

ALAMEDA-CONTRA COSTA TRANSIT DISTRICT



STAFF REPORT

MEETING DATE: 9/22/2021

Staff Report No. 21-195

TO: AC Transit Board of Directors
FROM: Linda A. Nemeroff, District Secretary
SUBJECT: Formation of Inter-Agency Liaison Committee (ILC)

ACTION ITEM

RECOMMENDED ACTION(S):

Consider approving the formation of an AC Transit/City of Richmond Inter-Agency Liaison Committee.

STRATEGIC IMPORTANCE:

Goal - Strong Public and Policymaker Support
Initiative - Service Quality

ILCs allow the District to connect with city staff and elected leaders to facilitate better coordination, enhanced communication, and provide an opportunity for interactive problem-solving with regard to transit-related issues. The City of Richmond is seeking a more collaborative relationship with AC Transit and a forum by which to discuss transit issues, address transit-related comments from residents, and future service options. AC Transit staff fully supports the formation of an ILC with the City of Richmond.

BUDGETARY/FISCAL IMPACT:

Other than staff time, there is no direct fiscal impact associated with the formation of the Committee.

BACKGROUND/RATIONALE:

The District Secretary's Office is in receipt of a letter from the City of Richmond requesting that the Board of Directors form an Inter-Agency Liaison Committee (ILC) between the City of Richmond and AC Transit. As the Board may recall, Director Beckles agendized the formation of an ILC in February pending receipt of a formal request from the City. The letter was received on September 7, 2021.

Like the District's other ILC's, staff is recommending the formation of a Committee consisting of two representatives from the AC Transit Board of Directors and two from the Richmond City Council. It is anticipated that the Committee will meet quarterly, with specific meeting dates to be determined by Committee members. Support to the Committee will be provided by the District's Service Development and Planning Department and other departments as needed as well as various City departments. Meetings of the ILC are subject to the Brown Act. The decisions of the ILC are not binding on the District or the City; however, the ILC can make recommendations to both the City and AC Transit when appropriate. Members of the ILC are not compensated for attendance at meetings.

ADVANTAGES/DISADVANTAGES:

The formation an ILC with the City of Richmond is entirely positive and will serve as a forum to discuss transportation issues of mutual concern in the City of Richmond. There are no disadvantages to forming an ILC.

ALTERNATIVES ANALYSIS:

There are no practical alternatives to the course of action outlined in this report.

PRIOR RELEVANT BOARD ACTION/POLICIES:

None

ATTACHMENTS:

1. Letter from the City of Richmond

Prepared by:

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Approved/Reviewed by:

Jill A. Sprague, General Counsel

Ramakrishna Pochiraju, Executive Director of Planning & Engineering

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