



## **Board Policy No. 470**

### **BART Emergency Bus Service Policy**

**ADOPTED:** 11/28/1990

**RECENT AMENDMENT:** 02/14/18

**SEE ALSO:**

**SUBJECT CATEGORY:** SECTION 400, OPERATIONS

**SUBSECTION:** TRANSIT SERVICES

**CONTROL DEPARTMENT:** OPERATIONS

#### **I. PURPOSE**

In order to provide the highest level of service to the public, AC Transit may cooperate with the San Francisco Bay Area Rapid Transit District (BART) when circumstances arise which cause service disruptions on the BART system in the East Bay. In adopting this policy, it is the intent of the AC Transit Board of Directors to establish a policy for the deployment of Emergency Bus Service to assist BART. This policy does not apply to bus bridge service that may be provided to BART for routine and/or scheduled maintenance. Such services and reimbursement for said services shall be codified in a formal written agreement between the two agencies.

#### **II. PERSONS AFFECTED**

Anyone involved with or exercises decision-making authority over bus bridge operations.

#### **III. DEFINITIONS**

**“Bus Bridge”** refers to transportation resources deployed to serve BART customers during system outages or emergencies.

#### **IV. POLICY**

##### **A. Emergencies**

1. If BART requires a bus bridge within the operating boundaries of the AC Transit District, AC Transit may provide service to BART to the extent its own services will not be negatively impacted. If a concurrent emergency situation arises, AC Transit will give priority to its own operations.
2. If a bus bridge is required in areas outside of AC Transit's operating boundaries, AC Transit may provide service to BART only as a last resort. It is anticipated that BART will use resources available to them in the area of the emergency and AC Transit may provide service only if available local resources are insufficient. In any event, regular AC Transit service shall not be impacted. If AC Transit operators and buses are not available, service will not be provided. AC Transit will not cancel service or deplete its resources to provide emergency service for BART.
3. If a bus bridge is required to link services inside and outside of AC Transit's boundaries, AC Transit does not object to service being provided within the District's boundaries by

other transit operators, if said service falls under the scope of the San Francisco Bay Area Transit Operators Mutual Aid Agreement.

**B. Reimbursement for Services Rendered**

1. AC Transit will be fully reimbursed its fully allocated costs of providing emergency bus bridge service to BART.

**C. Mutual Aid**

1. In the case of a major catastrophic event such as an earthquake, steps will be undertaken per the San Francisco Bay Area Transit Operators Mutual Aid Agreement, which states:

“Organizations participating in the San Francisco Bay Area Transit Operators Mutual Aid Agreement shall provide assistance in the form of resources such as equipment, supplies, and personnel. These organizations are expected to have previously determined that its own needs can be met before releasing such resources.”

2. BART, in compliance with the San Francisco Bay Area Transit Operators Mutual Aid Agreement, shall reimburse the costs that have been mutually agreed upon such as travel, lodging, per diems, all wages and compensation, fuel, and maintenance based on actual receipts or invoices with supporting documentation. AC Transit will submit invoices to BART on a monthly or quarterly basis with payment due within 30 days.

**V. AUTHORITY**

**A. General Manager’s Authority**

The General Manager or his/her designee has the authority to commit District resources for bus bridge service and/or service provided under the San Francisco Bay Area Transit Operators Mutual Aid Agreement.

The General Manager shall direct the appropriate departments to invoice BART for bus bridge service provided by AC Transit.