

**ALAMEDA-CONTRA COSTA TRANSIT DISTRICT
RESOLUTION NO. 22-025**

**A RESOLUTION APPROVING THE NEW CLASSIFICATION SPECIFICATION OF PROCUREMENT
AND MATERIALS ANALYST, AND THE REVISED CLASSIFICATION SPECIFICATIONS OF DIRECTOR
OF PROCUREMENT AND MATERIALS MANAGEMENT AND ASSISTANT DIRECTOR OF
PROCUREMENT AND MATERIALS MANAGEMENT**

WHEREAS, Public Utilities Code Section 24886 authorizes the Board of Directors of the Alameda-Contra Costa Transit District to determine and create such number and character of positions in the District as are necessary to carry on the functions of the District; as well as to establish the appropriate salary, salary range or wage for each classification created by the District; and

WHEREAS, the General Manager has assessed the current personnel needs of the District and determined amendments to the classification plan are necessary for the proper operation of the District; and

WHEREAS, the Board of Directors has reviewed and considered the recommendation of the General Manager to adopt the new classification specification of Procurement and Materials Analyst and the revised classification specifications of Director of Procurement and Materials Management and Assistant Director of Procurement and Materials Management.

NOW THEREFORE, the Board of Directors of the Alameda-Contra Costa Transit District does resolve as follows:

Section 1. Adopts the new classification specification of Procurement and Materials Analyst and the revised classification specifications of Director of Procurement and Materials Management and Assistant Director of Procurement and Materials Management in Exhibits A, B, and C of this resolution.

Section 2. This resolution shall become effective immediately upon its passage by four affirmative votes of the Board of Directors.

PASSED AND ADOPTED this 22nd day of June 2022.

Elsa Ortiz, President

Attest:

Linda A. Nemeroff, District Secretary

I, Linda A. Nemeroff, District Secretary for the Alameda-Contra Costa Transit District, do hereby certify that the foregoing Resolution was passed and adopted at a regular meeting of the Board of Directors held on the 22th day of June 2022, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Linda A. Nemeroff, District Secretary

Approved as to Form and Content:

Jill Sprague, General Counsel