



## **ALAMEDA-CONTRA COSTA TRANSIT DISTRICT**

### **AGENDA**

#### **Board of Directors - Regular Meeting**

VIRTUAL MEETING

Zoom link <https://actransit.zoom.us/j/98487175063>

Dial in phone number (669) 900 6833 Webinar ID 984 8717 5063

**Wednesday, January 13, 2021 at 5:00 PM**

**Closed Session 3:30 PM (Items 8A-8D)**

#### **MEMBERS OF THE BOARD OF DIRECTORS**

**ELSA ORTIZ, PRESIDENT (WARD 3)**

**JOEL YOUNG, VICE PRESIDENT (AT-LARGE)**

**JOVANKA BECKLES (WARD 1)**

**JEAN WALSH (WARD 2)**

**MARK WILLIAMS (WARD 4)**

**DIANE SHAW (WARD 5)**

**H. E. CHRISTIAN PEEPLES (AT-LARGE)**

#### **BOARD OFFICERS**

**MICHAEL A. HURSH, GENERAL MANAGER**

**JILL A. SPRAGUE, GENERAL COUNSEL**

**LINDA A. NEMEROFF, DISTRICT SECRETARY**

**COVID-19 Advisory for Public Meetings**

Due to the current shelter-in-place order, public meetings will be held through telephone and video conferencing. In person participation is prohibited.

**Public Participation and Public Comments**

To access the Board of Directors meeting by video conference click or paste this Zoom link into your browser: <https://actransit.zoom.us/j/98487175063>. To make a live public comment, use the "raise your hand" feature in Zoom to indicate that you wish to speak on an item. You will be muted upon joining the meeting and unmuted by the meeting host when it is your turn to speak. The comment time is limited to 3 minutes per speaker.

To dial into the meeting from your telephone, call: (669) 900 6833 Webinar ID: 984 8717 5063 Or iPhone one-tap: US: +16699006833,,98487175063#. The telephone numbers listed may change from meeting to meeting.

If you dialed in and wish to speak on an agenda item, dial \*9 (star nine) to "raise your hand" when the agenda item is called. When you are called to speak by the last 4 digits of your phone number or by name, the host will unmute you. If you decide not to speak, you may dial \*9 to "lower your hand".

**Written Public Comments**

To send a written comment directly to the Board BEFORE the meeting starts, please click on <https://actransit.legistar.com/Calendar.aspx> and click on the "eComment" link for the corresponding meeting. Please note that eComment submissions close at 4:30 p.m. prior to the start of the meeting.

Written comments can also be emailed to [myvoice@actransit.org](mailto:myvoice@actransit.org). Please indicate the agenda item number in the subject of the email. Email submissions must be received by 3:00 p.m. prior to the start of the meeting.

For the members of the public who only wish to listen to the Board of Directors meeting (and not provide comment), a live audio stream (no video) is available online at: <https://actransit.legistar.com/Calendar.aspx> [Under the "Audio" column, Click on the "In Progress" link. This can only be done while streaming.]

Note: AC Transit does not provide technical support to users accessing the meeting by telephone/Zoom.

**1. CALL TO ORDER****2. ROLL CALL****3. PRESENTATION**

- 3.A. Update on Federal legislative activities. [21-002](#)

Presenter: Steve Palmer, Van Scoyoc Associates

**4. PUBLIC COMMENT**

Any person may directly address the Board at this time on any item of interest to the public that is within the subject matter and jurisdiction of the Board. Boardmembers may briefly respond to statements or questions from the public, ask questions for clarification, refer a matter to staff, request staff to report back at a subsequent meeting, or direct staff to place the matter on a future agenda. However, under the Brown Act, the Board cannot engage in discussion or take action on any item not listed on the agenda. Public Comment on a specific agenda item will be invited at the time the item is being considered. Three (3) minutes are allowed for each item.”

**5. MODIFICATIONS TO THE AGENDA****6. CONSENT CALENDAR**

- 6.A. Consider approving Board of Directors meeting minutes of December 9, 2020. [21-004](#)

Staff Contact: Linda Nemeroff, 891-7284

- 6.B. Consider approving Board of Directors Special Meeting minutes of December 4, 2020. [21-014](#)

Staff Contact: Linda Nemeroff, 891-7284

- 6.C. Consider approving Board of Directors Special Meeting minutes of November 17, 2020. [21-013](#)

Staff Contact: Linda Nemeroff, 891-7284

- 6.D. Consider approving Board of Directors meeting minutes of November 12, 2020. [21-001](#)

Staff Contact: Linda Nemeroff, 891-7284

- 6.E. Consider receiving the Accessibility Advisory Committee minutes of November 10, 2020. [21-005](#)

Staff Contact: Ramakrishna Pochiraju, 891-5448

- 6.F. Consider receiving Retirement Board meeting minutes of November 12, 2020. [21-021](#)  
Staff Contact: Hugo Wildmann, 891-4889
- 6.G. Consider receiving report on the Board Policies scheduled for review and/or amendment during Calendar Year 2021. [21-017](#)  
Staff Contact: Linda Nemeroff, 891-7284
- 6.H. Consider approving amendments to Board Policy 702 - Conflicts of Interest and Standards for Ethical Conduct. [21-023](#)  
Staff Contact: Linda Nemeroff, 891-7284
- 6.I. Consider approving amendments to Board Policy 202 - Background Investigations. [21-019](#)  
Staff Contact: Jill Sprague, 891-4816
- 6.J. Consider review of Board Policy 432 - District Operated Park and Ride Lot Pricing and Cost Recovery Policy, with no revisions. [21-028](#)  
Staff Contact: Claudia Allen, 891-5465
- 6.K. Consider authorizing the General Manager to enter into an agreement with the Bay Area Rapid Transit District (BART) to provide bus bridge services in response to scheduled track maintenance and BART station closures in 2021. [21-009](#)  
Staff Contact: Ramakrishna Pochiraju, 891-5448

## 7. REGULAR CALENDAR

### Operations Items - Chair Young

- 7.A. Consider receiving a preliminary report on the development of AC Transit's Vaccination Plan for COVID-19 vaccinations. [21-031](#)  
Staff Contact: Jill Sprague, 891-4816
- 7.B. Consider authorizing the issuance of a Request for Proposals (RFP) for the purchase and installation of Automatic Passenger Counter (APC) equipment and automated analytics software. [21-016](#)  
Staff Contact: Ahsan Baig, 891-5490

### External Affairs Items - Chair Ortiz

- 7.C. Consider authorizing the Board President and General Manager to send a letter of support to Congressional leaders in support of H.R. 7389 the "Freedom to Move Act." [Requested by Director Beckles - 12/9/20.] [21-026](#)  
Staff Contact: Beverly Greene, 891-7255

#### Planning Items - Chair Shaw

- 7.D. Consider receiving a report on the timeline for the release of a Request For Proposals to operate the Dumbarton Express bus service effective January 1, 2022. [21-022](#)  
Staff Contact: Ramakrishna Pochiraju, 891-5448

#### Board Administrative Matters:

- 7.E. Consider the adoption of Resolution No. 21-001 establishing a temporary reduction in compensation for the Board of Directors. [Requested by President Ortiz.] [21-024](#)  
Staff Contact: Linda Nemeroff, 891-7284

#### SELECTION OF PRESIDENT/VICE PRESIDENT OF THE BOARD

- 7.F. Consider report from the Nominating Committee and election of Board President and Vice President for 2021. (verbal) [21-008](#)  
Contact: Director Peoples, Chair of the Nominating Committee

#### 8. CLOSED SESSION/REPORT OUT

The items for consideration are listed below and will be reported on by the General Counsel as necessary at the end of the meeting.

##### 8.A. Conference with Legal Counsel – Potential Litigation

(Government Code Section 54956.9(b)) Two Cases

##### 8.B. Conference with Labor Negotiators

(Government Code Section 54957.6):

Agency Designated Representative:

- General Manager Michael Hursh;

- Acting Executive Director of Human Resources Nathaniel Kramer;

Employee Organizations: ATU Local 192, AFSCME Local 3916, IBEW Local 1245,

Unrepresented Employees

##### 8.C. Public Employee Performance Evaluation

(Government Code Section 54957)

Title: General Manager, General Counsel, District Secretary

**8.D. Threat to Public Services and Facilities**

(Government Code Section 54957(a))

Consultation with: Ahsan Baig, Chief Information Officer

**9. AGENDA PLANNING**

Directors are limited to two agenda planning requests per meeting. Each item requested shall have the concurrence of at least one other Director.

9.A. Review of the Agenda Planning Pending List.

[21-018](#)

Staff Contact: Linda Nemeroff, 891-7284

**10. GENERAL MANAGER'S REPORT**

10.A. General Manager's Report for January 13, 2021.

[21-020](#)

Staff Contact: Michael Hursh

**11. BOARD/STAFF COMMENTS**

(Government Code Section 54954.2)

**12. ADJOURNMENT**

Next Meeting: January 27, 2021 at 5:00 p.m.

## MEETING DISCLOSURES

**Public Comment:** For subjects not listed on this agenda, the public will be invited to speak under the "PUBLIC COMMENTS" section of the regular meeting agenda. For specific agenda item(s), speakers will be invited to address the Board at the time the item is being considered. All speakers, including anyone using simultaneous translation equipment, are allowed three (3) minutes to present comments. Speakers using a translator will receive twice the allotted time. Individuals wishing to present more detailed information are encouraged to submit comments in writing. Written comments are included in the record for meeting(s), and as such, are available for public inspection and may be posted to the District's website.

**Electronic Devices:** All electronic devices such as cell phones, smartphones, tablets and similar-sounding devices, shall be placed on mute, vibrate or silent mode during Board meetings pursuant to District Ordinance No. 12.

**Order of Agenda Items:** The Board may discuss any item listed on this agenda and in any order.

**Availability of Agenda Related Materials:** Written agenda related materials for all open session regular meetings are available to the public 72 hours prior to the meeting or at the time the materials are distributed to a majority of the Board. Written materials presented at a meeting by staff or a member of the Board will be available to the public at that time, or after the meeting if supplied by an outside party. Agenda related materials are available on the District's website or by contacting the District Secretary's Office.

**Wheelchair Access and Assistive Listening Devices:** Due to existing shelter-in-place orders related to the spread of the Coronavirus, in-person public meetings are prohibited. Meetings can be accessed by telephone or Zoom video conference. A live audio stream of the meeting and an archive of past meetings can be accessed via the District's website at <https://actransit.legistar.com/Calendar.aspx>. Please see page 1 of the agenda for further details.

**Alternative Formats/Interpreters:** Written materials in appropriate alternative formats or disability related modification/accommodation must be made three business days in advance of the meeting to help ensure availability. Subject to availability, sign language and foreign language interpreters will be provided upon request with 72-hour notice. Please direct requests for disability related modification or accommodation and/or interpreter services to Linda A. Nemeroff, District Secretary, 1600 Franklin Street, Oakland, California, 94612 or call (510) 891-7201. To access a recording of the current agenda by telephone, dial (510) 891-7200. District Ordinance No. 13 prohibits non-service animals at District facilities unless specifically authorized by law. To accommodate individuals with severe allergies and environmental illnesses, meeting participants should refrain from wearing scented products to the meeting.