

TRAVEL/MEETING EXPENSE
Directors and Officers
FY 2018/19 - Fourth Quarter Report

SR 19-260
Attachment 1

Director	Expense Description	Expense Q4	Quarter	Declining Balance
	(Pursuant to Board Policy 155, the Board President shall receive an additional \$2000 available during 1st half of fiscal year, and \$2,000 available during 2nd half of fiscal year)			
WALLACE	Beginning Balance			\$7,200.00
	Additional \$2,000 available 2nd half of fiscal year - Board President			\$2,000.00
	01/23/19 - 10% Restoration of Travel Budget - Resolution 19-001			\$900.00
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$187.50	\$9,912.50
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$201.45	\$9,711.05
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$242.50	\$9,468.55
	4th Quarter Travel/Meetings (Apr/May/Jun)	\$663.67	\$663.67	\$8,804.88
	4th Quarter Report			
	April			
	Fax line charges	\$22.50		
	COMTO/WTS Therese McMillian Reception Ticket - April 3, 2019	\$62.19		
	PDA Service Fee*	\$40.00		
	May			
	Fax line charges	\$22.50		
	PDA Service Fee*	\$40.00		
	June			
	Fax line charges	\$22.50		
	6/7/19 - Phone upgrade	\$399.99		
	Phone Accessories	\$13.99		
	PDA Service Fee*	\$40.00		
	Total:	\$663.67		

**Travel/Meeting Expense
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Director	Expense Description	Expense Q4	Quarter	Declining Balance
HARPER	Beginning Balance			\$7,200.00
	01/23/19 - 10% Restoration of Travel Budget - Resolution 19-001			\$900.00
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$150.00	\$7,950.00
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$365.20	\$7,584.80
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$1,909.60	\$5,675.20
	4th Quarter Travel/Meetings (Apr/May/Jun)	\$150.00	\$150.00	\$5,525.20
	4th Quarter Report			
	April			
	PDA Service Fee*	\$50.00		
	May			
	PDA Service Fee*	\$50.00		
	June			
	PDA Service Fee*	\$50.00		
	Total:	\$150.00		

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	(Pursuant to Board Policy 155, the Board President shall receive an additional \$2000 available during 1st half of fiscal year, and \$2,000 available during 2nd half of fiscal year)			
ORTIZ	Beginning Balance			\$7,200.00
	Additional \$2,000 available 1st half of fiscal year - Board President			\$2,000.00
	01/23/19 - 10% Restoration of Travel Budget - Resolution 19-001			\$900.00
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$580.23	\$9,519.77
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$691.95	\$8,827.82
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$2,110.00	\$6,717.82
	4th Quarter Travel/Meetings (Apr/May/Jun)	\$1,066.54	\$1,066.54	\$5,651.28
	4th Quarter Report			
	April			
	COMTO/WTS Therese McMillian Reception Ticket - April 3, 2019	\$62.19		
	4/1/19 - Roundtrip mileage to attend the agenda review meeting at the G.O.	\$8.12		
	4/3/19 - Roundtrip mileage to G.O. to attend COMTO/WTS reception in San Francisco	\$8.12		
	4/3/19 - Roundtrip BART fare, 19th St. to Civic Center, to attend COMTO/WTS reception.	\$2.60		
	4/7/19 - Roundtrip mileage to attend Montclair event, Meet Elected Officials	\$4.06		
	4/10/19 - Roundtrip mileage to attend Board of Directors meeting at the G.O.	\$8.12		
	4/17/19 - Mileage from residence to Alameda City Hall to attend ILC meeting.	\$2.90		
	4/17/19 - Mileage from Alameda City Hall to the G.O. to attend agenda review meeting.	\$2.32		
	4/17/19 - Mileage from the G.O. to residence.	\$4.06		
	4/19/19 - Roundtrip mileage to the G.O. to attend CJ Walker event in San Francisco.	\$8.12		
	4/19/19 - Roundtrip BART fare, 19th St. to Powell, to attend CJ Walker event.	\$2.60		
	4/24/19 - Roundtrip mileage to attend Board of Directors meeting at the G.O.	\$8.12		
	4/29/19 Roundtrip mileage to G.O. to catch BART to airport.	\$8.12		
	PDA Service Fee*	\$40.00		
	May			
	5/1/19 - Roundtrip mileage to G.O. to attend legislative briefings in Washington D.C.	\$8.12		
	5/8/19 - Roundtrip mileage to attend Board of Directors meeting at the G.O.	\$8.12		
	5/9/19 - Roundtrip mileage to attend BRT Policy Steering Committee meeting at the G.O.	\$8.12		
	5/15/19 - Roundtrip mileage to attend joint Board of Directors/Retirement Board meeting at the G.O.	\$8.12		
	5/29/19 - Roundtrip mileage to attend Board of Directors/Board Officers Retreat at the G.O.	\$8.12		
	5/31/19 - Roundtrip mileage to attend Alameda Co. Transportation Commission Retreat at ACTC.	\$9.86		
	PDA Service Fee*	\$40.00		
	June			
	6/10/19 - Phone Upgrade	\$399.00		
	Latinos in Transit Inaugural Leadership Summit, September 14, 2019, Newport Beach, CA			
	Registration	\$105.36		
	Lodging	\$214.13		
	6/4/19 - Roundtrip mileage to attend agenda review meeting at the G.O.	\$8.12		
	6/5/19 - Roundtrip mileage to attend meeting with Albany elected officials at the G.O.	\$8.12		
	6/12/19 - Roundtrip mileage to attend Board of Directors meeting at the G.O.	\$8.12		
	6/13/19 - Roundtrip mileage to attend WTS dinner, Lakeside in Oakland.	\$7.54		
	6/18/19 - Roundtrip mileage to attend agenda review meeting at the G.O.	\$8.12		
	6/26/19 - Roundtrip mileage to attend Board of Directors meeting at the G.O.	\$8.12		
	PDA Service Fee*	\$40.00		
	Total:	\$1,066.54		1

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WILLIAMS	Beginning Balance			\$7,200.00
	01/23/19 - 10% Restoration of Travel Budget - Resolution 19-001			\$900.00
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$1,255.15	\$6,844.85
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$369.60	\$6,475.25
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$4,134.21	\$2,341.04
	4th Quarter Travel/Meetings (Apr/May/Jun)	\$370.80	\$370.80	\$1,970.24
	4th Quarter Report			
	April			
	COMTO/MTS Therese McMillian Reception Ticket - April 3, 2019	\$62.19		
	Contra Costa Building & Construction Trades High-Level Networking Luncheon ticket - April 26, 2019	\$158.61		
	PDA Service Fee*	\$50.00		
	May			
	PDA Service Fee*	\$50.00		
	June			
	PDA Service Fee*	\$50.00		
	Total:	\$370.80		

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Director	Expense Description	Expense Q4	Quarter	Declining Balance
SHAW	Beginning Balance			\$7,200.00
	01/23/19 - 10% Restoration of Travel Budget - Resolution 19-001			\$900.00
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$0.00	\$8,100.00
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$530.57	\$7,569.43
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$7,419.43	\$150.00
	4th Quarter Travel/Meetings (Apr/May/Jun)	\$150.00	\$150.00	\$0.00
	4th Quarter Report			
	April			
	PDA Service Fee*	\$50.00		
	May			
	PDA Service Fee*	\$50.00		
	June			
	PDA Service Fee*	\$50.00		
	Total:	\$150.00		

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Director	Expense Description	Expense Q4	Quarter	Declining Balance
PEEPLS	Beginning Balance			\$7,200.00
	01/23/19 - 10% Restoration of Travel Budget - Resolution 19-001			\$900.00
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$468.96	\$7,631.04
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$120.00	\$7,511.04
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$480.00	\$7,031.04
	4th Quarter Travel/Meetings (Apr/May/Jun)	\$3,073.60	\$3,073.60	\$3,957.44
4th Quarter Report				
	April			
	COMTO/WTS Therese McMillian Reception Ticket - April 3, 2019	\$62.19		
	UC Davis Biennial Conference on Transportation and Energy, July 9-12, 2019, Pacific Grove, CA			
	Registration	\$400.00		
	Lodging	\$980.73		
	4/1/19 - Paratransit Fare to G.O. to attend Complete Streets meeting	\$8.00		
	4/5/19 - Lyft Fare to G.O. to attend meeting.	\$7.02		
	4/14/19 - BART and LYFT fares to/from Swalwell Kickoff	\$10.96		
	4/19/19 - EB & SamTrans paratransit fares to attend BYD opening.	\$16.00		
	4/20/19 - Roundtrip BART fare to attend Earth Day Events	\$3.40		
	4/26/19 - Paratransit fare to attend WCCTAC meeting	\$4.00		
	PDA Service Fee*	\$40.00		
	May			
	SPUR Oakland Summer Party Ticket - May 16, 2019	\$35.00		
	Contra Costa Mayors Conference Dinner - May 2, 2019	\$55.00		
	Zero Emission Bus Conference Registration Fee - September 26-27, 2019	\$395.00		
	Refund of ZEB Conference Registration Fee - Free to District as Conference Host	-\$395.00		
	5/3/19 - Roundtrip paratransit Fare to attend EBMUD tour at D2	\$8.00		
	5/10/19 - Paratransit fare to attend WCCTAC meeting	\$4.00		
	5/14/19 - Roundtrip BART fare to/from WCCTAC for San Pablo Presentation	\$2.20		
	5/21/19 - EB and CoCo paratransit fares to attend advocates meeting in Walnut Creek.	\$13.00		
	5/24/19 - Roundtrip paratransit fare to attend WCCTAC meeting.	\$4.00		
	PDA Service Fee*	\$40.00		
	June			
	Innovation & Impact 2019 Symposium Ticket - June 19, 2019	\$315.00		
	6/5/19 - Transportation Research Board Membership Renewal	\$210.00		
	6/5/19 - Transportation Research Board Annual Meeting Registration Fee (January 12-16, 2020)	\$790.00		
	6/1/19 - Paratransit fare to attend Hayward Cherry Festival	\$4.00		
	6/7/19 - Roundtrip paratransit fare to attend WCCTAC meeting.	\$8.00		
	6/15/19 - Paratransit fare to Richmond Juneteenth event and BART fare to attend Webster St. Jam.	\$5.10		
	6/27/19 - Roundtrip paratransit fare to attend WCCTAC meeting.	\$8.00		
	PDA Service Fee*	\$40.00		
	Total:	\$3,073.60		

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YOUNG	Beginning Balance			\$7,200.00
	01/23/19 - 10% Restoration of Travel Budget - Resolution 19-001			\$900.00
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$260.54	\$7,839.46
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$1,800.14	\$6,039.32
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$120.00	\$5,919.32
	4th Quarter Travel/Meetings (Apr/May/Jun)	\$5,537.12	\$5,537.12	\$382.20
	4th Quarter Report			
	April			
	PDA Service Fee*	\$40.00		
	May			
	Parking fee to attend Alameda Labor Council Unionist of the Year event on May 17, 2019.	\$27.00		
	PDA Service Fee*	\$40.00		
	June			
	UITP Global Public Transport Summit, June 9-12, 2019, Stockholm. Sweden			
	Registration	\$2,340.21		
	Airfare	\$1,078.60		
	Lodging	\$1,127.92		
	Ground Transportation	\$146.89		
	Per diem	\$696.50		
	PDA Service Fee*	\$40.00		
	Total:	\$5,537.12		

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	Expense Description	Expense Q4	Quarter	Declining Balance
BOARD OFFICERS	MICHAEL A. HURSH, GENERAL MANAGER			
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$0.00	
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$800.96	
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$931.26	
	4th Quarter Travel/Meetings (Apr/May/Jun)	\$1,747.08	\$1,747.08	
	4th Quarter Report			
	April			
	Meetings with Legislators, Sacramento, April 3, 2019			
	Mileage	\$119.48		
	Parking	\$19.50		
	Bridge Toll	\$6.00		
	APTA Transit CEO Seminar, April 13-15, 2019, Chicago, IL			
	Airfare	\$373.60		
	Lodging	\$840.60		
	Ground Transportation	\$39.54		
	Parking	\$114.36		
	Per diem	\$234.00		
	May			
	No reportables.			
	June			
	No reportables.			
	Total:	\$1,747.08		

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	Expense Description	Expense Q4	Quarter	Declining Balance
BOARD OFFICERS	DENISE C. STANDRIDGE - GENERAL COUNSEL			
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$2,513.87	
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$0.00	
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	
	4th Quarter Travel/Meetings (Apr/May/Jun)	\$0.00	\$0.00	
	4th Quarter Report			
	April			
	No Reportables.			
	May			
	No Reportables.			
	June			
	No Reportables.			
	Total:	\$0.00		

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	Expense Description	Expense Q4	Quarter	Declining Balance
BOARD OFFICERS	LINDA A. NEMEROFF - DISTRICT SECRETARY			
	1st Quarter Travel/Meetings (July/Aug/Sep)		\$0.00	
	2nd Quarter Travel/Meetings (Oct/Nov/Dec)		\$0.00	
	3rd Quarter Travel/Meetings (Jan/Feb/Mar)		\$0.00	
	4th Quarter Travel/Meetings (Apr/May/Jun)	\$0.00	\$0.00	
	4th Quarter Report			
	April			
	No Reportables.			
	May			
	No Reportables.			
	June			
	No Reportables.			
	Total:	\$0.00		