

# ALAMEDA-CONTRA COSTA TRANSIT DISTRICT



## STAFF REPORT

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**MEETING DATE:** 8/10/2022

**Staff Report No.** 22-347a

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**TO:** AC Transit Board of Directors  
**FROM:** Linda A. Nemeroff, District Secretary  
**SUBJECT:** Appointment to the Parcel Tax Fiscal Oversight Committee

### ACTION ITEM

**AGENDA PLANNING REQUEST:**

**RECOMMENDED ACTION(S):**

Consider adoption of Resolution No. 22-031 appointing a new member to a three-year term on the Alameda-Contra Costa Transit District Parcel Tax Fiscal Oversight Committee commencing on September 1, 2022.

**STRATEGIC IMPORTANCE:**

Goal - Strong Public and Policymaker Support  
Initiative - Financial Efficiency and Revenue Maximization

The Parcel Tax Fiscal Oversight Committee was first established as the Measure AA Oversight Committee in 2003 by the District's Board of Directors. Although the Committee's name has changed over time, its primary responsibility is to review the most recent fiscal year end annual audit to determine whether funds generated by District's parcel tax measures have been expended in accordance with the intentions of the voters. In the interest of transparency, the Committee also provides a report of its findings to the Board of Directors on an annual basis and its meetings are open to the public.

**BUDGETARY/FISCAL IMPACT:**

There is no budgetary/fiscal impact associated with this report.

**BACKGROUND/RATIONALE:**

The Parcel Tax Fiscal Oversight Committee is composed of seven community representatives who provide independent oversight of approximately \$30 million in Measure VV/C1 parcel tax proceeds collected by the District in Special Transit Service District 1, which is comprised of the entire District except the Cities of Fremont and Newark. With the resignation of Michael Gregory, a vacancy exists on the Committee. This is a non-paid, volunteer position.

A formal recruitment to fill the vacancy began on June 15<sup>th</sup> and closed on July 15<sup>th</sup>. The recruitment notice and application were posted on the District's website and distributed twice via eNews subscription to approximately 8,700 subscribers including chambers of commerce and public libraries. The recruitment was advertised on social media (Facebook, Twitter and LinkedIn) and emailed to local chapters of the League of

Women Voters. As a requirement of the recruitment, prospective applicants were required to submit 1) a letter of interest; 2) application; and 3) resume. Applicants were also required to live in Special District 1.

The recruitment resulted in one application from Stephen Hicks which is provided as Attachment 2. Given Mr. Hicks' background in finance, staff supports and recommends the adoption of Resolution No. 22-031 to appoint Stephen Hicks to the Committee for a three-year term commencing on September 1, 2022.

**ADVANTAGES/DISADVANTAGES:**

The recommended applicant brings knowledge of financial matters relevant to the charge of the Committee and valuable to the voters of Special District 1.

No disadvantages have been identified.

**ALTERNATIVES ANALYSIS:**

Staff considered extending the recruitment deadline to further solicit applicants but felt that recommending the applicant was the appropriate approach given their interest to serve the community and skills.

**PRIOR RELEVANT BOARD ACTION/POLICIES:**

Resolution No. 16-024 To Extend the Term of an Existing Parcel Tax Measure

Resolution No. 18-034 Appointing New Members and Implementing Staggered Three-Year Terms

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**ATTACHMENTS:**

1. Resolution No. 22-031
2. Application from Stephen Hicks
3. Recruitment Flyer

**Prepared by:**

Jelena Harada, Assistant District Secretary

**Approved/Reviewed by:**

Linda A. Nemeroff, District Secretary

Jill A. Sprague, General Counsel

Chris Andrichak, Chief Financial Officer