



ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

AGENDA

Board of Directors - Regular Meeting

VIRTUAL MEETING

Zoom link <https://actransit.zoom.us/j/98487175063>

Phone (669) 900 6833

Webinar ID: 984 8717 5063

Wednesday, October 13, 2021 at 5:00 PM

Closed Session 4:30 PM (Items 7A & 7B)

MEMBERS OF THE BOARD OF DIRECTORS

ELSA ORTIZ, PRESIDENT (WARD 3)

JOEL YOUNG, VICE PRESIDENT (AT-LARGE)

JOVANKA BECKLES (WARD 1)

JEAN WALSH (WARD 2)

MARK WILLIAMS (WARD 4)

DIANE SHAW (WARD 5)

H. E. CHRISTIAN PEEPLES (AT-LARGE)

BOARD OFFICERS

MICHAEL A. HURSH, GENERAL MANAGER

JILL A. SPRAGUE, GENERAL COUNSEL

LINDA A. NEMEROFF, DISTRICT SECRETARY

Advisory for Virtual Public Meetings

Due to the COVID-19 pandemic and pursuant to the Brown Act, the Board of Directors of the Alameda-Contra Costa Transit District and all advisory, oversight, and inter-agency liaison committees are authorized to hold remote teleconference meetings and no locations for the public are required to be provided or noticed in the meeting agenda. The public can access the meeting via a call-in option or an internet-based service option as listed below and the agenda for this remote meeting provides an opportunity for members of the public to directly address the body in real time. No action shall be taken during a disruption that would prevent members of the public from offering public comments using the call-in or internet-based option. Remote meetings shall be reconsidered every thirty days.

Public Participation and Public Comments

To access the Board of Directors meeting by video conference click or paste this Zoom link into your browser: <https://actransit.zoom.us/j/98487175063>. To make a live public comment, use the "raise your hand" feature in Zoom to indicate that you wish to speak on an item. You will be muted upon joining the meeting and unmuted by the meeting host when it is your turn to speak. The comment time is limited to 2 minutes per speaker.

To dial into the meeting from your telephone, call: (669) 900 6833 Webinar ID: 984 8717 5063. The telephone number may change from meeting to meeting.

If you dialed in and wish to speak on an agenda item, dial *9 (star nine) to "raise your hand" when the agenda item is called. When you are called to speak by the last 4 digits of your phone number or by name, the host will unmute you. If you decide not to speak, you may dial *9 to "lower your hand".

Written Public Comments

To send a written comment directly to the Board BEFORE the meeting starts, please click on <https://actransit.legistar.com/Calendar.aspx> and click on the "eComment" link for the corresponding meeting. Please note that eComment submissions close at 4:30 p.m. prior to the start of the meeting.

Written comments can also be emailed to myvoice@actransit.org. Please indicate the agenda item number in the subject of the email. Email submissions must be received by 3:00 p.m. prior to the start of the meeting.

For the members of the public who only wish to listen to the Board of Directors meeting (and not provide comment), a live audio stream (no video) is available online at: <https://actransit.legistar.com/Calendar.aspx> [Under the "Audio" column, Click on the "In Progress" link. This can only be done while streaming.]

Note: AC Transit does not provide technical support to users accessing the meeting by telephone/Zoom.

1. CALL TO ORDER**2. ROLL CALL****3. PUBLIC COMMENT**

Any person may directly address the Board at this time on any item of interest to the public that is within the subject matter and jurisdiction of the Board. Boardmembers may briefly respond to statements or questions from the public, ask questions for clarification, refer a matter to staff, request staff to report back at a subsequent meeting, or direct staff to place the matter on a future agenda. However, under the Brown Act, the Board cannot engage in discussion or take action on any item not listed on the agenda. Public Comment on a specific agenda item will be invited at the time the item is being considered. Two (2) minutes are allowed for each item."

4. MODIFICATIONS TO THE AGENDA**5. CONSENT CALENDAR (AND CALL FOR PUBLIC COMMENT ON CONSENT ITEMS)**

- 5.A. Consider approving Board of Directors minutes of September 22, 2021. [21-440](#)
Staff Contact: Linda Nemeroff, 891-7284
- 5.B. Consider receiving Retirement Board minutes of August 18, 2021. [21-448](#)
Staff Contact: Hugo Wildmann, 891-4889
- 5.C. Consider receiving the Accessibility Advisory Committee minutes of July 13, 2021. [21-449](#)
Staff Contact: Ramakrishna Pochiraju, 891-5448
- 5.D. Consider authorizing lodging expenses for President Ortiz and Vice President Young to attend the Platinum Advisors 2021 Annual Client Retreat on October 19-20, 2021, in Sonoma, California. [21-466](#)
Staff Contact: Linda Nemeroff, 891-7284
- 5.E. Consider approving amendments to Board Policy 155 - Travel and Meeting Expense Reimbursements for Directors and Board Officers. [21-411](#)
[Requested by the Board - 7/28/21]
Staff Contact: Linda Nemeroff, 891-7284
- 5.F. Consider receiving the Semi-Annual Retirement Board Report. [21-438](#)
Staff Contact: Hugo Wildmann, 891-4889

- 5.G. Consider authorizing the issuance of a solicitation to replace the main entrance gates and install new Guard Booths at Division 4 in Oakland. [21-400](#)
Staff Contact: Ramakrishna Pochiraju, 891-5448
- 5.H. Consider authorizing the release of a Request for Proposals (RFP) for Consultant Services for the Paratransit Coordinator's Office (PCO) for the East Bay Paratransit Consortium (EBPC). [21-461](#)
Staff Contact: Ramakrishna Pochiraju, 891-5448
- 5.I. Consider authorizing the issuance of a Request for Qualifications (RFQ) for On-Call Innovation and Technology (IT) Services. [21-426](#)
Staff Contact: Ahsan Baig, 891-5490
- 5.J. Consider approving a sole source contract with Oracle America, Inc. to provide technical support and software updates for PeopleSoft during the 2022-2031 contract period. [21-420](#)
Staff Contact: Ahsan Baig, 891-5490
- 5.K. Consider award of five On-Call Project Management/Construction Management Contracts with five-year terms to Chow Engineering, Inc.; Dabri, Inc.; Parsons Transportation Group, Inc.; VSCE, Inc.; and WSP USA, Inc. [20-360a](#)
Staff Contact: Ramakrishna Pochiraju, 891-5448
- 5.L. Consider the adoption of Resolution 21-036 approving the new classifications of Systems Administrator, Systems Engineer, Senior Systems Engineer, Senior Network Security Engineer, and the revised classification of Network Security Engineer. [21-423](#)
Staff Contact: Sebron Flenaugh III, 891-5467
- 5.M. Consider authorizing the General Manager to exercise Option 1 (Year 4) to extend the District's contract with Alliant Insurance Services for the period beginning February 10, 2022 through February 9, 2023, for Insurance Broker Services. [18-162b](#)
Staff Contact: Jill Sprague, 891-4816

6. REGULAR CALENDAR

Operations Items - Chair Beckles

- 6.A. Consider receiving background information on public and private employee vaccination initiatives, and provide direction to staff on whether to develop a plan to implement further measures to increase vaccination rates among District employees. [Requested by Director Walsh - 9/8/21] [21-468](#)
- Staff Contact: Jill Sprague, 891-4816

Finance and Audit Items - Chair Shaw

- 6.B. Consider receiving an update on the work of the Metropolitan Transportation Commission (MTC) Fare Integration Task Force. [Requested by Director Walsh - 12/9/2020] [21-145a](#)
- Staff Contact: Chris Andrichak, 891-4855
- 6.C. Consider adoption of Resolution 21-040 supporting the concept of municipally funded transit trips. [Requested by Director Beckles - 9/22/21] [21-473](#)
- Staff Contact: Chris Andrichak, 891-4855

Planning Items - Chair Peeples

- 6.D. Consider receiving the FY20-21 Annual Ridership and Route Performance Report in accordance with Board Policy 545 - Service Standards and Design Policy. [21-445](#)
- Staff Contact: Ramakrishna Pochiraju, 891-5448

Continues on next page.

- 6.E. Receive a report on the various contracting scenarios and associated cost estimates for the District's Joint Powers Agreement Transit Shelter Program; and [18-211e](#)
- 1) Consider the following scenarios, excluding Scenario A (the current contract structure):
- Scenario B: implement two separate contracts: one contract for cleaning and one contract for advertising, repairs, installations, and relocations;
 - Scenario C: implement three separate contracts: one contract for cleaning, one contract for advertising revenue, and one contract for repairs, installations, and relocations;
 - Scenario D: bring cleaning in-house and implement two separate contracts: one contract for advertising revenue and one contract for installations and relocations; or
 - Scenario E: bring cleaning, installation, and repairs in-house and implement one contract for advertising revenue.
- 2) Authorize the General Manager to enter into a short-term sole source contract with Clear Channel Outdoor (CCO) for a period not to exceed 12-months and for an amount not to exceed \$1 million to ensure continuity of shelter maintenance; and authorize the issuance of solicitation(s) associated with the selected scenario chosen by the Board.
- Staff Contact: Ramakrishna Pochiraju, 891-5448

Board Administrative Matters - President Ortiz

- 6.F. Consider whether to authorize a member of the Board to sign a letter expressing AC Transit's Concerns regarding events held in banned states. [21-460](#)
[Requested by Director Walsh - 8/11/21]
Staff Contact: Beverly Greene, 891-7255
- 6.G. Consider the adoption of Resolution No. 21-039 making the necessary findings and re-authorizing the AC Transit Board of Directors and all District Advisory, Oversight, and Inter-Agency Liaison Committees to hold remote teleconference meetings during a declared state of emergency, subject to the requirements of the Brown Act, through November 12, 2021. [21-053a](#)
Staff Contact: Linda Nemeroff, 891-7284

7. CLOSED SESSION/REPORT OUT

The items for consideration are listed below and will be reported on by the General Counsel as necessary at the end of the meeting.

7.A. Conference with Legal Counsel – Potential Litigation (Two Cases)

(Government Code Section 54956.9(b))

7.B. Conference with Labor Negotiators

(Government Code Section 54957.6):

Agency Designated Representative:

- General Manager Michael Hursh;

- Labor and Employee Relations Manager Nathaniel Kramer;

Employee Organizations: ATU Local 192, AFSCME Local 3916, IBEW Local 1245,

Unrepresented Employees

8. AGENDA PLANNING

Directors are limited to two agenda planning requests per meeting. Each item requested shall have the concurrence of at least one other Director.

8.A. Review of the Agenda Planning Pending List. [21-018g](#)

Staff Contact: Linda Nemeroff, 891-7284

9. GENERAL MANAGER'S REPORT

9.A. General Manager's Report for October 13, 2021. [21-020g](#)

10. BOARD/STAFF COMMENTS

(Government Code Section 54954.2)

11. ADJOURNMENT

Next Meeting: October 27, 2021 at 5:00 p.m.

MEETING DISCLOSURES

Public Comment: For subjects not listed on this agenda, the public will be invited to speak under the "PUBLIC COMMENTS" section of the regular meeting agenda. For specific agenda item(s), speakers will be invited to address the Board at the time the item is being considered. All speakers, including anyone using simultaneous translation equipment, are allowed two (2) minutes to present comments. Speakers using a translator will receive twice the allotted time. Individuals wishing to present more detailed information are encouraged to submit comments in writing. Written comments are included in the record for meeting(s), and as such, are available for public inspection and may be posted to the District's website.

Electronic Devices: All electronic devices such as cell phones, smartphones, tablets and similar-sounding devices, shall be placed on mute, vibrate or silent mode during Board meetings pursuant to District Ordinance No. 12.

Order of Agenda Items: The Board may discuss any item listed on this agenda and in any order.

Availability of Agenda Related Materials: Written agenda related materials for all open session regular meetings are available to the public 72 hours prior to the meeting or at the time the materials are distributed to a majority of the Board. Written materials presented at a meeting by staff or a member of the Board will be available to the public at that time, or after the meeting if supplied by an outside party. Agenda related materials are available on the District's website or by contacting the District Secretary's Office.

Wheelchair Access and Assistive Listening Devices: Due to existing shelter-in-place orders related to the spread of the Coronavirus, in-person public meetings are prohibited. Meetings can be accessed by telephone or Zoom video conference. A live audio stream of the meeting and an archive of past meetings can be accessed via the District's website at <https://actransit.legistar.com/Calendar.aspx>. Please see page 1 of the agenda for further details.

Alternative Formats/Interpreters: Written materials in appropriate alternative formats or disability related modification/accommodation must be made three business days in advance of the meeting to help ensure availability. Subject to availability, sign language and foreign language interpreters will be provided upon request with 72-hour notice. Please direct requests for disability related modification or accommodation and/or interpreter services to Linda A. Nemeroff, District Secretary, 1600 Franklin Street, Oakland, California, 94612 or call (510) 891-7201. To access a recording of the current agenda by telephone, dial (510) 891-7200. District Ordinance No. 13 prohibits non-service animals at District facilities unless specifically authorized by law. To accommodate individuals with severe allergies and environmental illnesses, meeting participants should refrain from wearing scented products to the meeting.