



ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

AGENDA

Board of Directors - Regular Meeting

VIRTUAL MEETING

Zoom link <https://actransit.zoom.us/j/98487175063>

Dial in phone number (669) 900 6833 Webinar ID 984 8717 5063

Wednesday, February 24, 2021 at 5:00 PM

Closed Session 4:30 PM (Items 7A-7C)

MEMBERS OF THE BOARD OF DIRECTORS

ELSA ORTIZ, PRESIDENT (WARD 3)

JOEL YOUNG, VICE PRESIDENT (AT-LARGE)

JOVANKA BECKLES (WARD 1)

JEAN WALSH (WARD 2)

MARK WILLIAMS (WARD 4)

DIANE SHAW (WARD 5)

H. E. CHRISTIAN PEEPLES (AT-LARGE)

BOARD OFFICERS

MICHAEL A. HURSH, GENERAL MANAGER

JILL A. SPRAGUE, GENERAL COUNSEL

LINDA A. NEMEROFF, DISTRICT SECRETARY

COVID-19 Advisory for Public Meetings

Due to the current shelter-in-place order, public meetings will be held through telephone and video conferencing. In person participation is prohibited.

Public Participation and Public Comments

To access the Board of Directors meeting by video conference click or paste this Zoom link into your browser: <https://actransit.zoom.us/j/98487175063>. To make a live public comment, use the "raise your hand" feature in Zoom to indicate that you wish to speak on an item. You will be muted upon joining the meeting and unmuted by the meeting host when it is your turn to speak. The comment time is limited to 3 minutes per speaker.

To dial into the meeting from your telephone, call: (669) 900 6833 Webinar ID 984 8717 5063 Or iPhone one-tap: +16699006833,,98487175063#. The telephone numbers listed may change from meeting to meeting.

If you dialed in and wish to speak on an agenda item, dial *9 (star nine) to "raise your hand" when the agenda item is called. When you are called to speak by the last 4 digits of your phone number or by name, the host will unmute you. If you decide not to speak, you may dial *9 to "lower your hand".

Written Public Comments

To send a written comment directly to the Board BEFORE the meeting starts, please click on <https://actransit.legistar.com/Calendar.aspx> and click on the "eComment" link for the corresponding meeting. Please note that eComment submissions close at 4:30 p.m. prior to the start of the meeting.

Written comments can also be emailed to myvoice@actransit.org. Please indicate the agenda item number in the subject of the email. Email submissions must be received by 3:00 p.m. prior to the start of the meeting.

For the members of the public who only wish to listen to the Board of Directors meeting (and not provide comment), a live audio stream (no video) is available online at: <https://actransit.legistar.com/Calendar.aspx> [Under the "Audio" column, Click on the "In Progress" link. This can only be done while streaming.]

Note: AC Transit does not provide technical support to users accessing the meeting by telephone/Zoom.

1. CALL TO ORDER**2. ROLL CALL****3. PUBLIC COMMENT**

Any person may directly address the Board at this time on any item of interest to the public that is within the subject matter and jurisdiction of the Board. Boardmembers may briefly respond to statements or questions from the public, ask questions for clarification, refer a matter to staff, request staff to report back at a subsequent meeting, or direct staff to place the matter on a future agenda. However, under the Brown Act, the Board cannot engage in discussion or take action on any item not listed on the agenda. Public Comment on a specific agenda item will be invited at the time the item is being considered. Three (3) minutes are allowed for each item.”

4. MODIFICATIONS TO THE AGENDA**5. CONSENT CALENDAR**

- 5.A. Consider approving Board of Directors minutes of February 10, 2021. [21-157](#)
Staff Contact: Linda Nemeroff, 891-7284
- 5.B. Consider receiving the FY 2020-21 Second Quarter Travel and Meeting Expense Report for Directors and Board Officers. [21-126](#)
Staff Contact: Linda Nemeroff, 891-7284
- 5.C. Consider receiving the FY 2020-21 Second Quarter Employee and Non-Employee Out-of-State Travel Report. [21-108](#)
Staff Contact: Chris Andrichak, 891-4855
- 5.D. Consider receiving the Monthly Report on Investments for December 2020. [21-109](#)
Staff Contact: Chris Andrichak, 891-4855
- 5.E. Consider receiving the FY 2020-21 Second Quarter Surplus and Obsolete Materials Report. [21-113](#)
Staff Contact: Chris Andrichak, 891-4855
- 5.F. Consider receiving the Quarterly Report on the Status of Active Contracts and Spending Amounts over \$250,000. [21-114](#)
Staff Contact: Chris Andrichak, 891-4855

- 5.G. Consider approving the consolidation of Board Policy 358 - Write-Off Policy with Board Policy 340 - Accounting Policy, thereby repealing Board Policy 358 in its entirety, as well as additional minor amendments to Board Policy 340. [21-015](#)
Staff Contact: Chris Andrichak, 891-4855
- 5.H. Consider receiving the equity analysis associated with the suspension of fare collection offered by the District from March 23 to October 18, 2020. [21-036](#)
Staff Contact: Lynette Little, 891-7271
- 5.I. Consider adoption of Resolution No. 21-002 honoring the dedicated service of Mary Nichols as a California Air Resources Board Commissioner. [21-027](#)
Staff Contact: Beverly Greene, 891-7255
- 5.J. Consider authorizing the issuance of a solicitation for Customer Call Center services. [21-086](#)
Staff Contact: Beverly Greene, 891-7255
- 5.K. Consider approving the release of Request For Proposals for Battery Electric Bus Charging Infrastructure Equipment for the Battery Electric Bus Facilities at both the Emeryville and the Seminary Divisions. [21-131](#)
Staff Contact: Ramakrishna Pochiraju, 891-5448

6. REGULAR CALENDAR

External Affairs Items - Chair Williams

- 6.A. Consider the adoption of Resolution No. 21-005 in support of Alliance for Girls "Safety on Public Transportation for Girls Campaign". [21-010](#)
Staff Contact: Beverly Greene, 891-7255
- 6.B. Consider receiving the Monthly Legislative Report and approval of legislative positions. [21-102](#)
Staff Contact: Beverly Greene, 891-7255

Finance and Audit Items - Chair Shaw

- 6.C. Consider receiving the bi-monthly budget update for the period of July through December of FY 2020-21 and updated financial forecast. [21-142](#)
Staff Contact: Chris Andrichak, 891-4855

- 6.D. Consider receiving an update on the work of the Metropolitan Transportation Commission (MTC) Fare Integration Task Force. [Requested by Director Walsh - 12/9/2020] [21-145](#)
Staff Contact: Chris Andrichak, 891-4855
- 6.E. Consider receiving a report on the best practices for accommodating unbanked and underbanked customers under electronic fare payment systems. [Requested by Director Shaw - 10/9/19] [21-106](#)
Staff Contact: Ramakrishna Pochiraju, 891-5448

Planning Items - Chair Peeples

- 6.F. Consider receiving a report and provide feedback on service planning, public engagement activities and revised timeline associated with the Service Recovery Plan. [21-129](#)
Staff Contact: Ramakrishna Pochiraju, 891-5448
- 6.G. Consider receiving a report on the District's planned service changes associated with the March 2021 Sign-up. [21-130](#)
Staff Contact: Ramakrishna Pochiraju, 891-5448

Operations Items - Chair Beckles

- 6.H. Consider approving the disposal of vehicles by sale or by other means most advantageous to the District. [21-105](#)
Staff Contact: Salvador Llamas, 891-7215

Board Administrative Matters - President Ortiz

- 6.I. Consider approving the draft agenda for the Board of Directors/Board Officers Retreat scheduled for March 31, 2021. [21-149](#)
Staff Contact: Linda Nemeroff, 891-7284

7. CLOSED SESSION/REPORT OUT

The items for consideration are listed below and will be reported on by the General Counsel as necessary at the end of the meeting.

- 7.A. Conference with Legal Counsel – Potential Litigation**
(Government Code Section 54956.9(b)) (Two Cases)

7.B. Conference with Labor Negotiators

(Government Code Section 54957.6):

Agency Designated Representative:

- General Manager Michael Hursh;

- Acting Executive Director of Human Resources Nathaniel Kramer;

Employee Organizations: ATU Local 192, AFSCME Local 3916, IBEW Local 1245,

Unrepresented Employees

7.C. Public Employee Performance Evaluation

(Government Code Section 54957)

Title: General Manager, General Counsel, District Secretary

8. AGENDA PLANNING

8.A. Review of the Agenda Planning Pending List. [21-018c](#)

Staff Contact: Linda Nemeroff, 891-7284

9. GENERAL MANAGER'S REPORT

9.A. General Manager's Report for February 24, 2021. [21-020c](#)

Staff Contact: Michael Hursh

10. BOARD/STAFF COMMENTS

(Government Code Section 54954.2)

11. ADJOURNMENT

Next Meeting: March 10, 2021 at 5:00 p.m.

MEETING DISCLOSURES

Public Comment: For subjects not listed on this agenda, the public will be invited to speak under the "PUBLIC COMMENTS" section of the regular meeting agenda. For specific agenda item(s), speakers will be invited to address the Board at the time the item is being considered. All speakers, including anyone using simultaneous translation equipment, are allowed three (3) minutes to present comments. Speakers using a translator will receive twice the allotted time. Individuals wishing to present more detailed information are encouraged to submit comments in writing. Written comments are included in the record for meeting(s), and as such, are available for public inspection and may be posted to the District's website.

Electronic Devices: All electronic devices such as cell phones, smartphones, tablets and similar-sounding devices, shall be placed on mute, vibrate or silent mode during Board meetings pursuant to District Ordinance No. 12.

Order of Agenda Items: The Board may discuss any item listed on this agenda and in any order.

Availability of Agenda Related Materials: Written agenda related materials for all open session regular meetings are available to the public 72 hours prior to the meeting or at the time the materials are distributed to a majority of the Board. Written materials presented at a meeting by staff or a member of the Board will be available to the public at that time, or after the meeting if supplied by an outside party. Agenda related materials are available on the District's website or by contacting the District Secretary's Office.

Wheelchair Access and Assistive Listening Devices: Due to existing shelter-in-place orders related to the spread of the Coronavirus, in-person public meetings are prohibited. Meetings can be accessed by telephone or Zoom video conference. A live audio stream of the meeting and an archive of past meetings can be accessed via the District's website at <https://actransit.legistar.com/Calendar.aspx>. Please see page 1 of the agenda for further details.

Alternative Formats/Interpreters: Written materials in appropriate alternative formats or disability related modification/accommodation must be made three business days in advance of the meeting to help ensure availability. Subject to availability, sign language and foreign language interpreters will be provided upon request with 72-hour notice. Please direct requests for disability related modification or accommodation and/or interpreter services to Linda A. Nemeroff, District Secretary, 1600 Franklin Street, Oakland, California, 94612 or call (510) 891-7201. To access a recording of the current agenda by telephone, dial (510) 891-7200. District Ordinance No. 13 prohibits non-service animals at District facilities unless specifically authorized by law. To accommodate individuals with severe allergies and environmental illnesses, meeting participants should refrain from wearing scented products to the meeting.