



ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

Master Minute Order

Report ID:	22-564	Status:	Received
Type:	Regular - Finance & Audit		
Meeting Body:	Board of Directors - Regular Meeting 11/09/2022	Final Action:	11/09/2022

Sponsors:

Attachments: STAFF REPORT

Agenda Title:

Consider receiving a report on the possible actions District staff can take to expedite payment to small, local and disadvantaged businesses. [Requested by President Ortiz - 9/14/2022]

Staff Contact:

Chris Andrichak, Chief Financial Officer
Lynette Little, Director of Civil Rights & Compliance

Legislative Action & Summary

Acting Body:	Date:	Action:	Result:
Board of Directors - Regular Meeting	11/09/2022	Received	Pass

Action Text:

MOTION: ORTIZ/MCCALLEY to receive the report and direct staff to implement the 15 day payout schedule to small, local and disadvantaged businesses. The motion carried by the following vote:

Ayes: 7 President ORTIZ, President YOUNG, Director BECKLES, Director WALSH, Director McCALLEY, Vice President SHAW, Director PEEPLES

Notes:

Assistant Director of Procurement and Materials Michael Silk presented the staff report. There were no public comment offered.

President Ortiz offered the clarification that the actual issuing of the check be reduced to 15 days after all approvals were obtained and suggested that staff consider implementing an identifying code for Disadvantaged Business Enterprises on the Purchase Order. Chief Financial Officer Chris Andrichak advised that staff would work toward this goal.