

**DISTRICT SECRETARY'S OFFICE
DISTRICT RECORDS DESIGNATED FOR DESTRUCTION**

Record Type	Date Range	Retention Period
Conflict of Interest Code Biennial Review Documents (Paper & Electronic), inclusive of the following: <ul style="list-style-type: none">• Notice of Intent to Amend Code to FPPC• Proposed Code Amendment(s) with justification• Email correspondence with FPPC staff concerning proposed code amendment• Notice of Intent to Amend Code to Filers	Applicable Biennial Review Years: 2018	Per FPPC, seven years from the date the code in effect is superseded by a new amended code.
Form 700 Statement of Economic Interest Filings (Paper & Electronic)	Calendar year 2017 & 2018	Seven years per FPPC.