



ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

MINUTES

Special Meeting of the Board of Directors

AC Transit General Offices
2nd Floor Board Room - 1600 Franklin Street, Oakland, California
Zoom link <https://actransit.zoom.us/j/98487175063>
Phone (669) 900 6833
Webinar ID: 984 8717 5063

Monday, August 25, 2025 at 5:00 PM

MEMBERS OF THE BOARD OF DIRECTORS

DIANE SHAW, PRESIDENT (WARD 5)
MURPHY MCCALLEY, VICE PRESIDENT (WARD 4)
VACANT (WARD 1)
JEAN WALSH (WARD 2)
SARAH SYED (WARD 3)
ANTHONY C. SILVA (WARD 6)
JOEL YOUNG (AT-LARGE)

BOARD OFFICERS

SALVADOR LLAMAS, GENERAL MANAGER/CHIEF EXECUTIVE OFFICER
AIMEE L. STEELE, GENERAL COUNSEL/CHIEF LEGAL OFFICER
LINDA A. NEMEROFF, BOARD ADMINISTRATIVE OFFICER/DISTRICT SECRETARY

Teleconference

President Diane Shaw, 298 Pinehurst Lane, #10C, Pawleys Island, SC 29585
Director Anthony Silva, 6319 Moores Avenue, Newark, CA 94560
Director Sarah Syed, 3850 Patterson Avenue, Oakland, CA 94619
Director Joel Young, 6489 Bantry Bay Street, Dublin, CA 94568
Director Jean Walsh, 4415 West Street, Oakland, CA 94608
Vice President Murphy McCalley, 25509 South Gold Ridge Drive, Castro Valley, CA 94552

1. CALL TO ORDER

The Alameda-Contra Costa Transit District Board of Directors held a special meeting on Monday, August 25, 2025.

Prior to the start of the meeting, the General Counsel confirmed that all requirements of the Ralph M. Brown Act (Govt. Code Sections 54950, et seq.) and the provisions of Board Policy 101, Section 4.9 regarding teleconferenced meetings were met in order for Directors Walsh, Syed, Silva, Young, Vice President McCalley and President Shaw to teleconference to the meeting.

President Shaw called the meeting to order at 5:01 p.m.

2. ROLL CALL

Present: SHAW, McCALLEY, WALSH, SYED, SILVA, YOUNG

3. MODIFICATIONS TO THE AGENDA

There were no modifications to the agenda.

4. CONSENT CALENDAR (AND CALL FOR PUBLIC COMMENT ON CONSENT ITEMS)

Agenda item 4.D. was pulled from Consent Calendar by Director McCalley for clarification. There were no public comments received for items on Consent Calendar.

MOTION: McCALLEY/YOUNG to receive and approve items on Consent Calendar except Item 4.D. The motion carried by the following vote:

Ayes: SHAW, McCALLEY, WALSH, SYED, SILVA, YOUNG

4.A. Consider approving Board of Directors meeting minutes of August 6, 2025.

[25-054](#)

Staff Contact:

Linda A. Nemeroff, Board Administrative Officer/District Secretary

MOTION: McCALLEY/YOUNG to approve Board of Directors meeting minutes of August 6, 2025. The motion carried by the following vote:

Ayes: SHAW, McCALLEY, WALSH, SYED, SILVA, YOUNG

- 4.B.** Consider approving Board of Directors meeting minutes of August 7, 2025. (special meeting) [25-415](#)

Staff Contact:

Linda Nemeroff, Board Administrative Officer/District Secretary

MOTION: McCALLEY/YOUNG to approve Board of Directors special meeting minutes of August 7, 2025. The motion carried by the following vote:

Ayes: SHAW, McCALLEY, WALSH, SYED, SILVA, YOUNG

- 4.C.** Consider approving minor amendments to Board Policy 340 - Accounting Policy. [25-392a](#)

Staff Contact:

Chris Andrichak, Chief Financial Officer

MOTION: McCALLEY/YOUNG to approve minor amendments to Board Policy 340 - Accounting Policy. The motion carried by the following vote:

Ayes: SHAW, McCALLEY, WALSH, SYED, SILVA, YOUNG

- 4.D.** Consider a review of Board Policy 360 - Actuarial Valuations for Retirement Fund Policy, with no recommended amendments. [25-424](#)

Staff Contact:

Chris Andrichak, Chief Financial Officer

The agenda item was pulled from Consent Calendar by Director McCalley for clarification. There were no public comments offered. Staff addressed the questions.

MOTION: McCALLEY/WALSH to receive review of Board Policy 360 - Actuarial Valuations for Retirement Fund Policy, with no recommended amendments, and direct staff to review the policy for applicability and update as necessary in one year. The motion carried by the following vote:

Ayes: SHAW, McCALLEY, WALSH, SYED, SILVA, YOUNG

- 4.E.** Consider review of Board Policy 606 - Small Claims Representative, without amendment. [25-431](#)

Staff Contact:

Aimee L. Steele, General Counsel/Chief Legal Officer

MOTION: McCALLEY/YOUNG to receive review of Board Policy 606 - Small Claims Representative, without amendment. The motion carried by the following vote:

Ayes: SHAW, McCALLEY, WALSH, SYED, SILVA, YOUNG

5. REGULAR CALENDAR

Board Administrative Matters - President Shaw

- 5.A.** Consider the recommended method for filling the vacant Ward 1 seat held by Director H. E. Christian Peeples; direct staff to post the appropriate notices; approve the dates for receipt of applications and holding interviews for an appointment; and take such other actions as the Board deems necessary. [25-423](#)

Staff Contact:

Linda Nemeroff, Board Administrative Officer

Board Administrative Officer/District Secretary Linda Nemeroff presented the staff report. Legal questions were addressed by General Counsel Aimee Steele. There was no public comment offered.

MOTION: YOUNG/McCALLEY to approve the recommended method for filling the vacant Ward 1 seat held by Director H. E. Christian Peeples; direct staff to post the appropriate notices; approve the dates for receipt of applications and holding interviews for an appointment; and direct staff to amend the notice of vacancy to include language requiring applicants to indicate any scheduling conflicts that would preclude them from participating in special Board meetings associated with the selection process at the time they submit their application materials. The motion carried by the following vote:

Ayes: SHAW, McCALLEY, WALSH, SYED, SILVA, YOUNG

- 5.B.** Announcement of modifications to Chair and Liaison Committee assignments for Calendar Year 2025. [25-427](#)

Presenter:

President Shaw

President Shaw announced changes to Chair and Liaison Committee assignments for Calendar Year 2025. There were no public comments offered.

- 5.C.** Consider adoption of Resolution No. 25-029 approving the appointment of one new member to the Alameda-Contra Costa Transit District Parcel Tax Fiscal Oversight Committee serving a three-year term commencing on September 1, 2025 and ending on August 31, 2028. [25-278a](#)

Staff Contact:

Linda A. Nemeroff, Board Administrative Officer/District Secretary

There was no presentation of staff report or public comments offered. Staff was available to address questions.

MOTION: YOUNG/SILVA to adopt Resolution No. 25-029 approving the appointment of Kathleen Kelly as a new member to the Alameda-Contra Costa Transit District Parcel

Tax Fiscal Oversight Committee serving a three-year term commencing on September 1, 2025 and ending on August 31, 2028. The motion carried by the following vote:

Ayes: SHAW, McCALLEY, SYED, SILVA, YOUNG

Abstained: WALSH

6. BOARD/STAFF COMMENTS

(Government Code Section 53232.3(d))

There were no comments offered.

7. ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting adjourned at 5:43 p.m. The next meeting of the Board is scheduled for September 10, 2025 at 5:00 p.m.

Respectfully submitted,

/s/Linda A. Nemeroff

Board Administrative Officer/District Secretary