

ALAMEDA-CONTRA COSTA TRANSIT DISTRICT



STAFF REPORT

MEETING DATE: 8/12/2026

Staff Report No. 26-344

TO: AC Transit Board of Directors
FROM: Salvador Llamas, General Manager/Chief Executive Officer
SUBJECT: Board Policy 432 - Park and Ride Lot Policy

ACTION ITEM

AGENDA PLANNING REQUEST: ☐

RECOMMENDED ACTION(S):

Consider approving minor amendments to Board Policy 432 - District Operated Park and Ride Lot Pricing and Cost Recovery Policy.

Staff Contact:
Chris Andrichak, Chief Financial Officer

STRATEGIC IMPORTANCE:

Goal - Financial Stability and Resiliency
Initiative - Financial Efficiency and Revenue Maximization

Having clear and concise policies helps District staff maximize the use of facilities, their costs, and revenues they may produce.

BUDGETARY/FISCAL IMPACT:

There is no direct fiscal impact from the recommended amendment.

BACKGROUND/RATIONALE:

Board Policy 432 governs how the District should consider price, costs, and the use of park and ride facilities that the District operates. The District currently operates two park and ride lots: Richmond Parkway Transit Center in Richmond; and Ardenwood Park & Ride in Fremont.

The policy currently states that the General Manager should provide an annual report to the Board on District Facilities that includes park and rides. The requirement for a report on the state of the District's facilities is misplaced in this policy, and staff cannot find any annual reports on facilities since this policy was adopted in 2012. Staff propose instead including operational and financial status reporting in planned annual operations (non-subsidy) revenue reporting. That reporting will be developed under an existing agenda planning request from Director McCalley. The reporting requirement is also moved into Section IV.

ADVANTAGES/DISADVANTAGES:

The advantage to the changes is that the reporting would better match the content of the policy.

ALTERNATIVES ANALYSIS:

One alternative is that the reporting requirement could be removed altogether. There is a pending request for a non-fare operating revenue policy, and park and ride revenues could be covered and reported on through the policy (or existing policy changes) that result from that request. The Board could also request reporting on park and rides on a different frequency or possibly incorporated into a different related report.

PRIOR RELEVANT BOARD ACTION/POLICIES:

None

ATTACHMENTS:

1. BP 432 redline

Prepared by:

Chris Andrichak, Chief Financial Officer

Approved/Reviewed by:

Aaron Vogel, Chief Operating Officer

Aimee L. Steele, General Counsel/Chief Legal Officer

Cecil Blandon, Director of Maintenance