Specialist	0	1	1
Safety Administrator	1	1	1
Safety Manager	1	1	1
Safety Representative	1	1	1
Senior Management Analyst	1	0	0
Senior Program Specialist	1	1	1
Title VI Program Administrator	1	1	1
Transportation Supervisor	2	2	2
Salaried Total	20	20	20
Grand Total	21	21	21

4. LEGAL



Legal Department at a Glance

Category	FY20-21	FY20-21	FY21-22	FY21-22
	Headcount	Adopted Budget	Headcount	Proposed Budget
Labor				
Clerical	0	0	0	0
Salaried	23	2,305,708	23	2,286,959
Fringe Benefits		2,278,918		2,263,077
Temp Help		0		0
Labor Total	23	4,584,626	23	\$ 4,550,036
Non-Labor				
Outside Professional Services		3,043,380		2,665,113
Materials & Supplies		18,800		13,050
Casualty and Liabilities		20,821,604		22,067,000
Taxes		550,000		(0)
Miscellaneous		116,100		38,250
Non-Labor Total		24,549,884		\$ 24,783,413
Grand Total	23	29,134,510	23	\$ 29,333,449

Legal Department Budget Worksheet

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor			
Clerical			
(50120) Clerical Regular Time	0	0	0
Clerical Total	0	0	0
Salaried			
(50130) Salaried Regular Time	2,217,623	2,297,683	2,237,713
(50135) Salaried Overtime	0	0	42,307
(50136) Salaried Holiday Time	0	8,025	6,939
Salaried Total	2,217,623	2,305,708	2,286,959
Fringe Benefits	2,167,397	2,278,918	2,263,077
Temp Help			
(50340) Temporary Help	1,350	0	0
Temp Help Total	1,350	0	0
Labor Total	\$ 4,386,370	\$ 4,584,626	\$ 4,550,036
Non-Labor			
Outside Professional Services			
(50308) Professional and Technical Services	160,160	319,000	197,333
(50309) Software Licenses	0	135,000	67,500
(50315) Claims Administration	1,560,114	1,700,000	1,681,200
(50317) Outside Attorney	567,928	800,000	700,000
(50330) Non-Lawyer Legal	1,528	17,000	7,500
(50342) Outside Repair Services	0	0	0
(50357) Outside Training Services	5,543	11,500	11,500
(50360) Printing Services	36	880	80
(50341) Temporary Help - Additional	60,506	60,000	0
Outside Professional Services Total	2,355,815	3,043,380	2,665,113
Materials & Supplies			
(50445) Cleaning and Painting Supplies	0	400	500
(50460) Stationery Supplies	3,443	7,600	5,200
(50461) Office Furniture and Equipment <\$5,000	43,518	6,900	5,000
(50462) Postage	1,687	2,300	1,700
(50463) Printing Supplies	116	700	200
(50474) Safety and Medical Supplies	0	450	450
(50475) Coveralls and Coats	0	250	0
(50495) Miscellaneous Supplies	0	200	0
Materials & Supplies Total	48,764	18,800	13,050

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Casualty and Liabilities			
(50601) Insurance Premium	8,944,381	13,163,580	13,567,000
(50602) Public Liability and Other Expenses	0	380,000	300,000
(50641) Casualty and Liability Costs	6,700,000	6,378,024	7,250,000
(50642) Property Damage	900,000	900,000	950,000
Casualty and Liabilities Total	16,544,381	20,821,604	22,067,000
Taxes			
(50702) Workers Compensation Assessment Fee	534,828	550,000	(0)
Taxes Total	534,828	550,000	(0)
Miscellaneous			
(50901) Dues and Subscriptions	40,470	46,100	14,750
(50905) Travel and Meetings	7,851	0	8,500
(50920) Fines and Penalties	26,435	70,000	15,000
Miscellaneous Total	74,756	116,100	38,250
Non-Labor Total	\$ 19,558,544	\$ 24,549,884	\$ 24,783,413
Grand Total	\$ 23,944,914	\$ 29,134,510	\$ 29,333,449

Legal Department Budget Positions

Department & Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
Salaried			
Assistant General Counsel	1	1	1
Assistant Legal Secretary	1	1	1
Attorney II	1	1	1
Attorney III	1	1	1
Claims and Liability Analyst	1	1	1
Claims and Liability Assistant	1	1	1
Claims and Liability Manager	1	1	1
Executive Coordinator	1	1	1
General Counsel	1	1	1
Human Resources Analyst	1	1	1
Human Resources Assistant	1	1	1
Human Resources Manager	2	2	2
Incident Review Administrator	1	1	1
Incident Review Specialist	1	1	1
Program Administrator	1	1	1
Senior Attorney	2	2	2
Senior Legal Assistant	2	2	2
Sr Claims & Liability Analyst	2	2	2
Sr Human Resources Admin	1	1	1
Salaried Total	23	23	23
Grand Total	23	23	23

5. OPERATIONS



Operations Department at a Glance

Category	FY20-21 Headcount	FY20-21 Adopted Budget	FY21-22 Headcount	FY21-22 Proposed Budget
Labor				
Operators	1,280	79,279,066	1,280	82,122,565
Maintenance	419	27,245,577	419	27,461,868
Clerical	41	3,379,312	41	3,489,883
Salaried	163	14,892,592	163	15,500,430
New Operator Training	0	295,000	0	1,694,755
Fringe Benefits		149,326,929		150,696,088
Labor Total	1,903	274,418,476	1,903	\$ 280,965,589
Non-Labor				
Outside Professional Services		21,408,400		17,302,559
Fuel & Lubricants		10,857,496		11,085,049
Materials & Supplies		15,117,711		15,315,484
Utilities and Taxes		2,908,954		2,820,650
Taxes		22,430		22,355
Miscellaneous		237,229		322,085
Expense Reclass		(2,500,000)		(2,500,000)
Leases & Rentals		581,813		3,807,757
Non-Labor Total		48,634,033		\$ 48,175,939
Grand Total	1,903	323,052,509	1,903	\$ 329,141,527

Operations Department Budget Worksheet

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor			
Operators			
(50101) Operators Regular Time	70,616,784	65,722,646	66,765,415
(50105) Operators Premium Time	17,270,176	11,498,455	13,196,947
(50106) Operators Holiday Time	1,890,686	2,057,965	2,160,203
Operators Total	89,777,646	79,279,066	82,122,565
Maintenance			
(50110) Maintenance Regular Time	24,599,883	25,277,325	25,599,876
(50115) Maintenance Overtime	1,681,192	1,517,770	1,400,542
(50116) Maintenance Holiday Time	347,211	450,482	461,450
Maintenance Total	26,628,286	27,245,577	27,461,868
Clerical			
(50120) Clerical Regular Time	2,826,669	2,951,648	3,017,664
(50125) Clerical Overtime	615,357	351,561	379,964
(50126) Clerical Holiday Time	75,608	76,103	92,255
Clerical Total	3,517,634	3,379,312	3,489,883
Salaried			
(50130) Salaried Regular Time	14,423,402	13,818,710	14,668,081
(50135) Salaried Overtime	913,497	912,844	697,095
(50136) Salaried Holiday Time	147,886	161,038	135,254
Salaried Total	15,484,785	14,892,592	15,500,430
New Operator Training			
(50140) NBO Training Regular Time	1,046,710	295,000	1,693,556
(50145) NBO Training Overtime	310.14	0	1,198
(50146) NBO Training Holiday Time	-	0	0
New Operator Training Total	1,047,020	295,000	1,694,755
Fringe Benefits	148,329,470	149,326,929	150,696,088
Labor Total	\$ 284,784,841	\$ 274,418,476	\$ 280,965,589
Non-Labor			
Outside Professional Services			
(50308) Professional and Technical Services	36,400	162,000	153,950
(50309) Software Licenses	43,090	43,500	46,500
(50342) Outside Repair Services	650,824	1,086,863	1,220,932
(50345) Contract Maintenance Services	934,716	994,359	1,252,790
(50350) Custodial Services	60,707	433,045	594,448
(50355) Security Services	12,342,186	13,095,000	13,473,625
(50357) Outside Training Services	131,171	182,000	182,000
(50360) Printing Services	0	37,762	29,750
(50375) Laundry	139,286	146,564	146,564
(50380) Towing	193,652	200,000	200,000
(50390) Other Services	(123,898)	5,027,307	2,000
Outside Professional Services Total	14,408,133	21,408,400	17,302,559
Fuel & Lubricants			
(50437) Gasoline	294,086	232,077	247,500
(50438) Diesel Fuel	10,486,064	8,676,413	8,966,049
(50439) Motor Oil	286,716	336,789	340,000

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
(50447) Lubricants	226,062	226,893	254,500
(50448) Hydrogen Fuel	605,601	1,385,324	1,274,000
Fuel & Lubricants Total	11,898,529	10,857,496	11,085,049
Materials & Supplies			
(50401) Front Axle	35,991	26,000	36,000
(50402) Rear Axle	259,031	212,700	204,000
(50404) Brakes	894,444	745,000	678,000
(50405) Clutch	3,392	2,500	4,500
(50406) Cooling System	491,008	425,200	422,000
(50407) Electrical	867,454	693,700	697,000
(50408) Engine	2,343,192	2,148,000	2,198,000
(50411) Frame	10,297	13,900	14,200
(50412) Fuel System	1,758,777	1,484,000	1,436,400
(50414) Air Suspension	215,006	176,400	173,700
(50416) Steering	179,338	149,000	154,000
(50417) Transmission	1,959,771	1,814,500	1,864,500
(50418) Propeller Shaft	149,965	127,500	129,000
(50419) Wheel Bearings	21,622	16,200	18,700
(50421) Passenger Seats	0	0	0
(50424) Body Parts	1,172,243	946,000	943,000
(50426) Air Conditioning	393,739	270,500	287,500
(50430) Air Brake and Door Control	380,971	296,000	346,000
(50432) Other Bearings	3,596	4,500	4,700
(50435) Fuel, Oil, Water Elements	31,083	28,000	25,000
(50436) Flex Lines and Fitting	14,555	12,100	13,200
(50440) Miscellaneous Automotive	84,624	196,750	235,000
(50441) Tires and Tubes - Revenue Vehicles	3,068,989	2,682,820	2,682,280
(50442) Tires and Tubes - Non-Revenue Vehicles	20,162	17,500	17,500
(50443) Hardware	458,384	317,900	364,000
(50444) Shop Materials	103,175	110,700	119,950
(50445) Cleaning and Painting Supplies	606,978	430,812	484,610
(50446) Manufacturing Equipment and Tools <\$5,000	163,344	311,094	337,000
(50450) Building Supplies	64,895	213,700	93,250
(50451) GFI Genfare Farebox Materials	81,941	58,003	64,500
(50453) Electronic Destination Sign Materials	63,821	28,500	29,000
(50455) Bus Lift Materials	172,118	142,000	120,000
(50456) Trans ISS Mach Materials	132,243	103,000	83,000
(50457) Radio Parts	151,365	66,300	140,000
(50460) Stationery Supplies	101,932	96,036	88,150
(50461) Office Furniture and Equipment <\$5,000	37,408	41,800	51,050
(50462) Postage	11,995	4,475	4,200
(50463) Printing Supplies	119	950	800
(50468) Timetables	3,961	13,000	10,750
(50474) Safety and Medical Supplies	28,236	237,202	300,950
(50475) Coveralls and Coats	29,398	19,669	30,800
(50480) Computer Related Equipment	24,388	28,000	40,500
(50490) Standard Price Postings	-	0	0
(50495) Miscellaneous Supplies	353,335	445,800	408,794
(50499) Warranties	(57,162)	(40,000)	(40,000)
Materials & Supplies Total	16,891,121	15,117,711	15,315,484
Utilities and Taxes			
(50505) Electric and Gas	1,750	2,148,504	2,059,250
(50510) Water	21,862	352,050	376,400
(50515) Bio Gas	-	0	0
(50520) Waste Management	382,776	408,400	385,000
Utilities and Taxes Total	406,388	2,908,954	2,820,650

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Taxes			
(50701) Property Taxes	0	10,000	10,000
(50705) Vehicle License and Registration	9,268	12,430	12,355
Taxes Total	9,268	22,430	22,355
Miscellaneous			
(50901) Dues and Subscriptions	15,891	19,850	20,606
(50905) Travel and Meetings	45,855	17,472	45,250
(50915) Bridge, Tunnel, Highway Tolls	5,535	12,000	12,000
(50930) Employee Incentive	132,954	87,907	144,229
(50990) Other Miscellaneous Expenses	0	100,000	100,000
Miscellaneous Total	200,235	237,229	322,085
Expense Reclass			
(51001) Remanufactured Inventory	(2,168,469)	(2,500,000)	(2,500,000)
Expense Reclass Total	(2,168,469)	(2,500,000)	(2,500,000)
Leases & Rentals			
(51201) Leases and Rentals	4,314,961	581,813	3,807,757
Leases & Rentals Total	4,314,961	581,813	3,807,757
Non-Labor Total	\$ 45,960,167	\$ 48,634,033	\$ 49,751,721
Grand Total	\$ 330,745,008	\$ 323,052,509	\$ 329,141,527

Operations Department Positions

Department & Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
Clerical			
BRT Platform Agent	4	4	4
Chief Dispatcher	4	4	4
Dispatcher	21	21	21
Division Clerk	4	4	4
Lead Timekeeper	1	1	1
Mail Clerk	1	1	1
Mail Messenger	1	1	1
Senior Administrative Clerk	1	1	1
Senior Typist Clerk	1	1	1
Timekeeper	3	3	3
Clerical Total	41	41	41
Maintenance			
Apprentice Mechanic	21	21	21
Apprentice Mentor	1	1	1
Body/Frame Mechanic	3	3	3
Bus Stop Maintenance Worker	8	10	10
Div Senior Clerk/Maintenance	5	5	5
Electrician	5	5	5
Electronic Support Worker	1	1	1
Facilities Maintenance Trainer	1	1	1
Facilities Systems Technician	2	2	2
Frame/Body Mechanic	1	1	1
HVAC Technician	2	2	2
Janitor	20	26	26
Journey Facil Mtce Mechanic	11	12	12
Journey Level Mechanic	146	147	147
Lift Mechanic	2	2	2
Machinist	4	4	4
Maintenance Trainer	5	5	5
Mechanic A / Unit Room	9	8	8
Painter A	3	3	3
Senior Body Mechanic	28	28	28
Senior Electronic Technician	22	23	23
Service Employee	95	95	95
Small & Med Duty Veh Mechanic	4	4	4
Upholsterer A	6	6	6
Waste Clean Up Worker	1	1	1
Welder/Sheetmetal Mechanic A	1	1	1
Welder/Sheetmetal Mechanic AA	1	1	1
Yard Scrubber Equipt Operator	1	1	1
Maintenance Total	409	419	419
Operators			
Bus Operator	1,350	1,280	1,280
Operators Total	1,350	1,280	1,280
Salaried			
Administrative Assistant	1	1	1
Administrative Coordinator	2	2	2

Department & Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
Assistant Dir of Maintenance	1	1	1
Assistant Director of Transp	1	1	1
Asst Transp Superintendent	10	10	10
Chief Operating Officer	1	1	1
Director of Maintenance	1	1	1
Director of Transportation	1	1	1
Electronic Systems Supervisor	1	1	1
Executive Administrative Asst.	1	1	1
Facilities Maintenance Manager	1	1	1
Facilities Maintenance Suprvsr	4	4	4
Maintenance Superintendent	5	5	5
Maintenance Supervisor	26	26	26
Maintenance Technical Supervsr	4	4	4
Protective Services Manager	1	1	1
Senior Administrative Asst.	2	2	2
Senior Maintenance Supervisor	4	4	4
Sr. Transportation Supervisor	4	4	4
Technical Services Manager	1	1	1
Training & Education Asst Mgr	2	2	2
Training And Education Mgr	1	1	1
Training Instructor	13	13	13
Transit Office Manager	4	4	4
Transit Projects Supervisor	1	1	1
Transportation Superintendent	4	4	4
Transportation Supervisor	58	58	58
Transportation Supervisor Asst	8	8	8
Salaried Total	163	163	163
Grand Total	1,963	1,903	1,903

6. PLANNING & ENGINEERING



Planning & Engineering Department at a Glance

Category	FY20-21 Headcount	FY20-21 Adopted Budget	FY21-22 Headcount	FY21-22 Proposed Budget
Labor				
Maintenance	0	0	0	0
Clerical	6	497,764	6	510,091
Salaried	45	4,526,577	45	4,578,813
Fringe Benefits		5,540,498		5,358,432
Temp Help		0		0
Labor Total	51	10,564,839	51	\$ 10,447,336
Non-Labor				
Outside Professional Services		1,632,598		1,828,090
Materials & Supplies		75,620		85,495
Taxes		118,500		110,500
Miscellaneous		33,307		76,565
Purchased Transportation		23,206,982		28,622,164
Non-Labor Total		25,067,007		\$ 30,722,814
Grand Total	51	35,631,846	51	\$ 41,170,150

Planning & Engineering Department Budget Worksheet

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor			
Maintenance			
(50110) Maintenance Regular Time	(4)	0	0
(50115) Maintenance Overtime	236	0	0
Maintenance Total	232	0	0
Clerical			
(50120) Clerical Regular Time	443,028	432,952	446,541
(50125) Clerical Overtime	13,300	53,028	50,886
(50126) Clerical Holiday Time	0	11,784	12,665
Clerical Total	456,328	497,764	510,091
Salaried			
(50130) Salaried Regular Time	4,275,684	4,499,293	4,529,156
(50135) Salaried Overtime	31,027	19,572	42,661
(50136) Salaried Holiday Time	240	7,712	6,996
Salaried Total	4,306,951	4,526,577	4,578,813
Fringe Benefits	4,063,357	5,540,498	5,358,432
Temp Help			
(50340) Temporary Help	96,690	0	0
Temp Help Total	96,690	0	0
Labor Total	\$ 8,923,558	\$ 10,564,839	\$ 10,447,336
Non-Labor			
Outside Professional Services			
(50308) Professional and Technical Services	283,086	1,140,640	1,343,040
(50309) Software Licenses	700	0	0
(50342) Outside Repair Services	58,211	80,583	93,250
(50345) Contract Maintenance Services	29,936	6,700	700
(50357) Outside Training Services	149,840	90,600	107,200
(50360) Printing Services	0	88,800	70,600
(50370) Hazardous Waste	132,495	225,275	213,300
(50390) Other Services	0	0	0
Outside Professional Services Total	654,267	1,632,598	1,828,090
Materials & Supplies			
(50443) Hardware	0	0	600
(50445) Cleaning and Painting Supplies	259	0	0
(50450) Building Supplies	0	0	0
(50455) Bus Lift Materials	3,027	200	50
(50460) Stationery Supplies	13,548	19,850	16,550
(50461) Office Furniture and Equipment <\$5,000	4,016	13,000	12,200
(50462) Postage	11	470	495
(50468) Timetables	255	1,500	1,500
(50474) Safety and Medical Supplies	98	0	0
(50475) Coveralls and Coats	48	0	0
(50480) Computer Related Equipment	4,579	500	14,000
(50495) Miscellaneous Supplies	27,752	40,100	40,100
Materials & Supplies Total	53,593	75,620	85,495

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Taxes			
(50720) Hazardous Waste Tax	9,557	20,000	11,000
(50725) Permits	59,611	98,500	99,500
Taxes Total	69,168	118,500	110,500
Miscellaneous			
(50901) Dues and Subscriptions	8,361	16,800	19,300
(50905) Travel and Meetings	1,795	13,557	12,015
(50910) BART Tickets	525	400	200
(50960) Advertisement and Promotion Media Fees	188	2,500	45,000
(50990) Other Miscellaneous Expenses	0	50	50
Miscellaneous Total	10,868	33,307	76,565
Purchased Transportation			
(50802) Purchased Transportation - ADA Consortium	27,840,234	19,494,643	24,231,160
(50803) ADA Consortium - Other	175,480	191,000	191,000
(50804) Paratransit Miscellaneous Expenses	446,672	600,000	700,000
(50806) Dumbarton Purchased Transportation	2,786,441	2,921,339	3,500,004
Purchased Transportation Total	31,248,826	23,206,982	28,622,164
Non-Labor Total	\$ 32,036,722	\$ 25,067,007	\$ 30,722,814
Grand Total	\$ 40,960,280	\$ 35,631,846	\$ 41,170,150

Planning & Engineering Department Positions

Department & Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
Clerical			
Senior Administrative Clerk	1	1	1
Senior Schedule Analyst	5	5	5
Clerical Total	6	6	6
Salaried			
Accessible Services Manager	1	1	1
Administrative Coordinator	1	1	1
Asst Transportation Planner	1	1	1
Dir of Prj Ctrl & Sys Analysis	1	1	1
Director of Bus Rapid Transit	1	1	1
Director of Capital Projects	1	1	1
Director of Srvc Devl&Planning	1	1	1
Environmental Compliance Spec	2	2	2
Exec Director of Planning&Engr	1	1	1
Executive Administrative Asst.	1	1	1
Manager of Systems Analysis	1	1	1
Ops Data Syst Administrator	2	2	2
Planning Data Administrator	2	2	2
Project Controls Administrator	1	1	1
Project Coordinator	2	2	2
Project Manager	3	3	3
Scheduling Data Administrator	1	1	1
Senior Administrative Asst.	2	2	2
Senior Management Analyst	1	1	1
Senior Program Specialist	1	1	1
Senior Project Manager	4	4	4
Senior Transportation Planner	5	5	5
Service Planning Manager	1	1	1
Statistical Data& Info Analyst	1	1	1
Traffic & Schedules Admin.	1	1	1
Traffic Engineer	1	1	1
Transit Schedules Manager	1	1	1
Transportation Planner	2	3	3
Transportation Planning Mgr	1	1	1
Salaried Total	44	45	45
Grand Total	50	51	51

7. INNOVATION & TECHNOLOGY



Innovation & Technology Department at a Glance

Category	FY20-21 Headcount	FY20-21 Adopted Budget	FY21-22 Headcount	FY21-22 Proposed Budget
Labor				
Salaried	41	4,308,228	41	4,572,032
Fringe Benefits		4,610,765		4,864,553
Temp Help		0		0
Labor Total	41	8,918,993	41	\$ 9,436,585
Non-Labor				
Outside Professional Services		6,354,490		7,140,251
Materials & Supplies		328,587		226,900
Utilities and Taxes		1,386,000		1,423,200
Miscellaneous		32,500		52,000
Non-Labor Total		8,101,577		\$ 8,842,351
Grand Total	41	17,020,570	41	\$ 18,278,936

Innovation & Technology Department Budget Worksheet

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor			
Salaried			
(50130) Salaried Regular Time	4,097,603	4,278,005	4,453,544
(50135) Salaried Overtime	4,934	10,662	101,825
(50136) Salaried Holiday Time	0	19,561	16,663
Salaried Total	4,102,537	4,308,228	4,572,032
Fringe Benefits	3,512,182	4,610,765	4,864,553
Temp Help			
(50340) Temporary Help	261,298	0	0
Temp Help Total	261,298	0	0
Labor Total	\$ 7,876,017	\$ 8,918,993	\$ 9,436,585
Non-Labor			
Outside Professional Services			
(50308) Professional and Technical Services	1,146,620	1,192,357	1,844,200
(50309) Software Licenses	1,559,683	3,421,061	3,038,420
(50345) Contract Maintenance Services	798,634	1,075,700	1,893,725
(50357) Outside Training Services	31	25,000	12,500
(50360) Printing Services	0	500	500
(50341) Temporary Help - Additional	246,912	639,872	350,906
Outside Professional Services Total	3,751,880	6,354,490	7,140,251
Materials & Supplies			
(50443) Hardware	29,619	0	0
(50460) Stationery Supplies	5,600	12,000	12,000
(50461) Office Furniture and Equipment <\$5,000	3,840	17,000	17,000
(50462) Postage	0	400	400
(50475) Coveralls and Coats	0	0	0
(50480) Computer Related Equipment	198,123	299,187	197,500
Materials & Supplies Total	237,183	328,587	226,900
Utilities and Taxes			
(50501) Telephone	1,403,648	1,386,000	1,423,200
Utilities and Taxes Total	1,403,648	1,386,000	1,423,200
Miscellaneous			
(50901) Dues and Subscriptions	54,425	30,000	30,000
(50905) Travel and Meetings	12,338	0	19,500
(50910) BART Tickets	110	500	500
(50930) Employee Incentive	406	2,000	2,000
Miscellaneous Total	67,279	32,500	52,000
Non-Labor Total	\$ 5,459,990	\$ 8,101,577	\$ 8,842,351
Grand Total	\$ 13,336,007	\$ 17,020,570	\$ 18,278,936

Innovation & Technology Department Positions

Department & Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
Salaried			
Chief Information Officer	1	1	1
Computer Ops Administrator	1	1	1
Database Administrator	5	5	5
Dir of Sys and Software Dev	1	1	1
Enterprise Network Engineer	1	1	1
Enterprise Software Engineer	2	2	2
Executive Administrative Asst.	1	1	1
Information Technology Manager	1	1	1
Network Security Engineer	2	2	2
Network Server Administrator	1	1	1
Network/PC Analyst	6	6	6
Network/Server Engineer	3	3	3
Project Coordinator	1	1	1
Project Manager	1	1	1
Senior PeopleSoft Engineer	5	5	5
Senior Project Manager	2	2	2
Software Engineer	3	3	3
Sr. Network/PC Analyst	1	1	1
Telecomm Administrator	1	1	1
Telecommunications Coord.	2	2	2
Salaried Total	41	41	41
Grand Total	41	41	41



8. HUMAN RESOURCES



Human Resources Department at a Glance

Category	FY20-21 Headcount	FY20-21 Adopted Budget	FY21-22 Headcount	FY21-22 Proposed Budget
Labor				
Operators	0	0	0	0
Clerical	4	361,258	4	373,332
Salaried	29	2,562,343	29	2,562,806
Fringe Benefits		2,963,134		4,047,522
Temp Help		0		0
Labor Total	33	5,886,735	33	\$6,983,660
Non-Labor				
Outside Professional Services		2,647,268		2,486,866
Materials & Supplies		68,050		152,200
Taxes		0		0
Miscellaneous		77,000		144,300
Non-Labor Total		2,792,318		\$2,690,295
Grand Total	33	8,679,053	33	\$9,673,955

Human Resources Department Budget Worksheet

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor			
Operators			
(50101) Operators Regular Time	0	0	0
(50105) Operators Premium Time	1,674	0	0
(50106) Operators Holiday Time	367	(0)	0
Operators Total	2,041	0	0
Clerical			
(50120) Clerical Regular Time	342,416	281,771	332,864
(50125) Clerical Overtime	4,586	58,466	32,403
(50126) Clerical Holiday Time	0	21,021	8,065
Clerical Total	347,002	361,258	373,332
Salaried			
(50130) Salaried Regular Time	2,505,203	2,554,363	2,524,597
(50135) Salaried Overtime	1,354	0	32,830
(50136) Salaried Holiday Time	0	7,980	5,379
Salaried Total	2,506,557	2,562,343	2,562,806
Fringe Benefits	3,338,805	2,963,134	4,047,522
Temp Help			
(50340) Temporary Help	119,196	0	0
Temp Help Total	119,196	0	0
Labor Total	\$ 6,313,600	\$ 5,886,735	\$ 6,983,660
Non-Labor			
Outside Professional Services			
(50301) Management Service Fees	440	33,000	39,000
(50308) Professional and Technical Services	391,915	764,000	698,800
(50309) Software Licenses	0	0	6,200
(50315) Claims Administration	0	0	0
(50320) Physicals	0	27,917	0
(50330) Non-Lawyer Legal	39,303	80,000	75,000
(50357) Outside Training Services	97,337	60,500	139,500
(50360) Printing Services	532	43,000	51,200
(50365) Help Wanted Advertisement	79,291	50,000	65,000
(50341) Temporary Help - Additional	174,076	1,588,851	1,319,055
Outside Professional Services Total	782,893	2,647,268	2,393,795
Materials & Supplies			
(50443) Hardware	0	0	3,000
(50445) Cleaning and Painting Supplies	407	0	0
(50460) Stationery Supplies	9,558	15,200	6,300
(50461) Office Furniture and Equipment <\$5,000	31,913	45,900	23,100
(50462) Postage	200	950	5,800

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
(50463) Printing Supplies	1,339	4,500	8,500
(50474) Safety and Medical Supplies	0	0	102,000
(50480) Computer Related Equipment	21,135	0	2,500
(50495) Miscellaneous Supplies	3,217	1,500	1,000
Materials & Supplies Total	67,770	68,050	152,200
Taxes			
(50702) Workers Compensation Assessment Fee	0	0	0
Taxes Total	0	0	0
Miscellaneous			
(50901) Dues and Subscriptions	6,867	6,500	12,800
(50905) Travel and Meetings	7,652	5,500	56,500
(50930) Employee Incentive	56,311	65,000	75,000
(50990) Other Miscellaneous Expenses	0	0	0
Miscellaneous Total	70,830	77,000	144,300
Non-Labor Total	\$ 921,493	\$ 2,792,318	\$ 2,690,295
Grand Total	\$ 7,235,093	\$ 8,679,053	\$ 9,673,955

Human Resources Department Positions

Department & Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
Clerical			
Senior Administrative Clerk	3	3	3
Senior Typist Clerk	1	1	1
Clerical Total	4	4	4
Salaried			
Exec Dir of Human Resources	1	1	1
Human Resources Analyst	4	4	4
Human Resources Assistant	2	2	2
Human Resources Manager	3	3	3
Labor & Employee Relations Mgr	1	1	1
Labor Relations Representative	1	1	1
Labor Relatns Administrator	1	1	1
Management Analyst	1	1	1
Project Manager	1	1	1
Senior Administrative Asst.	3	3	3
Senior Human Resources Analyst	4	4	4
Sr HR Info Systems Analyst	2	2	2
Sr Human Resources Admin	3	3	3
Sr. Employee Development Rep	1	1	1
Wellness Coordinator	1	1	1
Salaried Total	29	29	29
Grand Total	33	33	33

9. EXTERNAL AFFAIRS, MARKETING & COMMUNICATIONS



External Affairs, Marketing & Communications Department at a Glance

Category	FY20-21 Headcount	FY20-21 Adopted Budget	FY21-22 Headcount	FY21-22 Proposed Budget
Labor				
Operators	0	0	0	0
Maintenance	4	251,196	4	252,910
Clerical	5	348,029	5	352,465
Salaried	28	3,016,543	28	2,929,021
Fringe Benefits		3,812,115		3,710,226
Temp Help		0		0
Labor Total	37	7,427,883	37	\$ 7,244,623
Non-Labor				
Outside Professional Services		1,890,561		2,320,232
Fuel & Lubricants		0		0
Materials & Supplies		529,918		452,450
Taxes		0		0
Miscellaneous		1,089,668		910,800
Expense Reclass		(450,000)		(450,000)
Leases & Rentals		162,000		195,000
Non-Labor Total		3,222,147		\$ 3,428,482
Grand Total	37	10,650,030	37	\$ 10,673,105

External Affairs, Marketing & Communications

Department Budget Worksheet

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor			
Operators			
(50101) Operators Regular Time	24,152	0	0
(50105) Operators Premium Time	369	0	0
Operators Total	24,521	0	0
Maintenance			
(50110) Maintenance Regular Time	232,753	231,801	235,233
(50115) Maintenance Overtime	4,784	15,230	13,258
(50116) Maintenance Holiday Time	425	4,165	4,419
Maintenance Total	237,962	251,196	252,910
Clerical			
(50120) Clerical Regular Time	255,884	299,031	305,027
(50125) Clerical Overtime	1,731	40,089	37,985
(50126) Clerical Holiday Time	0	8,909	9,454
Clerical Total	257,616	348,029	352,465
Salaried			
(50130) Salaried Regular Time	2,688,078	2,999,474	2,849,055
(50135) Salaried Overtime	1,170	3,800	68,714
(50136) Salaried Holiday Time	0	13,269	11,253
Salaried Total	2,689,248	3,016,543	2,929,021
Fringe Benefits	2,920,459	3,812,115	3,710,226
Temp Help			
(50340) Temporary Help	276,987	0	0
Temp Help Total	276,987	0	0
Labor Total			
	\$ 6,406,793	\$ 7,427,883	\$ 7,244,623
Non-Labor			
Outside Professional Services			
(50301) Management Service Fees	200,000	190,000	185,000
(50305) Advertising Production Costs	8,375	73,100	144,000
(50308) Professional and Technical Services	443,992	572,700	892,200
(50309) Software Licenses	39,573	151,655	91,875
(50342) Outside Repair Services	883	6,000	15,000
(50345) Contract Maintenance Services	13,318	1,000	12,000
(50355) Security Services	3,147	12,462	3,496
(50357) Outside Training Services	43,034	41,000	59,500
(50360) Printing Services	25,064	171,608	182,250
(50375) Laundry	120	0	0
(50390) Other Services	448,599	485,000	505,000
(50341) Temporary Help - Additional	97,544	186,036	229,911
Outside Professional Services Total	1,323,650	1,890,561	2,320,232

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Fuel & Lubricants			
(50447) Lubricants	0	0	0
Fuel & Lubricants Total	0	0	0
Materials & Supplies			
(50424) Body Parts	136	0	0
(50443) Hardware	25,475	148,624	50,600
(50444) Shop Materials	209	0	0
(50445) Cleaning and Painting Supplies	62	0	0
(50450) Building Supplies	0	1,800	30,000
(50460) Stationery Supplies	27,939	38,650	30,900
(50461) Office Furniture and Equipment <\$5,000	533	3,800	13,900
(50462) Postage	9,329	15,050	22,450
(50463) Printing Supplies	180,725	170,333	157,000
(50468) Timetables	56,840	60,300	75,300
(50475) Coveralls and Coats	208	400	400
(50480) Computer Related Equipment	180	5,333	7,000
(50495) Miscellaneous Supplies	137,537	85,628	64,900
Materials & Supplies Total	439,173	529,918	452,450
Taxes			
(50715) Use Tax	179	0	0
Taxes Total	179	0	0
Miscellaneous			
(50901) Dues and Subscriptions	226,869	226,854	229,800
(50905) Travel and Meetings	20,036	25,800	31,000
(50910) BART Tickets	200	700	500
(50930) Employee Incentive	2,634	5,500	6,000
(50945) Cash Over and Short	0	1,000	1,000
(50960) Advertisement and Promotion Media Fees	160,959	262,500	356,500
(50990) Other Miscellaneous Expenses	0	5,550	0
(50991) Miscellaneous Marketing Expenses	224,842	561,764	286,000
Miscellaneous Total	635,540	1,089,668	910,800
Expense Reclass			
(51002) Functional Expense Reclassifications	0	(450,000)	(450,000)
Expense Reclass Total	0	(450,000)	(450,000)
Leases & Rentals			
(51201) Leases and Rentals	115,647	162,000	195,000
Leases & Rentals Total	115,647	162,000	195,000
Non-Labor Total	\$ 2,514,189	\$ 3,222,147	\$ 3,428,482
Grand Total	\$ 8,920,982	\$ 10,650,030	\$ 10,673,105

External Affairs, Marketing & Communications Department Positions

Department & Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
Clerical			
Customer Service Clerk	4	4	4
Lead Customer Service Clerk	1	1	1
Clerical Total	5	5	5
Maintenance			
Bindery Worker	1	1	1
Graphic Arts/Comput Typesetter	1	1	1
Printer	1	1	1
Printing Press Operator	1	1	1
Maintenance Total	4	4	4
Salaried			
Administrative Coordinator	3	3	3
Assistant Graphic Designer	1	1	1
Customer Services Manager	1	1	1
Customer Services Supervisor	1	1	1
Digital Communications Spec	1	1	1
Dir of Legis Aff & Comm Rel	1	1	1
Exec Dir ExtrnAffrs,Mktg,Commn	1	1	1
Executive Administrative Asst.	1	1	1
External Affairs Rep	4	4	4
Marketing Administrator	4	4	4
Mktg/Communications Manager	2	2	2
Mrkt'g & Communicatns Director	1	1	1
Print Shop Supervisor	1	1	1
Public Info Systems Coord	1	1	1
Public Information SystemsAsst	1	1	1
Social Media Coordinator	2	2	2
Sr. Marketing Representative	2	2	2
Salaried Total	28	28	28
Grand Total	37	37	37

10. FINANCE



Finance Department at a Glance

Category	FY20-21 Headcount	FY20-21 Adopted Budget	FY21-22 Headcount	FY21-22 Proposed Budget
Labor				
Maintenance	34	2,120,402	34	2,197,101
Clerical	4	286,024	4	437,639
Salaried	55	5,579,325	55	5,297,454
Fringe Benefits		8,203,414		8,121,198
Temp Help		0		0
Labor Total	93	16,189,166	93	\$ 16,053,392
Non-Labor				
Outside Professional Services		3,873,108		4,155,026
Fuel & Lubricants		0		0
Materials & Supplies		606,953		494,070
Taxes		2,600		2,600
Miscellaneous		86,226		189,531
Non-Labor Total		4,568,887		\$ 4,841,227
Grand Total	93	20,758,053	93	\$ 20,894,619

Finance Department Budget Worksheet

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor			
Maintenance			
(50110) Maintenance Regular Time	2,154,865	1,952,526	2,046,191
(50115) Maintenance Overtime	231,858	131,841	113,183
(50116) Maintenance Holiday Time	30,398	36,035	37,728
Maintenance Total	2,417,122	2,120,402	2,197,101
Clerical			
(50120) Clerical Regular Time	230,970	248,039	381,063
(50125) Clerical Overtime	8,694	31,079	45,301
(50126) Clerical Holiday Time	1,472	6,906	11,275
Clerical Total	241,135	286,024	437,639
Salaried			
(50130) Salaried Regular Time	4,868,180	5,509,583	5,156,518
(50135) Salaried Overtime	51,209	45,754	121,068
(50136) Salaried Holiday Time	92	23,988	19,868
Salaried Total	4,919,481	5,579,325	5,297,454
Fringe Benefits	6,854,884	8,203,414	8,121,198
Temp Help			
(50340) Temporary Help	165,473	0	0
Temp Help Total	165,473	0	0
Labor Total	\$ 14,598,094	\$ 16,189,166	\$ 16,053,392
Non-Labor			
Outside Professional Services			
(50308) Professional and Technical Services	487,078	997,421	1,247,860
(50309) Software Licenses	0	227,000	0
(50335) Audit Fees	254,708	254,500	445,392
(50342) Outside Repair Services	429	0	400
(50357) Outside Training Services	40,728	82,377	82,327
(50360) Printing Services	81	9,850	7,950
(50390) Other Services	90,151	102,000	102,000
(50307) Clipper Expenses	1,620,307	1,480,000	1,780,000
(50341) Temporary Help - Additional	574,292	719,960	489,097
Outside Professional Services Total	3,067,773	3,873,108	4,155,026
Fuel & Lubricants			
(50437) Gasoline	(1,756)	0	0
(50438) Diesel Fuel	(55)	0	0
(50439) Motor Oil	0	0	0
(50447) Lubricants	102	0	0
(50448) Hydrogen Fuel	0	0	0
Fuel & Lubricants Total	(1,709)	0	0

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Materials & Supplies			
(50401) Front Axle	0	0	0
(50402) Rear Axle	941	0	0
(50404) Brakes	7,447	0	0
(50405) Clutch	214	0	0
(50406) Cooling System	1,180	0	0
(50407) Electrical	(6,790)	0	0
(50408) Engine	1,892	0	0
(50412) Fuel System	3,965	0	0
(50414) Air Suspension	440	0	0
(50416) Steering	5,547	0	0
(50417) Transmission	4,102	0	0
(50418) Propeller Shaft	167	0	0
(50419) Wheel Bearings	59	0	0
(50424) Body Parts	12,217	200,000	0
(50426) Air Conditioning	7,905	0	0
(50430) Air Brake and Door Control	(1,355)	0	0
(50435) Fuel, Oil, Water Elements	0	0	0
(50436) Flex Lines and Fitting	84	0	0
(50442) Tires and Tubes - Non-Revenue Vehicles	264	0	0
(50443) Hardware	85	0	0
(50444) Shop Materials	5,078	0	0
(50445) Cleaning and Painting Supplies	3,556	0	0
(50450) Building Supplies	1,474	0	0
(50451) GFI Genfare Farebox Materials	(827)	0	0
(50453) Electronic Destination Sign Materials	(900)	0	0
(50455) Bus Lift Materials	(68)	0	0
(50456) Trans ISS Mach Materials	260	0	0
(50457) Radio Parts	62	0	0
(50460) Stationery Supplies	74,922	54,100	64,750
(50461) Office Furniture and Equipment <\$5,000	93,678	209,255	286,950
(50462) Postage	46,258	69,720	74,920
(50463) Printing Supplies	1,109	3,500	3,500
(50468) Timetables	(396)	0	0
(50470) Price Variance Expense	(199,847.83)	0	0
(50471) Inventory Adjustment	146,831.12	0	0
(50474) Safety and Medical Supplies	949	0	0
(50475) Coveralls and Coats	752	0	0
(50480) Computer Related Equipment	30,694	3,378	3,950
(50490) Standard Price Postings	(408,629.11)	0	0
(50495) Miscellaneous Supplies	14,169	7,000	0
(50497) Freight-In	0	0	0
(50498) Transfers Tickets	68,038	60,000	60,000
(50499) Warranties	(23)	0	0
Materials & Supplies Total	(84,496)	606,953	494,070
Taxes			
(50705) Vehicle License and Registration	1,035	2,000	2,000
(50715) Use Tax	0	0	0
(50725) Permits	100	600	600
Taxes Total	1,135	2,600	2,600

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Miscellaneous			
(50901) Dues and Subscriptions	15,662	19,090	27,885
(50905) Travel and Meetings	20,134	20,136	35,646
(50915) Bridge, Tunnel, Highway Tolls	0	0	0
(50930) Employee Incentive	100	0	0
(50960) Advertisement and Promotion Media Fees	5,251	10,000	15,000
(50970) Bank Charges	26,612	37,000	111,000
Miscellaneous Total	67,759	86,226	189,531
Non-Labor Total	\$ 3,050,462	\$ 4,568,887	\$ 4,841,227
Grand Total	\$ 17,648,556	\$ 20,758,053	\$ 20,894,619

Finance Department Positions

Department & Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
Clerical			
Senior Account Clerk	3	3	3
Senior Clerk	1	1	1
Clerical Total	4	4	4
Maintenance			
Inventory Control Clerk	5	5	5
Parts Clerk	27	27	27
Shipping/Receiving Clerk	2	2	2
Maintenance Total	34	34	34
Salaried			
Administrative Coordinator	1	1	1
Assistant Contracts Specialist	2	2	2
Asst Dir of Procurement&Matrls	1	1	1
Asst Materials Superintendent	1	1	1
Budget Manager	1	1	1
Buyer	2	2	2
Capital Planning & Grants Mgr	1	1	1
Chief Financial Officer	1	1	1
Contracts Services Manager	1	1	1
Contracts Specialist	5	4	4
Controller	1	1	1
Deputy Chief Financial Officer	0	1	1
Director of Mgmt and Budget	1	1	1
Director of Revenue Management	1	1	1
Executive Administrative Asst.	1	1	1
Finance Administrator	2	2	2
Financial Analyst	1	1	1
Management Analyst	1	1	1
Materials Superintendent	1	1	1
Materials Supervisor	1	1	1
Payroll Administrator	1	2	2
Payroll Manager	1	1	1
Payroll Specialist	4	4	4
Principal Financial Analyst	1	1	1
Procurement & Matrls Director	1	1	1
Project Manager	1	1	1
Purchasing Manager	1	1	1
Real Estate Manager	1	1	1
Senior Administrative Asst.	1	1	1
Senior Capital Planning Spec.	2	2	2
Senior Contracts Specialist	1	1	1
Senior Financial Analyst	2	2	2
Senior Payroll Specialist	2	2	2
Senior Project Manager	1	0	0
Sr Fin Analyst-Budget	1	1	1
Sr Fin Analyst-Fin Reporting	3	3	3

Department & Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
Sr Fin Analyst-FixedAssetGrnts	1	1	1
Sr. Buyer	3	3	3
Treasury Administrator	1	1	1
Salaried Total	55	55	55
Grand Total	93	93	93

11. DISTRICT OVERHEAD



District Overhead Department at a Glance

Category	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor		
Operators	0	0
Clerical	0	247,304
Fringe Benefits	4,898,022	9,357,505
Temp Help	0	500,000
Labor Total	4,898,022	\$ 10,104,809
Non-Labor		
Outside Professional Services	(640,220)	185,000
Materials & Supplies	1,732,000	1,085,000
Utilities and Taxes	17,000	0
Casualty and Liabilities	(360,000)	(360,000)
Taxes	1,816,017	1,770,000
Miscellaneous	2,034,584	2,504,544
Expense Reclass	(1,400,000)	(1,400,000)
Interest Expense	493,685	440,000
Leases & Rentals	0	0
Non-Labor Total	3,693,066	\$ 4,224,544
Grand Total	8,591,088	\$ 14,329,353

District Overhead Department Budget Worksheet

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor			
Operators			
(50105) Operators Premium Time	0	0	0
Operators Total	0	0	0
Clerical			
(50120) Clerical Regular Time	292	0	247,304
Clerical Total	292	0	247,304
Fringe Benefits	10,049,066	4,898,022	9,357,505
Temp Help			
(50340) Temporary Help	0	0	500,000
Temp Help Total	0	0	500,000
Labor Total	\$ 10,049,357	\$ 4,898,022	\$ 10,104,809
Non-Labor			
Outside Professional Services			
(50301) Management Service Fees	183,471	185,000	185,000
(50308) Professional and Technical Services	357,631	(561,486)	0
(50309) Software Licenses	(3,000)	0	0
(50390) Other Services	0	0	0
(50307) Clipper Expenses	0	0	0
(50341) Temporary Help - Additional	0	(263,734)	0
Outside Professional Services Total	538,101	(640,220)	185,000
Materials & Supplies			
(50445) Cleaning and Painting Supplies	0	200,000	0
(50462) Postage	(167)	0	0
(50471) Inventory Adjustment	(202,494.18)	0	0
(50474) Safety and Medical Supplies	0	447,000	400,000
(50480) Computer Related Equipment	7,639	0	0
(50495) Miscellaneous Supplies	721,736	1,000,000	600,000
(50497) Freight-In	69,447	85,000	85,000
Materials & Supplies Total	596,160	1,732,000	1,085,000
Utilities and Taxes			
(50505) Electric and Gas	1,794,287	0	0
(50510) Water	259,582	0	0
(50520) Waste Management	0	17,000	0
Utilities and Taxes Total	2,053,870	17,000	0
Casualty and Liabilities			
(50605) Loss Recoveries	(307,593)	(360,000)	(360,000)
(50641) Casualty and Liability Costs	(7,060,716)	0	0
(50642) Property Damage	(1,149,419)	0	0

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Casualty and Liabilities Total	(8,517,729)	(360,000)	(360,000)
Taxes			
(50710) Fuel and Lubricant Taxes	156,372	170,000	170,000
(50715) Use Tax	2,135,833	1,646,017	1,600,000
(50725) Permits	65	0	0
Taxes Total	2,292,271	1,816,017	1,770,000
Miscellaneous			
(50901) Dues and Subscriptions	234,534	156,000	300,000
(50915) Bridge, Tunnel, Highway Tolls	0	0	0
(50920) Fines and Penalties	3,403	20,000	0
(50930) Employee Incentive	0	10,000	0
(50940) Election of Directors	912,288	1,845,584	2,204,544
(50945) Cash Over and Short	126	0	0
(50955) Vendor Discounts	2,471	3,000	0
(50990) Other Miscellaneous Expenses	38,736	0	0
Miscellaneous Total	1,191,558	2,034,584	2,504,544
Expense Reclass			
(51005) Grant Labor Reclass to Capital	0	(1,400,000)	(1,400,000)
Expense Reclass Total	0	(1,400,000)	(1,400,000)
Interest Expense			
(51105) Interest Expense	476,208	303,000	440,000
(51125) Bank Credit Line Interest	207,036	190,685	0
Interest Expense Total	683,244	493,685	440,000
Leases & Rentals			
(51201) Leases and Rentals	0	0	0
Leases & Rentals Total	0	0	0
Non-Labor Total	\$ (1,162,525)	\$ 3,693,066	\$ 4,224,544
Grand Total	\$ 8,886,833	\$ 8,591,088	\$ 14,329,353



12. RETIREMENT



Retirement Department at a Glance

Category	FY20-21 Headcount	FY20-21 Adopted Budget	FY21-22 Headcount	FY21-22 Proposed Budget
Labor				
Salaried	4	375,716	4	418,885
Fringe Benefits		479,272		525,613
Temp Help		0		0
Labor Total	4	854,988	4	\$ 944,498
Non-Labor				
Outside Professional Services		1,300		1,300
Materials & Supplies		1,300		1,300
Expense Reclass		(845,000)		(870,350)
Non-Labor Total		(842,400)		\$ (867,750)
Grand Total	4	12,588	4	\$ 76,748

Retirement Department Budget Worksheet

Category	FY 19-20 Actual	FY20-21 Adopted Budget	FY21-22 Proposed Budget
Labor			
Salaried			
(50130) Salaried Regular Time	420,113	374,066	409,523
(50135) Salaried Overtime	0	0	8,043
(50136) Salaried Holiday Time	0	1,650	1,320
Salaried Total	420,113	375,716	418,885
Fringe Benefits	439,810	479,272	525,613
Temp Help			
(50340) Temporary Help	22,768	0	0
Temp Help Total	22,768	0	0
Labor Total	\$ 882,691	\$ 854,988	\$ 944,498
Non-Labor			
Outside Professional Services			
(50360) Printing Services	0	1,300	1,300
Outside Professional Services Total	0	1,300	1,300
Materials & Supplies			
(50460) Stationery Supplies	0	300	300
(50461) Office Furniture and Equipment <\$5,000	0	700	700
(50462) Postage	288	300	300
Materials & Supplies Total	288	1,300	1,300
Expense Reclass			
(51002) Functional Expense Reclassifications	(761,998)	(845,000)	(870,350)
Expense Reclass Total	(761,998)	(845,000)	(870,350)
Non-Labor Total	\$ (761,710)	\$ (842,400)	\$ (867,750)
Grand Total	\$ 120,981	\$ 12,588	\$ 76,748

Retirement Department Positions

Department & Position Title	FY19-20 Adopted Headcount	FY20-21 Adopted Headcount	FY21-22 Proposed Headcount
Salaried			
Retirement Sys Administrator	1	1	1
Retirement System Analyst	1	1	1
Retirement System Assistant	1	1	1
Retirement System Manager	1	1	1
Salaried Total	4	4	4
Grand Total	4	4	4



CAPITAL BUDGET



Proposed FY 2021-2022 Capital Budget

Project ID	Project Title	FY20-21 & Prior	2022	Total (FY2022)	Grant Funds (FY2022)	District Capital (FY2022)	Total Project Cost
Corridor							
2164	Rapid Corridor Improvements	7,025,693	5,716,905	5,716,905	5,716,905		12,742,598
2165	Southside Transit Lanes	72,614	266,255	266,288	266,288		338,869
2179	Dumbarton IDEA	3,065,157	779,172	779,172	777,172	2,000	3,844,329
610	Quick Build Projects		1,742,000	1,742,000	1,654,000	88,000	1,742,000
617	Tempo BRT Lane Delineation		400,000	400,000	300,000	100,000	400,000
Subtotal				8,904,365	8,714,365	190,000	

Safety and Environmental							
2188	D2- Replace Undergnd Storage Tank	817,100	132,900	132,900	132,900		950,000
3038	CMF - Replace 2 single-wall USTs	1,784,250	215,750	215,750	215,750		2,000,000
476	D4-Ent./Exit Gate & Guard Shk		700,000	700,000	700,000		700,000
YRLY	Environmental Remediation		200,000	200,000		200,000	200,000
Subtotal				1,248,650	1,048,650	200,000	

Facilities							
2064	Richmond Parkway TC Rehab	1,502,488	1,516,799	1,516,799	1,516,799		3,019,287
2089	D3 Bus Washer Rehab	2,227,528	435,532	435,532	435,532		2,663,060
2094	Lift & Hoist Replacement	62,747	1,737,253	1,737,253	1,737,253		1,800,000
2123	Facilities Assessment	323,126	100,000	100,000	80,000	20,000	423,126
2150	D6 Security Enhancements	590,192	88,358	88,358		88,358	678,550
2157	GO Roof Repair	1,135,717	348,697	348,697	287,499	61,198	1,484,414
2160	D4-Transp HVAC Repair	250,000	425,000	425,000		425,000	675,000
2174	BART Restrooms	297,606	527,726	527,726		527,726	825,332
2180	D4 Bus Washer Rehab	1,514,418	551,766	551,766	551,766		2,066,184
2182	D2 Re-roofing	140,652	1,896,921	1,896,921	1,896,921		2,037,573
2183	D2 Charging Infrastructure	222,536	3,401,214	3,401,214	3,401,214		3,623,750
2184	D4 Charging Facility		625,000	625,000	625,000		12,223,985
3057	Design & Sketch 9th Flr Mod		30,000	30,000		30,000	30,000
3062	Replace Old Forklifts		170,000	170,000	150,000	20,000	650,000
YRLY	BRT Capital Maintenance FY22		100,000	100,000		100,000	100,000
YRLY	Emergency Facility Repair FY22		200,000	200,000		200,000	200,000
YRLY	Facilities Equipment Repl FY22		50,000	50,000		50,000	50,000
YRLY	Maintenance Equipment Repl FY22		50,000	50,000		50,000	50,000
Subtotal				12,254,267	10,681,985	1,572,282	

IT							
10019	Hastus Integrated Operations	3,899,678	109,842	109,842	-	109,842	4,009,520
1861	CAD/AVL Real Time Bus Comm	27,847,186	886,253	886,376	127,655	758,721	28,733,439
3048	GO Emergency Operations Center	-	350,000	350,000	-	350,000	350,000
3065	Expansion and Upgrade of APC		507,000	507,000	-	507,000	1,500,000
538	Hastus Upgrade to latest version		250,000	250,000	-	250,000	1,800,000
540	ZEB Data Integr, Mgmt, Analytics Pltfrm		340,000	340,000	-	340,000	800,000
YRLY	IT-Equipment Repl FY22		130,000	130,000	-	130,000	130,000
Subtotal				2,573,218	127,655	2,445,563	

Vehicles							
2166	Buses funded with AHSC Grants	3,781,075	452,790	452,790	411,994	40,796	4,233,865
2175	40 Zero Emission Buses	1,003,810	45,000,000	45,000,000	45,000,000	-	46,003,810
2177	36 MCI Coach buses	27,566,212	2,051,571	2,051,571	1,641,257	410,314	29,617,783

Project ID	Project Title	FY20-21 & Prior	2022	Total (FY2022)	Grant Funds (FY2022)	District Capital (FY2022)	Total Project Cost
2178	Bus Operator Security Shields	-	420,000	140,000	-	140,000	420,000
3014	Non Revenue Fleet Repl SGR	-	1,000,000	1,000,000	1,000,000	-	1,000,000
3016	BRT Trucks	-	200,000	200,000	-	200,000	200,000
626	Transbay buses - 5 DD, 14 MCI	-	16,019,200	<i>contract issuance only</i>			16,019,200
627	50 40-ft Diesel buses (2022)	-	28,887,533	<i>contract issuance only</i>			28,887,533
Subtotal				48,844,361	48,053,251	791,110	

Other							
3011	STC Capital Contribution	500,000	500,000	500,000	-	500,000	500,000
3056	TEC Modernization	-	500,000	500,000	500,000	-	17,000,000
622	East Bay Paratransit Software Purchase	-	1,500,000	1,500,000	-	1,500,000	3,000,000
YRLY	Finance Equipment Repl FY22	-	10,000	10,000	-	10,000	10,000
Subtotal				2,510,000	500,000	2,010,000	
FY2021-2022 Total				76,334,861	69,125,906	7,208,955	



