

[illegible]

Agenda Planning Pending List

Operations

Item Description	Expected Agenda Date	Responsible Department	Requested by/Dave	Reference
Report on safety issues related to new technology on busses (battery and hydrogen).	4/30/2025	Operations	Peebles - 10/25/2023	Details
Update on AC Transit health and wellness initiatives, including employee participation and outcomes and the progress made since the last presentation in 2022.	5/14/2025	Human Resources	Walsh - 11/13/2024	Details
Develop an action plan to address situations where an individual refuses to follow a directive to leave a meeting.	TBD	TBD	Young - 3/26/2025	Details

Agenda Planning Pending List

Planning

Item Description	Expected Agenda Date	Responsible Department	Requested by/Dave	Reference
Report on implementation of the demand-responsive service in south county proposed in Realign.	TBD	External Affairs Marketing & Communications/ Planning & Engineering	Peeples - 2/23/2022	
Update on the progress of the Bus Shelter Maintenance Program and the Bus Shelter Advertising Program.	4/23/2025	Planning & Engineering	Shaw - 10/23/2024	Details

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External

Item Description	Expected Agenda Date	Responsible Department	Requested by/Dave	Reference
A high level plan, including staff resources, technical resources, and financial resources that would be required to provide accurate customer detour notifications in real time.	5/14/2025	Operations, Information & Technology	Walsh - 6/26/2024	Details
Report on codifying the course of communication between AC Transit and local jurisdictions related to permitting and inspection processes.	TBD	Planning & Engineering	Peeples - 6/8/2022	
Status report on the Oral History Project.	TBD	TBD	Peeples	
Report on working conditions at New Flyer's Anniston plant.	TBD	General Counsel	Peeples - 10/14/2020	
A discussion regarding legislative modifications to the Brown Act. (Board meeting or retreat)	TBD	TBD	Peeples - 12/8/2021	
Provide a NIMs course ICS 402 to the Board and other local elected officials.	TBD	Safety	Peeples - 12/9/15	
Resolution in support of bus stop seating at bus stops as a first step in encouraging the cities to develop programs to install and maintain bus stop seating, and/or to officially recognize the bus benches that have been installed by community members.	TBD	TBD	Walsh - 7/24/2024	Details
Media Affairs policy that provides clear instructions for the creation and dissemination of information for communication to all media outlets. <i>See below for updated request .</i>	TBD	TBD	Shaw - 10/23/2024	Details
Additional requests related to administrative regulation and/or policy. <i>See the linked document.</i>	TBD	TBD	Walsh - 11/13/2024	Details
Invite a representative from Alameda County Immigrant Legal Education Partnership (ACILEP) to present at an upcoming Board meeting about Know Your Rights resources for organizations.	TBD	TBD	Walsh - 3/26/2025	Details

Agenda Planning Pending List

Routine

Item Description	Expected Agenda Date	Responsible Department
Update on the Clipper2 (Semi-Annual: April/Oct)	4/23/2025	Information Technology
Update on Strategic Plan Progress (Semi-Annual: Mar/Sept)	4/23/2025	Planning
Report on Investments (Monthly)	5/14/2025	Finance
Service Reliability Report (Quarterly: Feb/May/Aug/Nov) <i>Formerly Quarterly Operations Performance Report</i>	5/14/2025	Operations
Update on District Involvement in External Planning Processes (Quarterly: Feb/May/Aug/Nov)	5/14/2025	Planning
Protective Services Performance Report (Quarterly: Feb/May/Aug/Nov + Annual in August)	5/14/2025	Safety & Security
DBE/FTA Report (Semi-Annual: May/Nov)	5/14/2025	Contracts Compliance
GMAC Minutes (Monthly)	5/28/2025	Planning
Budget Update (Quarterly: Feb/May/Aug/Nov)	5/28/2025	Finance
FinCorp Financial Statements (Feb/May/Nov)	5/28/2025	Finance
Board Travel & Meeting Expense Report (Quarterly: Feb/May/Aug/Nov)	5/28/2025	District Secretary
Customer Service Metrics (Quarterly: Feb/May/Aug/Nov) [The report shall address Clipper Penetration Rate and EasyPass Status Report]	5/28/2025	External Affairs, Marketing & Communications
Status of Active Contracts and Spending Amounts Over \$250,000 Report (Semi-Annual: Feb/Aug)	5/28/2025	Finance
Ridership Report (Semi-Annual: Jan/June and presented in conjunction with mid-year and annual budget adoption)	6/11/2025	Planning
Budget Adoption (Annual: June)	6/11/2025	Finance
Annual Zero Emission Transit Bus Technology Analysis (Annual: June)	6/25/2025	Operations
Notice of Scheduled Adoption of the Appropriations Limit (Annual: July)	7/9/2025	Finance
Audit Engagement Letter (Annual: July)	7/23/2025	Finance
Adoption of Appropriations Limit (Annual: Aug)	7/23/2025	Finance
Litigation Report (Semi-Annual: Feb/Aug)	8/6/2025	General Counsel
Legislative Report (Monthly)	8/6/2025	External Affairs, Marketing & Communications
Surplus & Obsolete Materials Report For Prior Fiscal Year (Annual: Aug)	8/6/2025	Finance
Annual Adoption of State/Federal Advocacy Programs (Annual: Oct)	10/22/2025	External Affairs, Marketing & Communications
Report from the Parcel Tax Fiscal Oversight Committee (Annual: Dec)	12/10/2025	Finance
Fincorp Year-End Audited Financial Statements (Annual: Nov)	12/10/2025	Finance
Retirement Board Update (Semi-Annual: Apr/Nov)	12/10/2025	Retirement
Year-End Audited Financial Statements (Annual: Nov)	12/10/2025	Finance
Annual report on Tempo Platform video/data requests made from outside law enforcement agencies (Annual: Jan)	1/14/2026	Internal Audit
Mid-Year Budget Review (Annual: Jan)	1/28/2026	Finance
State of the Bus Fleet Report (including CARB update) (Annual: Feb)	2/11/2026	Operations

Item Description	Expected Agenda Date	Responsible Department
Classification Specification Modifications in Prior Year (Annual: Feb)	2/11/2026	Human Resources

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Policy Review

Policy	Policy No.	Responsible Department	Expected Agenda Date
Capital Plan and Projects	314	Finance	4/9/2025
Accessing and Waiving Fines for the Late Filing of a Statement of Economic Interest (Form 700)	703	District Secretary	4/23/2025
Procurement Protest Procedures	468	Finance	4/23/2025
Personnel Policies for Unrepresented Employees	296	Human Resources/ General Counsel	4/23/2025
Zero Tolerance for Workplace Violence	218	Human Resources/ General Counsel	4/25/2025
Service Standards and Design Policy	545	Planning & Engineering	5/14/2025
Background Investigations	202	Human Resources/ General Counsel	5/14/2025
Records Retention Policy	651	General Counsel	5/14/2025
Access to Public Records - Requests and Fees	650	General Counsel	5/14/2025
Conflicts of Interest and Standards for Ethical Conduct	702	General Counsel/District Secretary	5/14/2025
Health and Welfare Benefits for Retired Elected Officials	125	General Counsel/District Secretary	5/14/2025
Prpcedure for Amendments to the Alameda-Contra Costa Transit District Retirement Plan	665	General Counsel	5/14/2025
Anti-Bullying and Prevention of Abusive Conduct	201	Human Resources/ General Counsel	5/28/2025
Annuity Benefits for Elected Officials	120	District Secretary/ General Counsel	5/28/2025
Small Claims Representatives	606	General Counsel	5/28/2025
Statute of Limitations Re: California Civil Code of Procedure Section 1094.5	607	General Counsel	5/28/2025
Disability and Leave of Absence Policy	236	Human Resources/ General Counsel	6/11/2025
Transit Asset Management Policy	463	Finance	6/11/2025
Request for Use of Rolling Stock	475	Operations	6/11/2025
Relocation Policy	226	Human Resources	6/25/2025
Accounting Policy	340	Finance	6/25/2025
Claims and Lawsuits - Settlement Authorizations	605	General Counsel	6/25/2025
Small and Small Local Business Enterprise Policy	466	Civil Rights & Compliance	6/25/2025
Disadvantaged Business Enterprise Policy	460	Civil Rights & Compliance	8/6/2025
Alternate Work and Flexible Work Schedules	231	Human Resources/ General Counsel	9/10/2025
Actuarial Valuations for Retirement Fund Policy	360	Finance	9/10/2025
Tempo Camera Use Policy	411	General Counsel	9/10/2025

Policy	Policy No.	Responsible Department	Expected Agenda Date
Disposition of Lost and Unclaimed Property	422	External Affairs, Marketing & Communications	9/10/2025
Social Media Use	456	External Affairs, Marketing & Communications	9/25/2025
Payment of Expenditures: Signature Authorization	352	Finance	10/22/2025
Standards for Operation of Supplementary Service	546	Planning & Engineering	10/22/2025
Customer Contact Policy	421	External Affairs, Marketing & Communications	10/22/2025
Attendance	232	Human Resources/ General Counsel	11/12/2025
Candidates Statement of Qualification Costs	140	District Secretary/ General Counsel	11/12/2025
Elections: Political and Campaign Activities	145	General Counsel/District Secretary	11/12/2025
Compensation for Directors	123	General Counsel/District Secretary	12/10/2025
Advertsing on District Property	451	External Affairs, Marketing & Communications	12/10/2025
Board of Directors Rules for Procedure	101	District Secretary/ General Counsel	multiple dates
Alcohol and Substance Abuse Policy	200	Civil Rights & Compliance	TBD
Conflict of Interest Code	701	District Secretary	TBD