

DRAFT AC Transit-City of Richmond Interagency Liaison Committee Charter May 11, 2023

Introduction

AC Transit bus service is an important element of Richmond's sustainable transportation network, and Richmond is an important community that AC Transit serves. AC Transit provides bus service throughout Richmond and connects Richmond residents, workers, and students with destinations in the city and throughout the AC Transit service area. Prominent local destinations include the Richmond BART/Amtrak Station, the Richmond ferry terminal, Contra Costa College, Hilltop Plaza, the Richmond Parkway Transit Center, Kaiser, Civic Center Plaza and a number schools and public institutions. AC Transit also serves and connects key Richmond neighborhoods such as the Iron Triangle, Richmond Annex, Point Richmond, the Richmond Marina and Parchester Village to name a few.

This Interagency Liaison Committee (ILC) is a Brown Act committee, established by the AC Transit Board of Directors and the City of Richmond. The ILC is composed of two AC Transit Board Members, plus an alternate, and two Richmond City Councilmembers. AC Transit and City of Richmond staff jointly provide support for the ILC.

ILC Goal

The Committee's goal is maintaining and improving transit in Richmond and to bus service align with city development, projects and initiatives, so that transit increasingly becomes a preferred mode of travel for Richmond.

Purpose of the ILC

AC Transit and the cities in our district, including Richmond, have established ILCs to improve cooperation and collaboration between the agencies, foster transit ridership and help achieve mutual goals.

This ILC is a place where AC Transit and City of Richmond elected officials review and discuss AC Transit and City of Richmond activities that affect transit service in and for Richmond. Secondly, activities of other agencies, such as BART or the West County Transportation Advisory Committee (WCCTAC) may be discussed if relevant. This includes both service related and roadway/infrastructure related items.

The ILC is also intended to be a forum where Richmond and transit stakeholders can provide input on issues affecting transit in Richmond. AC Transit and the City will publicize the meetings to the public per Brown Act requirements.

Topics for the ILC

The ILC can discuss planning topics at any level, including policies, plans, projects, programs, and actions affecting specific locations in Richmond. Specific potential topics include:

AC Transit overall planning proposals such as the 2023 Network Realign Plan.

City of Richmond planning activities, including the ongoing update of the General Plan, Specific Plans such as the Hilltop Horizons Specific Plan, and transportation modal plans such as bicycle and pedestrian plans. Discussion of the implementation of existing plans such as the Place Based (street purpose) Circulation System in the Richmond General Plan Circulation Element are also relevant.

Transit corridor projects and planning, such as San Pablo Avenue, MacDonald Avenue and along Richmond Parkway.

Regular bus service planning issues and transit-related activities such as AC Transit's routes, schedules, and stops, and the Richmond Moves program.

Roadway and right-of-way changes and projects, such as road diets or installation/designation of bicycle lanes.

New developments, such as the redevelopment of Hilltop Mall.

Relevant transit related activities in other cities, particularly Transportation Demand Management (TDM) programs, community benefit programs, service partnerships and transit-focused complete streets projects.

Committee Process

Meetings of the ILC shall occur four times per year, at a mutually acceptable location in Richmond that is accessible to the public. Meetings shall discuss new, continuing, and standing items. The ILC is a forum for information exchange, discussion, and early notification of relevant activities, between AC Transit and the City of Richmond. It does not make binding decisions for either agency. Notes of previous meetings are provided by AC Transit, but these are not formal minutes for review and action.