



ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

MINUTES

Board of Directors/Board Officers Retreat

AC Transit General Offices
1600 Franklin Street, Oakland, California

Closed Session 9:00 AM - 10th Floor Conference Room
Board Retreat 9:30 AM - 2nd Floor Board Room

HYBRID MEETING

Phone (669) 900 6833 Webinar ID: 984 8717 5063

Wednesday, April 30, 2025 at 9:00 AM

MEMBERS OF THE BOARD OF DIRECTORS

DIANE SHAW, PRESIDENT (WARD 5)

MURPHY MCCALLEY, VICE PRESIDENT (WARD 4)

H. E. CHRISTIAN PEEPLES (WARD 1)

JEAN WALSH (WARD 2)

SARAH SYED (WARD 3)

ANTHONY C. SILVA (WARD 6)

JOEL YOUNG (AT-LARGE)

BOARD OFFICERS

KATHLEEN KELLY, INTERIM GENERAL MANAGER/CHIEF EXECUTIVE OFFICER

AIMEE L. STEELE, GENERAL COUNSEL/CHIEF LEGAL OFFICER

LINDA A. NEMEROFF, BOARD ADMINISTRATIVE OFFICER/DISTRICT SECRETARY

1. CALL TO ORDER

The Alameda-Contra Costa Transit District Board of Directors held a Board of Directors/Board Officers Retreat on April 30, 2025.

President Shaw called the meeting to order at 9:00 a.m.

2. ROLL CALL

Director Peeples arrived at 9:12 a.m. during Closed Session.

Present: YOUNG, SHAW, SYED, McCALLEY, SILVA, PEEPLES, WALSH

3. CLOSED SESSION/REPORT OUT - 9:00 AM

At 9:02 a.m., General Counsel Aimee Steele advised that the Board would convene in Closed Session to discuss the items listed on the agenda. Closed Session concluded at 9:23 a.m.

At 9:33 a.m. the Board convened in Open Session. All Board members were present. President Shaw announced that, following a unanimous vote, Chief Operating Officer Salvador Llamas had been appointed as the District's new General Manager/Chief Executive Officer. President Shaw extended her congratulations, and Mr. Llamas expressed his gratitude to the Board, stating that he looked forward to collaborating with them and to what lies ahead for the District.

There were no other reports out of Closed Session.

3.A. Public Employment

(Government Code Section 54957(b)(1))
Title: General Manager

3.B. Conference with Labor

(Government Code Section 54957.6):
Agency Designated Representatives:
- James Ross, Renne Public Law Group
- Gregg Moser, Krauthamer & Associates
Unrepresented Employee: General Manager

3.C. Public Employee Appointment

(Government Code Section 54957(b)(1))
Title: General Manager

3.D. Conference with Legal Counsel - Existing Litigation

(Government Code Section 54956.9 (a))

-Vincent v. AC Transit, WCAB Case Nos. ADJ11983179 and ADJ10117061

-Powell v. AC Transit, WCAB Case Nos. ADJ3145704, ADJ1580899, ADJ1898284, and ADJ16207486

4. PUBLIC COMMENT

There was no public comment offered.

5. DISCUSSION ITEM(S) - 9:30 AM

5.A. Polling results for future District ballot measure.

[25-195](#)

Staff Contact:

Claudia Burgos, Interim Executive Director of External Affairs,
Marketing & Communications

Project Manager Michelle Schurig provided introductory remarks and introduced Sara LaBatt from EMC Research to present the polling results. There was no public comment offered.

Discussion ensued without direction.

The item was presented for information only.

The Board took a brief recess at 10:29 a.m. and reconvened at 10:52 a.m. All Board members were present.

5.B. Safety issues related to new technology on busses (battery and hydrogen). [Requested by Director Peeples - 10/25/23]

[25-193](#)

Staff Contact:

Salvador Llamas, Chief Operating Officer

Chief Operating Officer Salvador Llamas and Director of Maintenance Cecil Blandon presented an overview of safety issues related to new technology on buses. There was no public comment offered.

Discussion ensued without direction.

The item was presented for information only.

5.C. Frequency and content modifications to routine Board reports.

[25-196](#)

Staff Contact:

Kathleen Kelly, Interim General Manager

Interim General Manager Kathleen Kelly presented an overview of content modifications to routine Board reports. There was no public comment offered.

Discussion ensued and direction was given to implement the following changes to routine reports:

- **Quarterly Operations Performance Report to become the Semi-Annual Service Reliability Report.** The recommendations offered by the Interim General Manager were accepted with the following changes: 1) continue to report ridership numbers in the report; and 2) semi-annual reports are to be presented in March (covers the first six months of the fiscal year) and September (covers the last six months of the fiscal year).
- **Quarterly District Involvement in External Planning Processes Report.** The existing report can cease once the information is transferred to a page on District's website that will be regularly updated. New projects will be added to the General Manager's Monthly Report so they are more visible to the Board.
- **Quarterly Customer Service Report.** There were no changes; however, the report format will be updated after the implementation of the new Customer Relations Management system.
- **Hayden AI Report.** The recommendation of the Interim General Manager was accepted.

The new Safety Performance Annual Report and the Protective Services Report were discussed at length. Following the retreat, staff determined that additional clarifications would be provided to the Board at the May 14, 2025, Board meeting.

The Board took a brief recess at 12:21 p.m. and reconvened at 12:32 p.m. All Board members were present.

5.D Overview of Rosenberg's Rules of Order.

[25-194](#)

Staff Contact:

Aimee Steele, Chief Legal Officer

Presenter:

Kimia Mahallati, Redwood Law Group

General Counsel Aimee Steele introduced Kimia Mahallati from the Redwood Law Group who presented an overview of Rosenberg's Rules of Order. There was no comment offered.

Discussion ensued and it was suggested that the Board be briefed on a draft policy prior to adoption.

6. BOARD/STAFF COMMENTS

(Government Code Section 54954.2)

There were no comments offered.

7. ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting adjourned at 1:24 p.m.

Respectfully submitted,

/s/ Linda A. Nemeroff
Board Administrative Officer/District Secretary