



August 31, 2021

Ms. Elsa Ortiz  
President, Board of Directors  
Alameda-Contra Costa Transit District  
1600 Franklin Street, 10<sup>th</sup> Floor  
Oakland, CA 94612

**Subject: Formation of an Inter-Agency Liaison Committee (ILC) between the City of Richmond and Alameda-Contra Costa Transit District (AC Transit)**

Dear President Ortiz,

At the August 24, 2021 Special Meeting of the Richmond City Council, the City Council approved the formation of an Inter-Agency Liaison Committee between the City of Richmond and AC Transit. The City of Richmond formally requests the formation of an ILC with AC Transit to establish a more collaborative partnership on transportation-related issues. The City of Richmond takes great interest in the well-being of its transportation ecosystem and this ILC can serve as a means of discussing issues of mutual concern and the role transit plays in getting Richmond residents around the region.

We envision the ILC to consist of AC Transit Board members, key AC Transit staff, relevant Richmond city staff, and selected members of the Richmond City Council. We look forward to working more closely with AC Transit to create a more efficient transportation system in the City of Richmond.

If you have any questions or concerns you have in this matter, please contact Trina Jackson at (510) 620-6581 or [trina\\_jackson@ci.richmond.ca.us](mailto:trina_jackson@ci.richmond.ca.us).

Sincerely,

A handwritten signature in blue ink, appearing to read "Laura Snideman".

Laura Snideman  
City Manager

CC: Richmond City Council  
Pamela Christian, Richmond City Clerk  
Trina Jackson, Liaison to Richmond City Council