

SUMMARY OF NEW, REVISED, and ABOLISHED CLASSIFICATION SPECIFICATIONS 2021

Classification Title	Board Meeting Date	Resolution Number	Union Affiliation	New or Revised Classification	Position Reports To	Reason	Year
Deputy Chief Financial Officer	7/14/2021	Resolution#21-024	Unrepresented	Abolished	Chief Financial Officer	The Deputy Chief Financial Officer is being abolished, as it was approved to temporarily assist with succession planning as the Chief Financial Officer transitioned to retirement. With the installation of the new Chief Financial Officer, the classification is no longer needed.	2021
Senior Network Security Engineer	10/13/2021	Resolution #21-036	AFSCME	New	Information Technology Manager	This is the advanced/lead level within the Networking Security Engineering series. This classification performs highly complex work in Cyber Security and provides direction to lower-level classifications. This was created to further develop the District's Cyber Security team to address ongoing security risks. This classification will also serve to create a career path and succession planning to the IT Manager classification in this unit.	2021
Senior Systems Engineer	10/13/2021	Resolution #21-036	AFSCME	New	Enterprise Software Engineer	The Systems series was created to reflect the changing systems needs of the District. The Senior Systems Engineer is the advanced lead level that handles the more complex work, exercises independent judgment and discretion to a greater degree, and provides technical and functional supervision to lower-level staff.	2021
Systems Administrator	10/13/2021	Resolution #21-036	AFSCME	New	Various IT Supervisors/Managers	The Systems series was created to reflect the changing systems needs of the District. With the increase in technology, broader classifications are needed to describe the duties that would include the support and management of several systems, not just specific ones. The Systems Administrator creates a bridge from the Helpdesk classifications to the technology engineering classifications, creating more opportunities for employees to advance into the engineering classifications (such as Network Security, Systems Engineering, and Database Engineering).	2021
Systems Engineer	10/13/2021	Resolution #21-036	AFSCME	New	Enterprise Software Engineer	The Systems series was created to reflect the changing systems needs of the District. The Systems Engineer is the experienced level within this series.	2021
Transit Schedules Specialist	12/8/2021	Resolution #21-042	AFSCME	New	Transit Schedules Administrator	This is a new classification within the Schedule Analyst series, which is a level above the Senior Schedule Analyst and is a represented position (AFSCME). This classification provides a bridge between the senior and the administrator levels. Currently, there are barriers to career advancement with no opportunity for internal candidates to gain the requisite supervisory experience to advance to the next level.	2021
Bus Operator Mentor Coordinator	4/14/2021	Resolution#21-015	ATU	New	Director of Transportation	The Bus Operator Mentor Coordinator classification was agreed upon during contract negotiations with ATU. The classification and associated budgeted position will provide coordination of the Bus Operator Mentor Program for new bus operators.	2021
Principal Transportation Planner	12/8/2021	Resolution #21-042	Unrepresented	New	Service Planning Manager/Transportation	This is the highest level within the Transportation Planner series and is an unrepresented classification. This is a dual-track classification that may be assigned a supervisory role or may be an individual contributor assigned high value, politically sensitive planning projects and programs. Because this classification may serve in a supervisory capacity, the classification is designated as unrepresented. This classification provides a bridge from the Senior Transportation Planner to the Manager classification, as currently there is no manner for Planners to internally gain the supervisory experience necessary to promote to the Manager level.	2021
Assistant Transportation Planner	12/8/2021	Resolution #21-042	AFSCME	Revised	Service Planning Manager/Transportation	This is the entry level within the Transportation Planner series. The Transportation Planner series has been revised and updated to reflect a more fluid career path and opportunities for internal promotions. The entry, experienced, and senior levels within the classification series are represented classifications (AFSCME). All classifications in this series have had the knowledge and abilities updated and diversity and inclusion language has been added. The minimum qualifications for all classifications in this series have been updated to have external and internal qualifying experience, with the internal qualifying experience allowing internal candidates to qualify more easily for promotional opportunities and rewarding time within the District more distinctly. The Assistant Transportation Planner is now flexibly staffed, creating more flexibility for internal candidates to move to the experienced level of Transportation Planner. The minimum qualifications of the Assistant Transportation Planner have also been updated to create a bridge from the Scheduling Analyst series to the Planning series. Previously, there had been no path for scheduling analysts to promote into any other series or classification without outside experience or education.	2021
Network Security Engineer	10/13/2021	Resolution #21-036	AFSCME	Revised	Information Technology Manager	This is the experienced level within the Network Security Engineer series. The Network Security Engineer is an existing classification that is being revised to update the minimum qualifications to create a career path to the new, higher-level Senior Network Security Engineer and provide a path from the new, lower-level Systems Administrator. The Network Security Engineer is the experienced level of the Network Security series and provides support to the Cyber Security team.	2021
Senior Transportation Planner	12/8/2021	Resolution #21-042	AFSCME	Revised	Service Planning Manager/Transportation	This is the advanced/lead level within the Transportation Planner series. Please see reason stated for the Assistant Transportation Planner classification.	2021
Transit Schedules Administrator	12/8/2021	Resolution #21-042	AFSCME	Revised	Transit Schedules Manager	This is the supervisory level within the Transit Schedule series. Please see reason stated for the Transit Schedules Manager classification.	2021
Transit Schedules Manager	12/08/2021	Resolution #21-042	AFSCME	Revised	Director of Service Development and	This is the manager level within the Transit Schedules series. The revisions to this classification ensures that there is a career path from the entry-level Schedule Analyst position to the manager level within this series. The revisions do not change the primary purpose of the positions but serve to remediate barriers to career advancement for internal candidates and that the minimum qualifications are revised so that there is a logical progression in terms of education, experience, knowledge and abilities from one level to the next.	2021
Transportation Planner	12/8/2021	Resolution #21-042	AFSCME	Revised	Service Planning Manager/Transportation	This is the experienced level within the Transportation Planner series. Please see reason stated for the Assistant Transportation Planner classification.	2021
Bus Operator	4/14/2021	Resolution#21-015	ATU	Revised	Transportation Superintendents	The Bus Operator classification has not been revised or updated for over 25 years. The proposed revisions include modernizing the duties, updating the knowledge, skills and abilities as well as physical requirements and minimum qualifications. ATU had significant input with respect to revisions to the Bus Operator classification, which was finalized prior to the ATU leadership election in December 2020 - counsel for the District worked closely with counsel for ATU to revise and finalize the classification.	2021
Chief Dispatcher	7/14/2021	Resolution #21-024	ATU	Revised	Transit Office Manager	This is the experienced level within the Dispatcher series. Please see reason stated for the Dispatcher classification.	2021
Dispatcher	7/14/2021	Resolution #21-024	ATU	Revised	Transit Office Manager	The Chief Dispatcher and Dispatcher were last revised or updated in 2003 and 2009 respectively. The revisions include modernizing the duties, removing references to obsolete technology, updating knowledge, skills, and abilities, and minimum qualifications to create consistency with other District classifications to address business needs and training requirements. ATU was consulted after the draft revisions were recommended, and ATU agreed with the revisions both verbally and in writing.	2021