

**House Transportation and Infrastructure Staff**

**Presentation** – On July 23rd the General Manager participated in a House T&I staff briefing on the state of Zero Emission Bus Technology. Also, on the panel were Dan Raudebaugh, Executive Director of the Center for Transportation and the Environment (CTE), Joe Colett, Product Manager – Portland General Electric, and Dr. Arnab Chatterjee, Manager, Business Development – Shell New Energies. The audience included more than 40 participants including Auke Mahar-Piersma, House Transportation and Infrastructure Committee lead staff in charge of transit issues, Jen Deci, Senate Banking Committee lead staff handling transit issues in the Senate, Sarah Puro, House Transportation/HUD Appropriations Subcommittee staff who handles the transit funding account, Alex Beckman, transportation staff for Rep. Dan Lipinski. Steve Palmer assisted with meeting logistics.



**48<sup>th</sup> Annual Conference of Minority Transportation Officials (COMTO) 2019 National Meeting & Training Conference** -Executive Director of External Affairs, Marketing and Communications, Beverly Greene, and External Affairs Representative, Chantal Reynolds, attended the 2019 COMTO Conference from July 12<sup>th</sup> to July 17<sup>th</sup>. The conference is the nation's premier gathering of professionals in the transportation industry. COMTO's annual conference brought together industry leaders, transportation professionals at all career levels, government employees, manufacturers, suppliers, from all sectors of the transportation industry for learning, training, and networking. The conference included plenary sessions, technical tours, workshops, a vendor fair, and



many more events that allowed attendees to network and share and exchange multimodal best practices in transportation. Representatives from the City of Oakland including the Department of Transportation, attended this year. AC Transit was nominated as Public Agency of the Year, but the Award went to Georgia's Metropolitan Atlanta Rapid Transit Authority (MARTA).

*COMTO Council of President Representatives Beverly Greene (AC Transit, Northern California), Ruben Landa (WSP, North Texas), India Birdsong (Nashville MTA, Nashville) meet with former US Secretary of Transportation Rodney E. Slater.*

# General Manager's Report

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**Hayward Latino Business Roundtable-** AC Transit participated in the monthly Hayward Latino Business Roundtable at St. Rose Hospital. The new police chief at Cal State University, East Bay served as keynote speaker. There were 25 participants ranging from higher education, small and big business, independent business owners, nonprofits, community volunteers, workforce development, and governmental agencies. External Affairs Representative Diann Castleberry participated and shared the brochure and information regarding the upcoming community workshop, public comment period and public hearing regarding the proposed 2019-2020 service changes affecting Line 60. The Hayward Chamber is a co-organizer of the Roundtable and shared printed material regarding the upcoming August 1 Community meeting at Hayward City Hall and September 19 Hayward Interagency Liaison Committee (ILC) at the AC Transit (D6) TEC Auditorium.

**San Leandro Chamber Government Affairs Roundtable** - The San Leandro Chamber of Commerce held its Governmental Affairs Roundtable meeting on July 23. During the network time, External Affairs Representative Diann Castleberry shared the brochure and information regarding the proposed 2019-2020 service changes related to the Bus Rapid Transit (BRT) coming online soon. Guest speaker was Natalie Leighton, Grassroots Coordinator for the advocacy arm of CalChamber. Ms. Leighton presented information on advocacy tools available and legislation that speaks to changes in privacy and contractor laws. One of the main topics included an overview and discussion on the April 30, 2018 California Supreme Court decision in the Dynamex Operations West, Inc. V. Superior Court of Los Angeles (The Dynamex Decision), which changed the definition of Independent contractor. Ms. Leighton shared legislation, AB5 (Gonzalez): Independent Contractor Status, which seeks to create exemptions. CalChamber supports AB5 if amended, noting that the "Dynamex decision should not be a one size fits all...." AB 5 was amended by the CA Senate on July 11, 2019 and has not been signed into law yet.

**Construction of the San Leandro Transit Center is underway!** -The Transit Center, located at the San Leandro BART station, will serve as the BRT's southern terminus. When completed later this year, the Transit Center will offer San Leandro commuters seamless connections to East Bay jobs and schools via BRT, and to Oakland International Airport, San Francisco, and beyond via BART.

In order to complete this construction, several bus and shuttle loading zones were temporarily relocated. The BRT Outreach Team was at the San Leandro BART Station on Monday, July 29 and Tuesday, July 30, to make sure that transit riders made their connections after the bus stops were relocated. The Team also posted wayfinding signage throughout the area; sent an informational brochure to shuttle providers (Links, Flex, Kaiser and East Bay Paratransit); shared information about construction on the BRT website and social media platforms; issued a service alert to AC Transit riders; and updated key stakeholders in San Leandro, including City Council Members, city staff, and community organizations.



## General Manager's Report

### California Transit Association Federal Lobby Day-

Beverly Greene, (Executive Director of External Affairs, Marketing and Communications) traveled to Washington, DC with other agency representatives to advocate on behalf of the District and California's transit agencies. Beverly presented to bring attention to California's transit needs and priorities among decision makers at the federal level. She met with staff from the offices of US Senators Kamala Harris and Dianne Feinstein; and Speaker Nany Pelosi. Beverly also met with Representatives Barbara Lee, Mark DeSaulnier, Salud Carbajal, USDOL Director and Office of Labor Management Standards Arthur Rosenfeld, and Matt Welbes, the Executive Director for the Federal Transit Administration.



*Beverly Greene spoke with Representative Barbara Lee off the floor of an Appropriations Committee meeting about current results of the BRT Construction Careers Policy and CTA industry issues.*



*Beverly Greene, CTA Chairperson Carl Sedoryk and other members of the delegation met with FTA Executive Director Matt Welbes.*



## General Manager's Report

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*Beverly Greene and other members of the CTA Northern California delegation met with House Transportation & Infrastructure Committee Member Congressman Mark DeSaulnier about surface transportation*

**Zero Emission Bus Programs** – On Wednesday, July 24<sup>th</sup> staff hosted representatives from the SFMTA. Our peer agency took advantage of the tour by having a total 21 employees from various department consisting of procurement, engineer, quality assurance, and facilities. SFMTA was accompanied by Ballard and BuStuff representatives during the visit. Staff provided a presentation on AC Transit's Zero Emission Bus Programs and discussed deployment of battery-electric-buses, expansion of fuel cell-electric-buses, AC Transit's Clean Corridors Plan, Zero Emissions Bus Study, and Facilities Utilization Master Plan. As a courtesy request made by SFMTA, staff provided a demonstration of the performance of the New Flyer Fuel Cell bus.

# General Manager's Report

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**Sales Force Transit Center Tours** are available for Operators departing from each Division. Operators signing Transbay assignments are prioritized and must complete the Salesforce Transit Center tour before their run begins on Sunday, August 11, 2019.

**New Coach Training:** Operators will have the opportunity to be Qualified Trained (QT) on the following buses: New Flyer 40-foot Fuel Cell Electric Bus and New Flyer 60-foot Bus Rapid Transit Bus.

**BRT Training-** BRT training has begun for all operators out of Division 4. On June 6, 2019 The Training Department began official BRT training in CDL/VTT classes for all operators. All bus operators scheduled for CDL/VTT receive docking orientation/practice. Division 4 bus operators (enrolled in this class) will receive additional QT (qualification or proficiency per Title 13) training on the 2300 buses. All trainees, Division 4 or not, are receiving mobility securement training on the 2300 (3-point securements). August through December 2019, BRT corridor training will begin. This will allow the operators to visually see how the service will look during live simulations.

**SFMTA Reliability Working Group Meeting** - On July 26<sup>th</sup> the General Manager attended the first of six two-hour work sessions to study and provide recommendations to improve the reliability of SFMTA operations and to make recommendations to the SFMTA board and mayor's office on proposed recommendations for potential governance changes as well as recommended qualifications and desired experience as they select the next SFMTA executive director. Among those in attendance were Beverly Scott, P.hD , former MARTA and Boston Transit systems General Manager, Kathleen Kelly, former SFMTA and AC Transit Executive, James Gallagher, LACMTA Chief Operating Officer, Transport Workers Union Local 250A President, Roger Marenco, Aaron Peskin & Rafael Mandelman, SF Board of Supervisors, Tilly Change, SFTCA Executive Director, Sean Elsbernd, Mayor's Chief of Staff and numerous operations staff from the SFMTA. The working group meetings are co-chaired by former City Controller Ed Harrington, and SFMTA Board Director Gwyneth Borden.



## **Executive Reporting**

**As of June 30, 2019**

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## Budget Summary

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### Overview

- **Overall**
  - *Preliminary and unaudited* results for the year show the District coming in under budget by 4% mainly due to lower than expected Non-labor expenses. Staff believes that expenses will increase closer to budget as closing adjustments are performed over the next few months leading up to the audited financial statements.
- **Total Labor**
  - As expected, premium/overtime was above budget for all labor categories. Total premium/overtime for the District was nearly \$22.0 million, or 17% of base wages (all employees). For operators this was mainly due to absenteeism and vacancies. For maintenance this was mainly due to higher than normal vacation usage. For salaried employees this was mostly for Transportation Supervisors associated with the CAD/AVL system implementation.
  - Pension is showing as slightly over budget for the year (1%) but staff expects this to increase with closing adjustments.
- **Total Non-Labor**
  - Total Non-Labor expenses are below budget by 11% or \$14.4 million, but again staff expects this to be reduced as closing adjustments are made.
  - The most significant surplus is in Miscellaneous and is due to the spreading of election expense that staff is implementing that will even out election charges from year to year.
  - Professional and Technical Services is below budget by \$2.0 million due to the reduced amount of operations and maintenance charges from the Salesforce Transit Center from the shutdown.

**Budget Summary (Budget vs Actuals as of June 30, 2019)**

Parent Account & Name	Single Month - June FY2019		
	Single Month Budget	Single Month Actuals	Single Month Budget Used %
<b>Wages</b>			
Operators Regular Time	5,940,285	5,699,354	96%
Operators Premium Time	1,372,682	1,486,486	108%
Maintenance Regular Time	2,159,985	2,032,842	94%
Maintenance Overtime	111,289	159,365	143%
Salaried Regular Time	2,670,782	2,813,968	105%
Salaried Overtime	48,270	89,835	186%
<b>Misc Wages &amp; Fringe</b>	5,654,920	6,121,382	108%
<b>Health Plans</b>	4,411,224	4,689,313	106%
<b>Pension</b>	4,530,134	2,616,941	58%
<b>Labor Total</b>	<b>26,899,570</b>	<b>25,709,487</b>	<b>96%</b>
<b>Key Services</b>			
Professional and Tech Svcs	593,078	1,044,862	176%
Security Services	1,037,829	924,182	89%
<b>Other Services</b>	1,206,015	1,413,532	117%
<b>Vehicle Parts</b>	966,731	742,502	77%
<b>Fuel &amp; Lubricants</b>	1,382,569	718,758	52%
<b>Other Maintenance</b>	158,990	216,956	136%
<b>Office Supplies</b>	64,873	84,047	130%
<b>Misc Materials</b>	71,110	15,727	22%
<b>Utilities</b>	329,864	363,054	110%
<b>Liability</b>	1,264,376	1,227,017	97%
<b>Taxes</b>	244,767	207,427	85%
<b>Purchased Transportation</b>	2,732,537	3,198,301	117%
<b>Miscellaneous</b>	532,018	393,437	74%
<b>Non-Labor Total</b>	<b>10,584,756</b>	<b>10,549,801</b>	<b>100%</b>
<b>Grand Total</b>	<b>37,484,326</b>	<b>36,259,288</b>	<b>97%</b>

FYTD (% of year completed: 100%)					
Annual Budget	Actuals FYTD	Annual Budget Remaining	Budget Used % FYTD	Historical Avg % Used FYTD	Projected Annual Budget Used %
71,283,415	68,502,136	2,781,279	96%	109%	88%
16,472,179	18,936,366	(2,464,187)	115%	123%	94%
25,919,821	25,011,901	907,920	96%	109%	88%
1,335,465	1,756,474	(421,010)	132%	114%	115%
32,049,386	33,357,540	(1,308,154)	104%	109%	96%
579,236	1,248,562	(669,325)	216%	116%	186%
67,859,041	65,695,664	2,163,377	97%	107%	91%
52,934,693	51,923,786	1,010,908	98%	108%	91%
54,361,609	54,733,725	(372,116)	101%	111%	91%
<b>322,794,846</b>	<b>321,166,154</b>	<b>1,628,692</b>	<b>99%</b>	<b>109%</b>	<b>91%</b>
7,116,936	5,095,896	2,021,040	72%	102%	70%
12,453,950	11,698,780	755,170	94%	106%	89%
14,472,179	9,909,728	4,562,451	68%	109%	63%
11,600,778	11,214,613	386,165	97%	96%	100%
16,590,822	14,489,241	2,101,581	87%	95%	92%
1,907,876	1,718,433	189,443	90%	98%	92%
778,481	667,364	111,117	86%	106%	81%
853,316	938,893	(85,576)	110%	210%	52%
3,958,365	3,513,415	444,950	89%	107%	83%
15,172,507	14,863,684	308,823	98%	83%	118%
2,937,209	2,821,776	115,433	96%	103%	93%
32,790,439	32,420,430	370,008	99%	104%	95%
6,384,211	3,216,754	3,167,457	50%	93%	54%
<b>127,017,070</b>	<b>112,569,007</b>	<b>14,448,063</b>	<b>89%</b>	<b>100%</b>	<b>88%</b>
<b>449,811,916</b>	<b>433,735,161</b>	<b>16,076,755</b>	<b>96%</b>	<b>107%</b>	<b>90%</b>

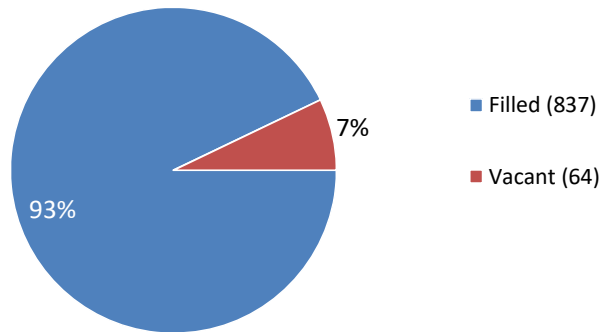
2% - 9% over expected

10% or more over expected

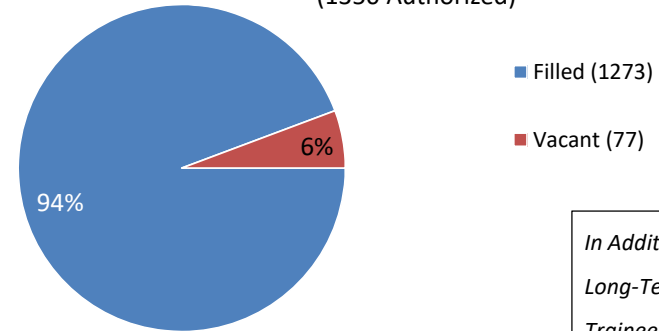


## Positions Summary

**Non-Operators\***  
(901 Authorized)

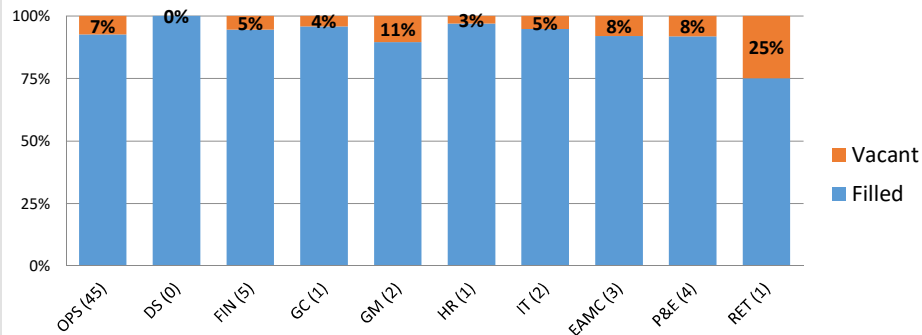


**Operators**  
(1350 Authorized)

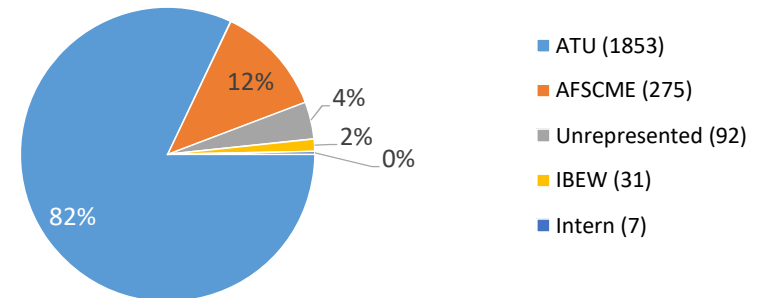


*In Addition:*  
Long-Term Leave (71)  
Trainees/NBO (39)

**Non-Operator Vacancies by Department**



**Employee Affiliation**

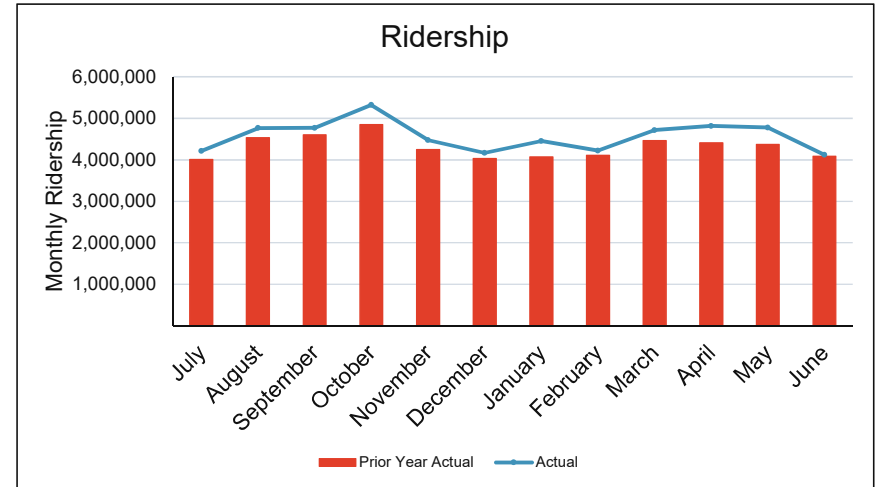
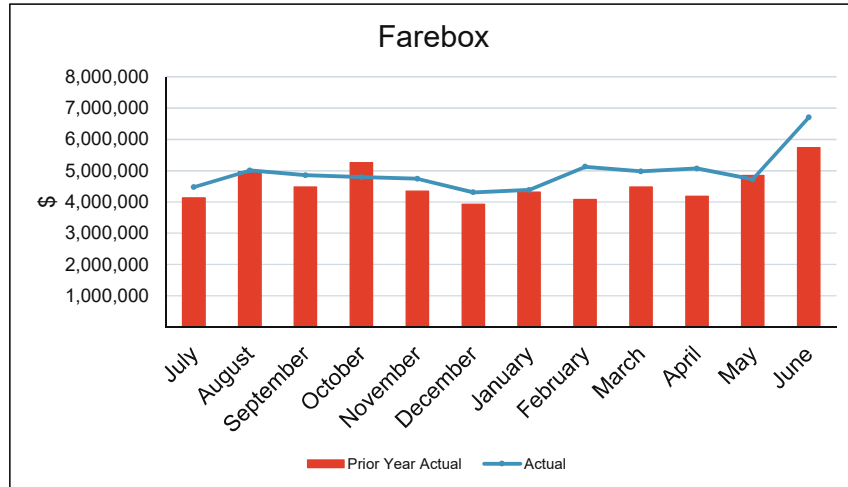


Authorized Positions			
Department	Filled	Vacant	Total
Operations - Bus Operators	1273	77	1350
Operations - Non-Operators	558	45	603
District Secretary	3	0	3
Finance	86	5	91
General Counsel	23	1	24
General Manager	17	2	19
Human Resources	32	1	33
Innovation and Technology	36	2	38
EAMC	34	3	37
Planning & Engineering	45	4	49
Retirement	3	1	4
<b>Total</b>	<b>2110</b>	<b>141</b>	<b>2251</b>

Authorized Positions			
Position Type	Filled	Vacant	Total
Bus Operator	1273	77	1350
Maintenance	417	22	439
Salaried	367	34	401
Clerical	53	8	61
<b>Total</b>	<b>2110</b>	<b>141</b>	<b>2251</b>

\* Non-Bus Operators include all permanent employees except for operators  
Positions data as of June 30, 2019

**Farebox Revenue and Ridership**  
FY 2018-19 vs. FY 2017-18



Farebox Revenue	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD	FY Projection
<b>FY 2018-19</b>	4,473,800	5,008,431	4,850,857	4,796,155	4,742,955	4,306,796	4,387,029	5,124,161	4,977,423	5,070,409	4,717,293	6,702,744	<b>59,158,054</b>	<b>59,158,054</b>
<b>FY 2017-18</b>	4,126,503	4,971,400	4,477,518	5,258,337	4,340,479	3,927,483	4,308,441	4,082,446	4,474,823	4,175,469	4,841,057	5,738,291	<b>54,722,246</b>	<b>54,722,246</b>
<b>Y-Y %</b>	8.4%	0.7%	8.3%	-8.8%	9.3%	9.7%	1.8%	25.5%	11.2%	21.4%	-2.6%	16.8%	<b>8.1%</b>	<b>8.1%</b>

NTD Ridership	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD	FY Projection
<b>FY 2018-19</b>	4,216,443	4,765,441	4,768,915	5,319,872	4,473,598	4,165,412	4,454,143	4,221,241	4,715,823	4,812,576	4,778,518	4,118,615	<b>54,810,597</b>	<b>54,810,597</b>
<b>FY 2017-18</b>	4,008,950	4,527,444	4,602,036	4,850,192	4,245,110	4,032,364	4,066,966	4,109,487	4,461,008	4,410,075	4,366,351	4,079,765	<b>51,759,748</b>	<b>51,759,748</b>
<b>Y-Y %</b>	5.2%	5.3%	3.6%	9.7%	5.4%	3.3%	9.5%	2.7%	5.7%	9.1%	9.4%	1.0%	<b>5.9%</b>	<b>5.9%</b>

*Notes:*

1. Farebox revenue is for per-boarding payments only; does not include EasyPass agreements or contract services (BART, City of Oakland, etc.)
2. Current FY total ridership and farebox revenue projections are based on the average monthly ridership and farebox revenue applied to the rest of the fiscal year.
3. ACTC Student Pass program farebox revenues are received irregularly and can have a significant effect on monthly Y-Y% comparisons.

## Capital Improvement Program Summary

Category	Total Budget	Actual/Projected Spending per FY (\$1,000s)						Projects Life-to-Date (\$1,000s)			
		Prior FYs	FY 2017	FY 2018	FY 2019	FY 2020+	Total	Spent	PO	Spent + PO	% Spent + PO
Corridor	26,942	1,068	489	1,318	4,978	16,688	24,542	7,854	6,172	14,025	52%
Environmental	3,959	204	20	-	670	2,580	3,474	1,000	580	1,580	40%
Facilities	50,893	11,722	18,138	3,547	1,170	12,757	47,334	37,505	752	38,257	75%
IS	39,254	7,040	4,814	5,261	11,752	6,802	35,669	29,315	4,159	33,474	85%
Marketing	2,295	1,471	172	241	266	145	2,295	2,038	60	2,098	91%
Other	40,237	37,462	2,579	21	143	10	40,216	40,227	-	40,227	100%
Safety	1,264	94	29	151	213	777	1,264	487	339	826	65%
Vehicles	182,918	48,194	22,736	54,257	33,267	18,526	176,979	159,954	10,763	170,718	93%
ZEBA	33,270	13,203	884	196	5,622	12,896	32,802	19,906	11,582	31,488	95%
BRT	225,543	56,968	20,449	35,325	37,516	74,399	224,656	161,774	46,343	208,116	95%
<b>606,575</b>		<b>177,428</b>	<b>70,309</b>	<b>100,317</b>	<b>95,597</b>	<b>145,579</b>	<b>589,231</b>	<b>460,059</b>	<b>80,750</b>	<b>540,809</b>	<b>89%</b>

Category	Project Name	Total Budget	Actual/Projected Spending per FY (\$1,000s)						Projects Life-to-Date (\$1,000s)			
			Prior FYs	FY 2017	FY 2018	FY 2019	FY 2020+	Total	Spent	PO	Spent + PO	% Spent + PO
Corridor	South County Corridor Line 97	6,732	50	332	1,123	4,732	-	6,236	6,236	149	6,385	95%
Facilities	D2 Storm Drains	1,895	193	43	1,605	48	-	1,889	1,889	0	1,890	100%
Facilities	D2-Trans Bldg Roof Repl/Equip	676	81	24	474	73	-	653	653	23	676	100%
Facilities	GO-Cust Serv Renovation	997	1	51	69	123	753	997	244	58	303	30%
Facilities	New Operator Restrooms	750	17	32	44	61	596	750	154	11	164	22%
Facilities	GO Water Intrusion Repairs	1,354	-	8	142	38	1,166	1,354	188	34	222	16%
Facilities	GO UST Replacement	600	-	-	-	497	-	497	524	1	525	87%
Facilities	CMF Boiler Replacement	1,354	-	-	-	173	800	973	252	578	830	61%
Safety	D6-Badge Access & Security Cam	599	-	0	-	202	396	599	202	334	536	90%
Vehicles	Roof A/C for Buses Retrofit	886	-	-	565	260	12	836	824	12	836	94%
<b>Total</b>		<b>15,844</b>	<b>342</b>	<b>490</b>	<b>4,022</b>	<b>6,207</b>	<b>3,724</b>	<b>14,785</b>	<b>11,167</b>	<b>1,199</b>	<b>12,366</b>	<b>78%</b>