



Agenda Planning Request Form



Instructions

Complete this form for any new or amended Agenda Planning (AP) Request. Each request requires the endorsement of **at least three (3) Directors** (including the requestor). Directors are limited to a **maximum of fifteen (15)** AP requests per calendar year, with no more than two requests made per meeting. AP requests are non-transferrable to any other Director and any “unused” AP requests shall not be carried over to the next calendar year. Requests for presentations by individuals or organizations outside of AC Transit are excluded from the AP request limit.

Prior to making a request, Directors shall make their best effort to discuss the item with the General Manager, a member of his/her Executive Staff or appropriate Board Officer in advance of the Board meeting at which the request will be made.

AP Request Forms are due to the District Secretary no later than 5:00 p.m. on the Wednesday one week prior to the scheduled Board meeting in order for the form to be included in the agenda packet. Email completed forms to districtsecretary@actransit.org

Information

Director's Name: Murphy McCalley and Jean Walsh		Meeting Date the AP Request will be presented: Sept 25, 2024	
This Request is:	<input checked="" type="checkbox"/> New <input type="checkbox"/> Amended	Include in the GMs Report:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type:	<input type="checkbox"/> Action <input checked="" type="checkbox"/> Briefing	Expected Staff Report Due Date (if known):	6 months after initial report (5/29/24)
Discussed w/ GM, Board Officer or Exec Team Member:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Item Description: (Please be thorough. Attach additional information if needed.)

The Board requests an update on the report presented in May 2024 regarding operator hiring and retention strategies. Several areas of opportunity were identified; the Board would like to know how the District is progressing on implementing strategies to improve hiring and retention of operators.

Purpose:

To improve bus operator hiring and retention

What will be accomplished/desired outcome:

The District will achieve the level of staffing needed to provide reliable service and implement the Realign and Realign + bus network redesign as soon as possible.

For Office Use Only

Information on requested additions by Board Members:

Click or tap here to enter text.

Concurrence By: ☐ Beckles ☐ Walsh ☐ Syed ☐ McCalley ☐ Shaw ☐ Young ☐ Peeples

Tracking Number (if applicable): Click or tap here to enter text.