

Agenda Planning Pending List

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Agenda Planning Pending List

Operations

| Item Description | Expected Agenda Date | Responsible Department | Requested by/Date |
|---|----------------------|-----------------------------|----------------------|
| Development of a policy to address bus requests by Board members. | 10/9/2019 | General Counsel | Wallace - 6/12/19 |
| Presentation on the District's Health and Wellness Program. | 10/23/2019 | Human Resources | Ortiz - 3/27/19 |
| Report on how to eliminate pass-ups on Transbay lines. | TBD | Operations | Harper - 7/24/19 |
| Policy change with respect to procurement protests that would allow the vote on a contract award to be postponed until staff analyzed any protest or opposition. | TBD | Finance/ General Counsel | Ortiz - 12/13/17 |
| Report on MUNIs experience with wheelchair securement and why they have decided not to secure wheel chairs as well as what is required under FTA/ADA rules and what other agencies are doing. The report should also discuss studies by APTA and TRB on this issue. The report should also address the increasing presence of carts on buses and what should be done about it. Feedback is to be sought from bus operators. | TBD | General Counsel | Harper - 7/25/18 |
| Development of a Board Policy to address the issue of hiring/procurement of independent contractors and consultants. | TBD | Finance/ General Counsel | Ortiz - 5/24/17 |
| Report on the availability of grant funding for security/safety issues. | TBD | Finance | Williams - 7/25/2018 |
| Consider ending Other Post-Employment Benefits for new Unrepresented employees. | TBD | Finance/ General Counsel | Harper - 5/16/18 |
| Analysis of the District's various insurance coverages and whether it makes sense to continue to carry those policies, self-insure to a higher level or self-insure completely. | TBD | General Counsel/Risk | Peeples - 6/27/18 |

| Item Description | Expected Agenda Date | Responsible Department | Requested by/Date |
|---|----------------------|------------------------|--------------------|
| Post messages that instruct passengers on the bus to use the back door in Cantonese and Mandarin. | TBD | Operations | Harper - 7/24/19 |
| Report on a program in Las Vegas that allows violators to pay parking tickets with school supplies and the possibility of developing a similar program. | TBD | Operations | Williams - 7/24/19 |
| Report on the Memorandum of Understanding detailing the District's and the City of Oakland's obligations for the operation and maintenance of the BRT system. | 10/30/2019 | General Counsel | Ortiz - 9/11/19 |

Agenda Planning Pending List

Planning

| Item Description | Expected Agenda Date | Responsible Department | Requested by/Date |
|--|----------------------|--|--------------------|
| Invite PG&E and some of the Hydrogen providers to the next Board Retreat to discuss how they plan to address transit's needs for energy in the future as well as a review of our study to see how they will address the District's future needs. | TBD | District Secretary/ General Manager | Young |
| Report on the issue of eliminating local riders from Transbay lines where there is no underlying service. | TBD | Planning | Peebles - 8/18/19 |
| Explore the use of fare inspectors with hand held readers for Clipper cards in order to load passengers through the back door of buses at Berkeley BART and 14th Street and Broadway during peak hours. [Combine with BRT fare collection.] | TBD | TBD | Peebles - 11/11/15 |
| Request to have staff retain ITS Davis to work with the Planning Department and report on what AC Transit would look like after the Three Transportation Revolutions (vehicle electrification, automation, and widespread shared mobility). | TBD | TBD | Ortiz - 12/13/17 |
| Feasibility study and cost of two projects to compete for Measure BB money: 1) strengthening the first lane of the parking lot on the east side of the Rockridge BART station in order to provide a transfer point for Line 51; and 2) a way to be able to take a bus down College Avenue and turn left onto Broadway. | TBD | TBD | Peebles - 11/11/15 |
| Report on the Dumbarton Forward Project. | TBD | Planning | Shaw - 2/13/19 |
| Report on the reliability of east/west commuter lines, including congestion points. | TBD | Planning | Shaw - 6/26/19 |

External Affairs

Status report on the Oral History Project. [Request from Director Peebles to retain on long-term pending. Staff to continue efforts to locate funds, hire personnel utilizing grant funds, and contact local museums to determine if there is interest in taking on the project].

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| Extend an invitation to John McPartland to provide a NIMs course ICS 402 to the Board and other local elected officials. [Staff is attempting to schedule course with Mr. McPartland; date is pending] | TBD | TBD | Peeples - 12/9/15 |
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| Poll on the viability of a revenue measure on the 2020 ballot. | TBD | External Affairs/Marketing/ Communications | Young - 7/10/19 |
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Agenda Planning Pending List

**Routine
Reports**

| Item Description | Department | Expected Agenda Date |
|--|------------------------|----------------------|
| Contracts/Purchasing Activity Report (Feb/May/Aug/Nov) | Finance | 10/9/2019 |
| Semi-Annual Update on the Clipper2 (April/Oct) | Information Technology | 10/9/2019 |
| AAC Minutes | Planning | 10/9/2019 |
| BRT Construction Progress & Operational Readiness Report | Planning | 10/9/2019 |
| Annual Ridership Report (Oct) | Planning | 10/23/2019 |
| Retirement Board Minutes | Retirement | 10/9/2019 |
| Legislative Report [Updates on state, federal, regional and local legislation] | External Affairs | 10/23/2019 |
| Report on Investments | Finance | 10/23/2019 |
| Budget Update (Feb/April/June/Aug/Oct/Dec) | Finance | 10/23/2019 |
| Litigation Report (Feb/May/Aug/Nov) | General Counsel | 11/13/2019 |
| Semi-Annual DBE/FTA Report (May/Nov) | Contracts Compliance | 11/13/2019 |
| Board/Officer Travel & Meeting Expense Report (Feb/May/Aug/Nov) | District Secretary | 11/13/2019 |
| Employee & Non-Employee Out-of-State Travel Report (Feb/May/Aug/Nov) | Finance | 11/13/2019 |
| Surplus & Obsolete Materials Report (Feb/May/Aug/Nov) | Finance | 11/13/2019 |
| Budget Calendar (Nov) | Finance | 11/13/2019 |
| Year-End Audited Financial Statements (Nov) | Finance | 11/13/2019 |

| Item Description | Department | Expected Agenda Date |
|---|------------------|----------------------|
| Quarterly Operations Performance Report (Feb/May/Aug/Nov) | Operations | 11/13/2019 |
| Quarterly Update on District Involment in External Planning Processes (Feb/May/Aug/Nov) | Planning | 11/13/2019 |
| Quarterly Update on Strategic Plan Progress | Planning | 11/13/2019 |
| Retirement Board Update (Apr/Nov) | Retirement | 11/13/2019 |
| FinCorp Financial Statements (Feb/May/Dec) | Finance | 12/11/2019 |
| Fincorp Year-End Audited Financial Statements (Dec) | Finance | 12/11/2019 |
| Report from the Parcel Tax Fiscal Oversight Committee (Dec) | Finance | 12/11/2019 |
| Annual Adoption of State/Federal Advocacy Programs (Jan) | External Affairs | 1/22/2020 |
| Mid-Year Budget Review (Jan) | Finance | 1/22/2020 |
| Annual Classification Specification Modifications in Prior Year (Feb) | Human Resources | 2/12/2020 |
| Annual State of the Bus Fleet Report | Operations | 2/12/2020 |
| Annual CARB Update (Jun) | Operations | 6/10/2020 |
| Audit Engagement Letter (June) | Finance | 6/24/2020 |
| Notice of Scheduled Adoption of the Appropriations Limit (June) | Finance | 7/8/2020 |
| Annual Update on Service and Operations in Special District 2 (Meeting in D2) | Planning | 7/8/2020 |
| Adoption of Appropriations Limit (July) | Finance | 8/12/2020 |

Agenda Planning Pending List

**Policy
Review
Schedule**

| Policy | Policy No. | Responsible Department | Expected Agenda Date |
|--|------------|---------------------------|----------------------|
| Disadvantaged Business Enterprise Policy | 460 | Compliance & Diversity | 10/9/2019 |
| Small and Small Local Business Enterprise Policy | 466 | Compliance & Diversity | 10/9/2019 |
| Procurement Protest Procedures | 468 | Finance | 10/9/2019 |
| Standards for Operating Supplementary Service | 546 | Planning & Engineering | Jan-20 |
| Service Standards and Design Policy | 545 | Planning & Engineering | Start Process |
| Notification of Meetings with Elected Officials | 163 | District Secretary | TBD |
| Zero Tolerance for Workplace Violence | 218 | Compliance & Diversity/GC | TBD |
| Alcohol & Substance Abuse Policy | 200 | Human Resources | TBD |
| Equal Employment Opportunity/Affirmative Action | 207 | Compliance & Diversity | TBD |