



Agenda Planning Pending List

Efforts will be made to agendize reports on topics outlined in the Agenda Planning Pending List on the expected agenda date; however, dates are generally contingent on adequate preparation time and the availability of information necessary to prepare a Staff Report and may change. In addition, items will be placed under the most suitable subject matter heading on the Board agenda based on the content of the Staff Report, subject to approval of the final agenda by the Board President.

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
Report (in relation to SR 20-134a Free Fares) with a plan to address unhoused residents on busses subject to the implementation of a fare-free system, including the cost.	TBD	Operations	Beckles - 4/28/2021	
7/16/2024 14:40				

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Operations

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
Update on Hayden AI Pilot technology to deter parked/stopped cars in bus stops.	9/25/2024	Operations / Innovation & Technology	Shaw - 3/13/2024	Details
Report on how active line management supports service quality improvements related to the hiring of three new Road Supervisor positions.	9/25/2024	Operations	Walsh - 3/13/2024	Details
Retreat on ZEB Fire Safety, preferably at Division 4 with Fire Marshals and Chiefs.	TBD	Operations	Peeples - 10/25/2023	Details

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Planning

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
<p>Report about the partnership between Via Mobility Services and the City of Richmond. The report should include what transportation services were provided and how they integrated with AC Transit's service. [This matter to be presented to the Richmond ILC prior to presenting to the Board]</p>	<p>9/25/2024</p>	<p>External Affairs Marketing & Communications/ Planning & Engineering</p>	<p>Peeples - 2/23/2022</p>	
<p>Explore the use of fare inspectors with hand held readers for Clipper cards in order to load passengers through the back door of buses at Berkeley BART and 14th Street and Broadway during peak hours.</p>	<p>TBD</p>	<p>Planning & Engineering</p>	<p>Peeples - 11/11/2015</p>	

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External Affairs

Item Description	Expected Agenda Date	Responsible Department	Requested by/Date	Reference
Report on Proterra bus fire investigation findings.	TBD	Operations	Peeples - 8/10/2022	Details
Report on codifying the course of communication between AC Transit and local jurisdictions related to permitting and inspection processes.	TBD	Planning & Engineering	Peeples - 6/8/2022	
Status report on the Oral History Project. [Request from Director Peeples to retain on long-term pending. Staff to continue efforts to locate funds, hire personnel utilizing grant funds, and contact local museums to determine if there is interest in taking on the project].	TBD	TBD	Peeples	
Explore a pilot partnership with the Oakland Ballers to offer a fare promotion to incentivize the use of AC Transit. The report should include research into best practices from APTA and other transit operators on providing transit service for special events, considerations such as: ridership estimates, costs and impacts of potential temporary service increases, potential funding sources, operational considerations, including the opportunity to locate stops near the ballpark, marketing and promotional opportunities, partnership and fare promotion ideas, etc.	9/25/2024	External Affairs, Marketing & Communications	Walsh - 6/12/2024	Details
Report on working conditions at New Flyer's Anniston plant.	TBD	General Counsel	Peeples - 10/14/2020	
A discussion regarding legislative modifications to the Brown Act. (Board meeting or retreat)	TBD	TBD	Peeples - 12/8/2021	
Provide a NIMs course ICS 402 to the Board and other local elected officials.	TBD	Safety	Peeples - 12/9/15	
A high level plan, including staff resources, technical resources, and financial resources that would be required to provide accurate customer detour notifications in real time.	TBD	External Affairs, Marketing & Communications	Walsh - 6/26/2024	Details

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Routine
Reports

Item Description	Department	Expected Agenda Date
Report on Investments (Monthly)	Finance	8/7/2024
GMAC Minutes (Monthly)	Planning	8/7/2024
Budget Update (Quarterly: Feb/May/Aug/Nov)	Finance	8/7/2024
Board Travel & Meeting Expense Report (Quarterly: Feb/May/Aug/Nov)	District Secretary	8/7/2024
Protective Services Performance Report (Quarterly: Feb/May/Aug/Nov + Annual)	Safety & Security	8/7/2024
Customer Service Metrics (Quarterly: Feb/May/Aug/Nov) [The report shall address Clipper Penetration Rate and EasyPass Status Report]	External Affairs Marketing & Communications	8/7/2024
Operations Performance Report (Quarterly: Feb/May/Aug/Nov)	Operations	8/7/2024
Update on District Involvement in External Planning Processes (Quarterly: Feb/May/Aug/Nov)	Planning	8/7/2024
Employee & Non-Employee Out-of-State Travel Report (Semi-Annual: Feb/Aug)	Finance	8/7/2024
Status of Active Contracts and Spending Amounts Over \$250,000 Report (Semi-Annual: Feb/Aug)	Finance	8/7/2024
Litigation Report (Semi-Annual: Feb/Aug)	General Counsel	8/7/2024
Surplus & Obsolete Materials Report For Prior Fiscal Year (Annual: Aug)	Finance	8/7/2024
Update on Strategic Plan Progress (Semi-Annual: Mar/Sept)	Planning	9/25/2024
Update on the Clipper2 (Semi-Annual: April/Oct)	Information Technology	10/9/2024

Item Description	Department	Expected Agenda Date
Annual Adoption of State/Federal Advocacy Programs (Annual: Oct)	External Affairs Marketing & Communications	10/23/2024
FinCorp Financial Statements (Feb/May/Nov)	Finance	11/13/2024
Retirement Board Update (Semi-Annual: Apr/Nov)	Retirement	11/13/2024
DBE/FTA Report (Semi-Annual: May/Nov)	Contracts Compliance	11/13/2024
Year-End Audited Financial Statements (Annual: Nov)	Finance	11/13/2024
Fincorp Year-End Audited Financial Statements (Annual: Dec)	Finance	11/13/2024
Report from the Parcel Tax Fiscal Oversight Committee (Annual: Dec)	Finance	12/11/2024
Ridership Report (Semi-Annual: Jan/June and presented in conjunction with mid-year and annual budget adoption)	Planning	1/8/2025
Mid-Year Budget Review (Annual: Jan)	Finance	1/22/2025
Annual report on Tempo Platform video/data requests made from outside law enforcement agencies (Annual: Jan)	Internal Audit	1/22/2025
State of the Bus Fleet Report (including CARB update) (Annual: Feb)	Operations	2/12/2025
Classification Specification Modifications in Prior Year (Annual: Feb)	Human Resources	2/26/2025
Budget Adoption (Annual: June)	Finance	6/11/2025
Annual Zero Emission Transit Bus Technology Analysis (Annual: June)	Operations	6/25/2025
Notice of Scheduled Adoption of the Appropriations Limit (Annual: July)	Finance	7/9/2025
Audit Engagement Letter (Annual: July)	Finance	7/23/2025
Adoption of Appropriations Limit (Annual: Aug)	Finance	7/23/2025
Legislative Report (Monthly)	External Affairs Marketing & Communications	8/7/2025

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Policy	Policy No.	Responsible Department	Expected Agenda Date
Procurement Protest Procedures	468	Finance	9/11/2024
Service Standards and Design Policy	545	Planning & Engineering	9/25/2024
Background Investigations	202	Human Resources	9/25/2024
Alcohol and Substance Abuse Policy	200	Civil Rights & Compliance/ Human Resources	9/25/2024
Environmental Evaluations of Transit District Projects	525	Planning & Engineering	9/25/2024
Revenue and Grants	324	Finance	9/25/2024
Internal Audit Department Purpose	400	Internal Audit	10/9/2024
Tuition Assistance Policy	223	Human Resources	10/9/2024
Fixed Assets	462	Finance	10/9/2024
Procurement Policy	465	Finance	10/23/2024
Prohibition on Loans	225	Human Resources	10/23/2024
Temporary Worker Staffing Policy	244	Human Resources	10/23/2024
Capital Plan and Projects	314	Finance	11/13/2024
Personnel Policies for Unrepresented Employees	296	Human Resources/ General Counsel	12/11/2024
Budgets	311	Finance	12/11/2024
Board of Directors Rules for Procedure	101	District Secretary/ General Counsel	multiple dates
Bus Stop Guidelines	501	Planning & Engineering	TBD

Claims and Lawsuits - Settlement Authorizations	605	General Counsel	TBD
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