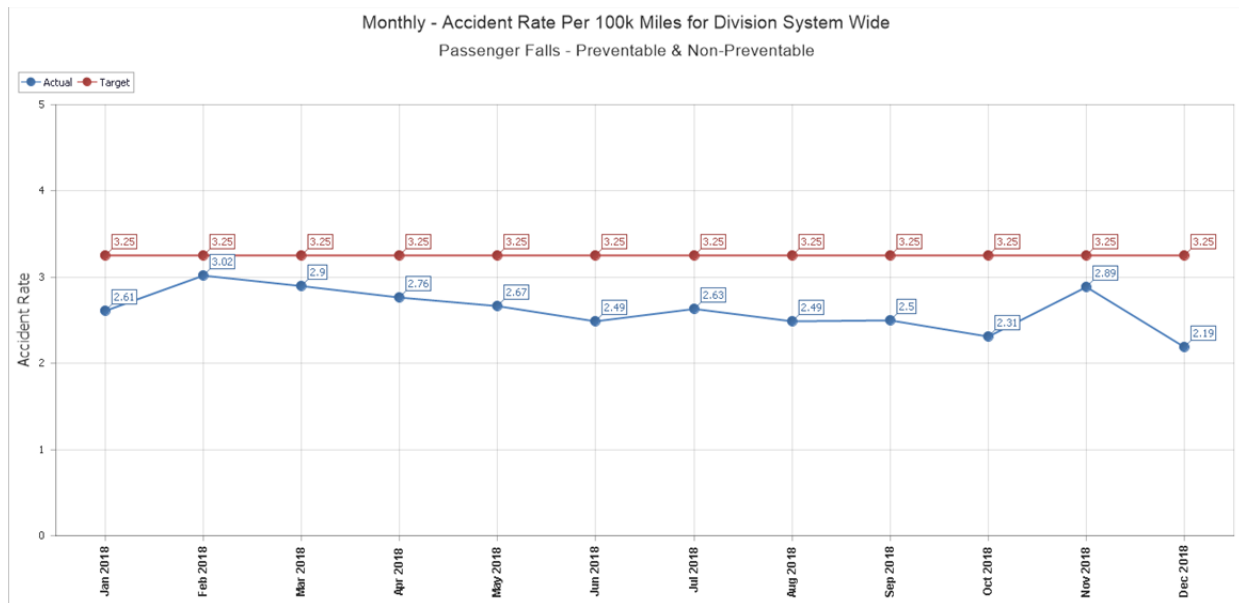
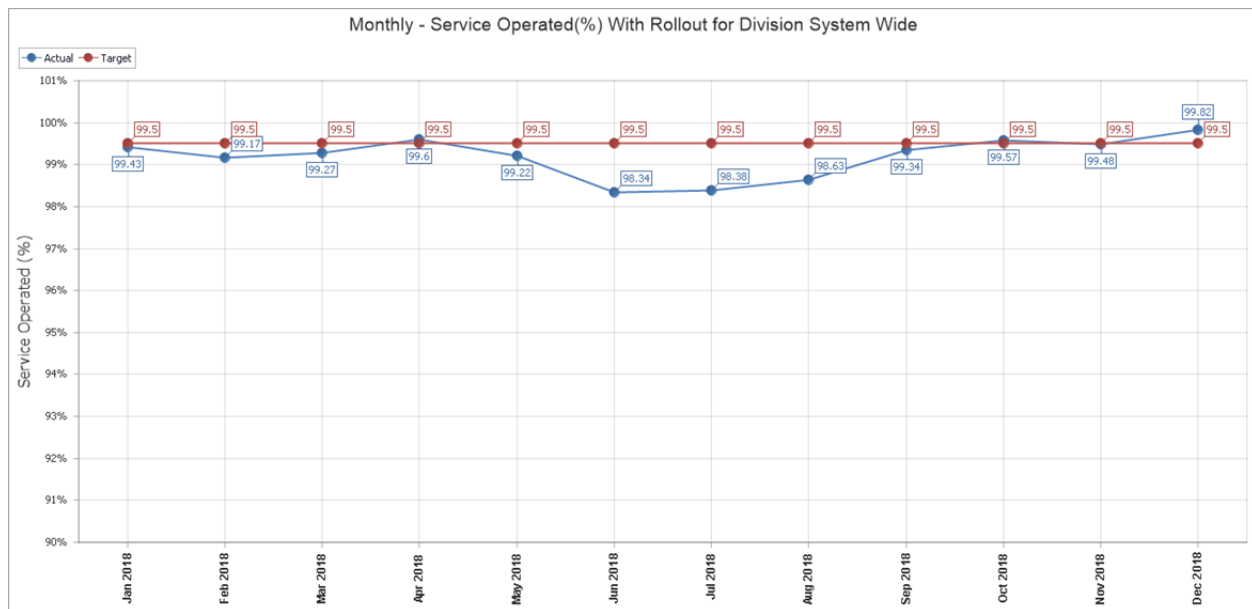


General Manager's Report

Accident Rates – System wide average Passenger Fall per 100,000 miles rate was at 2.19 in December and continues to perform below the District goal of 3.25. Operators are waiting for all passenger to sit in their seats past the yellow limit line before they are leaving service stops. This heightened awareness has reduced passenger falls significantly.

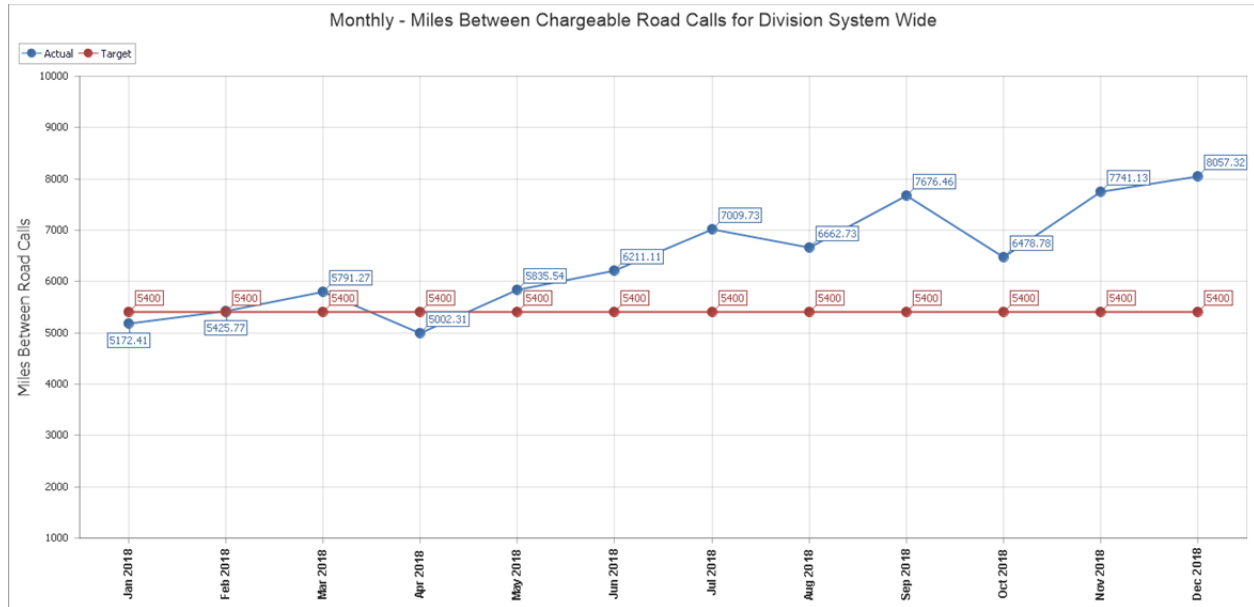


Service Operated - The Percentage of Service Operated exceeded the goal of 99.5 percent in December 2018 with a performance level of 99.82 percent. Transportation has focused on limiting cancellations or missed trips. This improvement is a result of Superintendents working together to minimize service failures, Division Dispatchers communicating daily and collaborating to share resources as a team.



General Manager's Report

Bus Reliability — Miles Between Chargeable Road Calls (MBCRC) is one indicator of the health and reliability of the bus fleet. To track performance in this area, the District established a Key Performance Indicator (KPI) at 5,400 miles between chargeable road calls. During the past year, miles between chargeable road calls were above the established goal 9-months with December peaking at 8,057 MBCRC.



Salesforce Transit Center – The next TJPA board meeting is January 10th. No date has been established for the reopening of the terminal. The design for the proposed repair has been approved by the independent review panel. An expanded review of the facility has been initiated, and it is anticipated that updates will be provided at the January 10th meeting.

BRT Fire/Life Safety Committee Invitation Letters -As the District is gearing up to begin BRT service in December 2019, invitations were sent to local jurisdictions to convene a Fire/Life Safety and Security Committee (FLSSC) to ensure we have made every effort to provide a safe and secure system. This Committee will serve as a liaison between AC Transit, fire jurisdictions, police and emergency response agencies. The goal of the FLSSC is to ensure an adequate level of preparation for a possible emergency on or near the EBBRT system. It is envisioned that the FLSSC will coordinate emergency drills and training to familiarize response personnel with the EBBRT facility, evaluate response procedures and identify improvements to response procedures in advance of any actual emergency occurring.

Family Bridges' 2018 Christmas Senior Luncheon- AC Transit was a proud sponsor of this year's Christmas Senior Luncheon at the Oakland Asian Cultural Center. Our contribution helped provide meals and entertainment for 500 low income/disabled seniors from the Oakland Chinatown community. Many of the attendees at the luncheon rely on AC Transit to connect them to the region. Many more will soon begin enjoying the many benefits made possible by the BRT project, including more reliable transportation, Americans with Disabilities Act (ADA) compliant curb ramps, safer street crossings and more!

Conference of Minority Transportation Officials (COMTO) 15th Annual Holiday Dinner & Scholarship Awards Program - On December 7th President Ortiz was honored with the Pioneer Award, and Media Affairs Manager Robert Lyles served as the Master of Ceremonies at the Conference of Minority Transportation Officials 15th Annual Holiday Dinner and Awards ceremony. Several Bay Area youth received scholarships to pursue their collegiate studies in colleges across the nation. A number of AC Transit employees attended.

General Manager's Report

Contra Costa County Electric Vehicle Readiness-The Contra Costa Transportation Authority held an Electric Vehicle Readiness summit to bring together stakeholders from all over Contra Costa County to help guide them in deploying resources in support of enhancing electric vehicle adoption throughout the county. While most of the conversation was focused on private single-person occupancy vehicles, Ryan Lau from AC Transit External Affairs and Bill Churchill from County Connection were there to provide the perspective of public transit. The Electric Vehicle Readiness Plan is expected to conclude in July 2019 to apply for implementation funding.

Central County Chamber Holiday Mixer- On December 13, the Hayward, San Leandro, and Castro Valley Chambers of Commerce held a joint Holiday Mixer for members. AC Transit is a long-time member of each of these chambers and appreciates the opportunity to collaborate with the businesses in these communities. They are important partners, and we look forward to working with them in 2019!

City of Fremont- On December 13, Fremont Councilmember Rick Jones, AC Transit Director Diane Shaw, General Manager Michael Hursh, Fremont City Manager Mark Danaj, and staff from AC Transit and the City of Fremont met to discuss current and future initiatives in southern Alameda County.



Pictured from left to right: City of Fremont Councilmember, Rick Jones, and AC Transit Director, Diane Shaw.

Innovative Clean Transit Rule- On December 14, the California Air Resources Board (CARB) adopted the Innovative Clean Transit (ICT) rule, which requires transit agencies to begin to purchase zero-emission buses (ZEBs), as soon as 2023, with the goal of transitioning all transit buses in California to zero-emission technology by 2040. At the hearing, Sal Llamas, Chief Operating Officer, offered comments on behalf of AC Transit. We are grateful to staff from CARB and the California Transit Association (CTA) for collaborating with us throughout the year-long process.



Executive Reporting
As of November 31, 2018

Contents

1. Budget Summary – Overview
 2. Budget Summary – Chart
 3. Positions Summary
 4. Farebox Revenue and Ridership
 5. Capital Improvement Program Summary
-

Budget Summary

Overview

- **Overall**
 - Overall the District is on track for expenses. October labor expenses are 3% over monthly target primarily due to overtime and pension expense.
- **Total Labor**
 - Labor expenses overall exceed monthly targets by 3% due to Overtime and associated Miscellaneous Wages & Fringe, and Pension expense. Some overtime expenses will be reimbursed by project grant funds, but reimbursement often lags by a few months. Overtime budgets will be addressed in the mid-year process. A group focused on filling available operator and maintenance positions has been meeting to address the unfilled positions.
 - Operator Premium Time shows above target in the monthly and annual projections due to operator unavailability.
 - Maintenance Overtime continues to exceed target due to employee unavailability, particularly in janitorial.
 - Salaried Overtime exceeds target as the District runs two Operations Control Centers simultaneously due to the CAD/AVL project. This overtime will be reimbursed by the project, but this offset shows under Miscellaneous Wages & Fringe.
 - Pension expense exceeds target due to timing of contribution payments. Staff expects this category will trend to budget.
- **Total Non-Labor**
 - Total Non-Labor expense is below monthly target by 11%.
 - Taxes is above monthly target due to timing of use tax payments.
 - Purchased Transportation is over monthly target due to timing of expenses.

Budget Summary (Budget vs Actuals as of November 30, 2019)

Parent Account & Name	Single Month - November FY2019		
	Single Month Budget	Single Month Actuals	Single Month Budget Used %
Wages			
Operators Regular Time	5,801,957	5,436,662	94%
Operators Premium Time	1,352,915	1,853,003	137%
Maintenance Regular Time	2,169,971	2,032,344	94%
Maintenance Overtime	109,942	173,629	158%
Salaried Regular Time	2,748,916	2,709,804	99%
Salaried Overtime	48,964	99,163	203%
Misc Wages & Fringe	5,602,917	5,829,715	104%
Health Plans	4,436,635	4,524,649	102%
Pension	4,532,531	4,928,108	109%
Labor Total	26,804,747	27,587,076	103%
Key Services			
Professional and Tech Svcs	573,862	290,846	51%
Security Services	1,037,829	959,566	92%
Other Services	984,062	785,218	80%
Vehicle Parts	938,152	772,373	82%
Fuel & Lubricants	1,266,164	1,222,318	97%
Other Maintenance	160,940	130,156	81%
Office Supplies	44,812	40,185	90%
Misc Materials	65,295	17,982	28%
Utilities	323,772	245,257	76%
Liability	1,264,376	1,248,361	99%
Taxes	247,059	262,801	106%
Purchased Transportation	2,704,652	2,884,221	107%
Miscellaneous	446,564	138,783	31%
Non-Labor Total	10,057,539	8,998,066	89%
Grand Total	36,862,286	36,585,143	99%

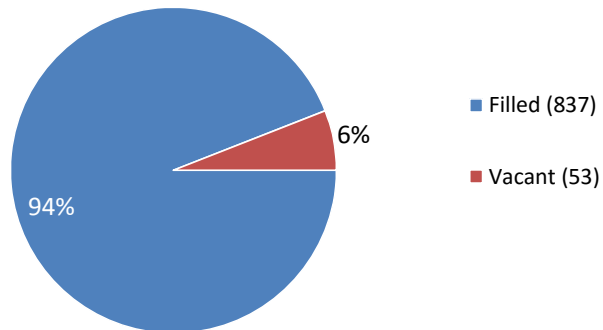
FYTD (% of year completed: 42%)					
Annual Budget	Actuals FYTD	Annual Budget Remaining	Budget Used % FYTD	Historical Avg % Used FYTD	Projected Annual Budget Used %
69,623,483	28,159,021	41,464,462	40%	41%	98%
16,234,985	7,989,224	8,245,761	49%	40%	122%
26,039,648	10,378,672	15,660,976	40%	41%	97%
1,319,303	727,771	591,531	55%	38%	145%
32,986,996	13,620,267	19,366,729	41%	42%	99%
587,564	628,041	(40,478)	107%	38%	284%
67,235,004	25,510,436	41,724,568	38%	37%	102%
53,239,615	21,262,289	31,977,326	40%	41%	97%
54,390,369	24,622,690	29,767,679	45%	43%	106%
321,656,966	132,898,412	188,758,554	41%	41%	102%
6,886,346	1,678,179	5,208,168	24%	30%	81%
12,453,950	4,953,518	7,500,433	40%	43%	93%
11,808,740	3,371,550	8,437,190	29%	36%	80%
11,257,821	4,480,825	6,776,996	40%	44%	90%
15,193,971	6,786,143	8,407,827	45%	45%	100%
1,931,282	651,359	1,279,923	34%	44%	77%
537,742	241,319	296,423	45%	38%	117%
783,535	457,108	326,427	58%	21%	281%
3,885,265	1,299,102	2,586,163	33%	39%	86%
15,172,507	6,155,453	9,017,054	41%	54%	76%
2,964,705	1,089,425	1,875,281	37%	39%	93%
32,455,829	13,600,121	18,855,708	42%	42%	100%
5,358,770	960,095	4,398,675	18%	25%	72%
120,690,465	45,724,196	74,966,269	38%	41%	91%
442,347,430	178,622,608	263,724,823	40%	41%	99%

2% - 9% over expected

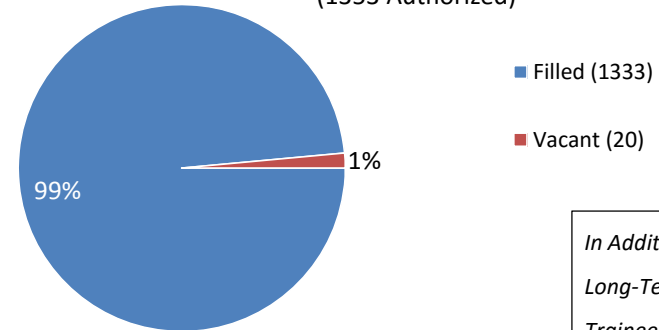
10% or more over expected

Positions Summary

Non-Bus Operators*
(890 Authorized)

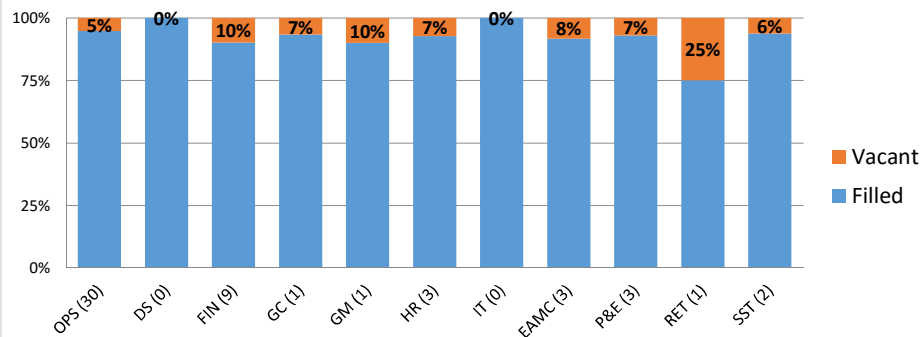


Bus Operators
(1353 Authorized)

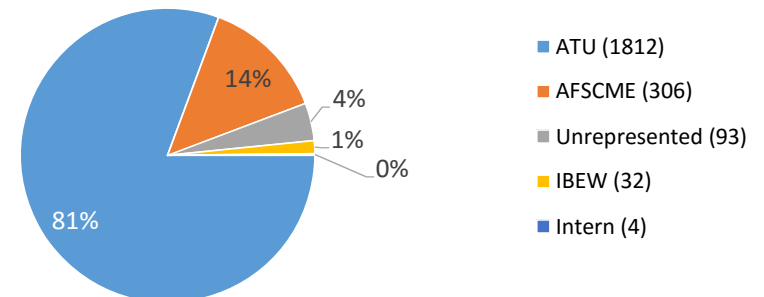


In Addition:
Long-Term Leave (33)
Trainees/NBO (26)

Non-Operator Vacancies by Department



Employee Affiliation

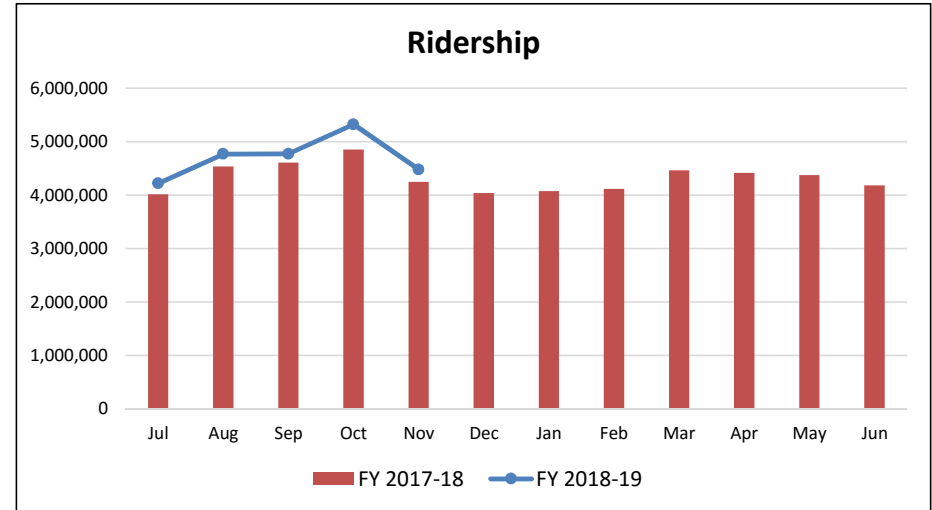
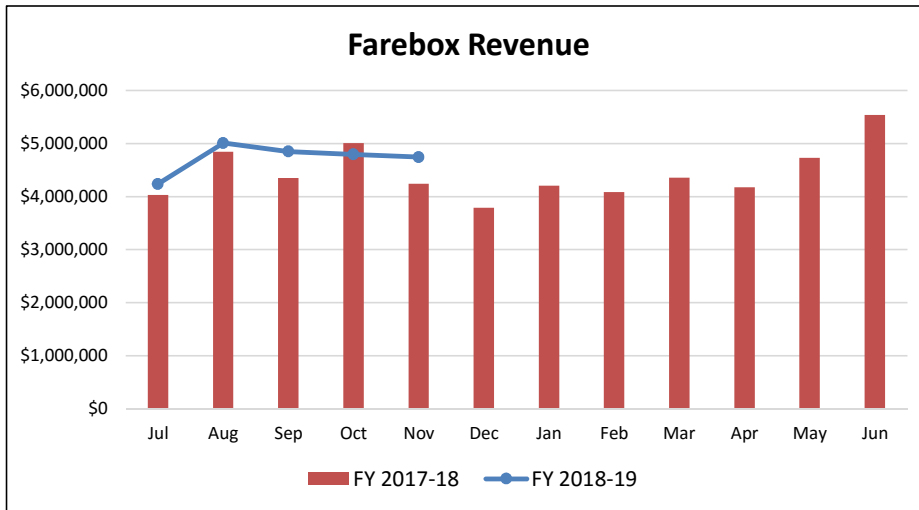


Authorized Positions			
Department	Filled	Vacant	Total
Operations - Bus Operators	1333	20	1353
Operations - Non-Operators	548	30	578
District Secretary	3	0	3
Finance	82	9	91
General Counsel	14	1	15
General Manager	9	1	10
Human Resources	38	3	41
Innovation and Technology	37	0	37
EAMC	33	3	36
Planning & Engineering	40	3	43
Retirement	3	1	4
Safety, Security, & Training	30	2	32
Total	2170	73	2243

Authorized Positions			
Position Type	Filled	Vacant	Total
Bus Operator	1333	20	1353
Maintenance	413	26	439
Salaried	366	24	390
Clerical	58	3	61
Total	2170	73	2243

* Non-Bus Operators include all permanent employees except for operators
Positions data as of September 21, 2018

Farebox Revenue and Ridership FY 2018-19 vs. FY 2017-18



Farebox Revenue	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD	FY Projection
FY 2018-19	4,238,803	5,008,431	4,850,857	4,796,155	4,742,955								23,637,201	56,729,282
FY 2017-18	4,026,691	4,843,909	4,347,832	5,002,871	4,238,318	3,785,060	4,205,031	4,082,446	4,352,983	4,175,469	4,727,186	5,535,221	22,459,621	53,323,017
Y-Y %	5.3%	3.4%	11.6%	-4.1%	11.9%								5.2%	6.4%

NTD Ridership	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD	FY Projection
FY 2018-19	4,216,443	4,765,441	4,768,915	5,319,872	4,473,598								23,544,269	56,506,246
FY 2017-18	4,008,950	4,527,444	4,602,036	4,850,192	4,245,110	4,032,364	4,066,966	4,109,487	4,461,008	4,410,075	4,366,351	4,178,738	22,233,732	51,858,721
Y-Y %	5.2%	5.3%	3.6%	9.7%	5.4%								5.9%	9.0%

Notes:

- Farebox revenue is for per-boarding payments only; does not include EasyPass agreements or contract services (BART, City of Oakland, etc.)
- Total ridership and farebox revenue projections are based on the average monthly ridership and farebox revenue applied to the rest of the fiscal year.
- September 2018 farebox revenue includes 1st quarter ACTC Student Pass Program revenue of \$448,830. Without ACTC billing, Sept. farebox revenue would be 1.6% Y/Y. Similarly, the Y/Y % reduction in October 2018 is due to Student Pass revenue in October 2017 affecting the percentage calculation - without that revenue, the Y/Y increase would be 10.9%.

Capital Improvement Program Summary

Category	Total Budget	Actual/Projected Spending per FY (\$1,000s)						Projects Life-to-Date (\$1,000s)			
		Prior FYs	FY 2017	FY 2018	FY 2019	FY 2020+	Total	Spent	PO	Spent + PO	% Spent + PO
Corridor	19,782	1,068	489	1,318	10,757	6,409	20,042	6,680	4,256	10,936	55%
Environmental	3,959	204	20	-	2,634	800	3,658	491	424	915	23%
Facilities	47,197	11,807	19,776	3,797	5,119	7,699	48,198	35,952	676	36,628	79%
IS	40,376	7,040	4,697	5,241	21,372	2,050	40,400	21,228	8,131	29,360	73%
Marketing	2,323	1,471	172	241	439	-	2,323	2,024	164	2,188	94%
Other	40,216	37,462	2,579	7	153	10	40,211	40,206	-	40,206	100%
Safety	1,264	94	29	151	990	-	1,264	282	7	289	23%
Vehicles	183,173	48,194	22,543	55,218	42,448	6,500	174,903	134,857	27,918	162,775	89%
ZEBA	32,053	13,203	884	196	16,487	1,565	32,336	14,306	13,039	27,345	83%
BRT	204,230	56,968	20,449	34,172	73,055	54,829	239,473	134,353	58,523	192,876	95%
573,573		177,513	71,638	100,342	173,453	79,863	602,808	390,379	113,138	503,516	88%

Category	Project Name	Total Budget	Actual/Projected Spending per FY (\$1,000s)						Projects Life-to-Date (\$1,000s)			
			Prior FYs	FY 2017	FY 2018	FY 2019	FY 2020+	Total	Spent	PO	Spent + PO	% Spent + PO
Corridor	South County Corridor Line 97	6,732	50	332	1,123	5,178	-	6,682	5,140	961	6,101	91%
Facilities	D2 Storm Drains	1,895	193	43	1,605	54	-	1,895	1,841	13	1,854	98%
Facilities	D2-Trans Bldg Roof Repl/Equip	651	81	24	474	71	-	651	580	7	586	90%
Facilities	GO-Cust Serv Renovation	997	1	51	69	520	357	997	241	62	303	30%
Facilities	New Operator Restrooms	750	17	32	44	419	238	750	120	11	130	17%
Facilities	GO Water Intrusion Repairs	1,354	-	8	142	18	1,187	1,354	167	39	207	15%
Facilities	GO UST Replacement	600	-	-	-	600	-	600	134	382	516	86%
Facilities	CMF Boiler Replacement	1,354	-	-	-	854	200	1,054	133	41	174	13%
Safety	D6-Badge Access & Security Cam	599	-	0	-	598	-	599	0	-	0	0%
Vehicles	Roof A/C for Buses Retrofit	886	-	-	565	322	-	886	824	12	836	94%
Total		15,819	342	490	4,022	8,633	1,982	15,469	9,180	1,528	10,707	68%